

**Draft Minutes
Neighborhood Advisory Commission
Codes Committee Meeting
September 24, 2008**

Minutes of the Neighborhood Advisory Commission Codes Committee held on August 21, 2008, 4:00 p.m., Xtreme Bean Coffee Company, 1707 E Southern Ave, Tempe, AZ.

(MEMBERS) Present: Greg Ellison, chairman; Lisa Roach; Bill Wagner, Woody Wilson.

(MEMBERS) Absent: Alex Podressoff

City Staff Present: Jan Koehn, Code Compliance Administrator; Sergeant Heather Penner, Police Department; Elizabeth Thomas, Neighborhood Services Specialist.

Agenda Item 1 – Review City Policy and Systems of Accountability Regarding Code Complaints

Jan Koehn distributed information on the number and types of calls Code Compliance responds to.

Agenda Item 2 – Code Complaint Citizen Satisfaction Survey - Review Examples and Current Standards with Recommendations.

The Committee made recommendations on how to improve the Code Compliance website.

Agenda Item 3 – Review Loud Party Policy and Procedures as it Relates to Issuing a Complaint

Sergeant Penner reviewed the enforcement of the Loud Party Ordinance. The Committee requested she present the information with year to date violations at the January NAC meeting.

Meeting ended 5:15pm

Prepared by: Greg Ellison