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**Minutes  
Library Advisory Board  
May 5, 2008**

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**Minutes of the Library Advisory Board held on May 5, at 7:00 pm, in the Board Room of the Tempe Public Library**

**(MEMBERS) Present:**

Ira King, Chair  
Cyndi Newburn  
Dorothy Sisulak, Co-Chair  
Lisa Kaiser  
Kathy Hayden  
Lisa Gudahl  
Kirk Deem

**(MEMBERS) Absent:**

Jeanette Daane

**City Staff Present:**

Teri Metros – Deputy Community Services Manager-Library  
Dora Chavez – Admin. Assistant II

**Guests Present:**

Sam Stratton, President of the Friends of the Tempe Library

**Meeting convened at 7:00 pm.**

Ira King called the meeting to order.

**Agenda 1 - Consideration of Meeting Minutes, April 7, 2008 (Motion Required)**

**MOTION:** Lisa Kaiser moved to approve the meeting minutes of April 7, 2008

**SECOND:** Kathy Hayden

**DECISION:** Motion passed

### **Agenda 2 - Monthly Activity Reports for March 2008**

Teri stated the statistics show increases in door count up by 4.5% and materials circulation. The statistics also indicate electronic database usage, public computer usage, and check-out of electronic formats.

### **Agenda 3 – Library Remodel Update and Design Open House**

The first meeting with the architectural firm Engberg-Anderson and City Engineering staff was held on April 22 2008. This meeting focused mainly on procedural items and scheduling. An open house on May 14 has been scheduled from 6 to 7:30 pm in the Program room. The Library Advisory Board, The Friends of the Tempe Library and members of the public have been invited to meet the architect and share their ideas.

### **Agenda 4 – Summer Reading Program**

Teri informed the Library Advisory Board members that the Children's Summer Reading Program begins on May 27<sup>th</sup>. The Library is also participating in the County wide program sponsored by the Arizona Republic and the Arizona Diamondbacks. Everyone who participates will receive various prizes and a free ticket to a Diamondbacks game. Teri provided the Board members with a calendar noting all of the summer programs provided at the outreach centers in Tempe.

### **Agenda 5 – Adult Summer Reading Program**

The Tempe Public will be offering the first Adult Summer Reading program beginning May 27<sup>th</sup>, thanks to the Friends support. The more one reads the more opportunities they have to win one of the various prizes.

### **Agenda 6 – Report of Nomination Committee for Election of New Officers**

Board member Dorothy Sisulak reported that Ira King had been re-elected for President and Cyndi Newburn for Vice President.

### **Farewell to Outgoing Board Member Lisa Kaiser**

Teri gave Lisa Kaiser a going away gift on behalf of the Library and thanked her for her 6 years of participation on the Board.

### **Friends of the Tempe Public Library Report**

Sam Stratton, President of the Friends informed the Board members that a marketing specialist had been hired to design a professional brochure. The brochure captures the role the Friends have at the Library and the importance of donating or volunteering. This brochure will be sent to individuals, small businesses and corporations. He also mentioned several of the programs the Friends support and is seeking further financial and volunteering support. He encouraged Board members to seek volunteering positions on the Friends' Board.

### **Announcement of Next Meeting**

The next Board meeting will be on September 8, 2008 at the Tempe Public Library.

**The meeting adjourned at 8:05 pm.**

Prepared by: Dora Chavez, Administrative Assistant II

Reviewed by: Teri Metros, Deputy Community Services Manager - Library

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Authorized Signature  
Position/Title