



**Minutes
LIBRARY ADVISORY BOARD
Wednesday, February 4, 2026**

Minutes of the LIBRARY ADVISORY BOARD hybrid meeting recorded at 6 p.m. on Wednesday, February 4, 2026, held in a hybrid format in-person at Tempe Public Library, and via Microsoft Teams.

(MEMBERS) Present:

Wendy Rosen (Chair)
Jesse Shank (Vice-Chair)
Jessica Brown
Martha Carter
Katie Boligitz
Dianne Haws

(MEMBERS) Absent:

Sonia Sen

City Staff Present:

Jessica Jupitus, Deputy Community Services Director – Library
Jasmine Mundo, Librarian – Youth Services
Erin Fillmore, Senior Management Assistant – Community Services Admin

General Public Present:

None

Agenda Item 1 - Call to Order:

Wendy Rosen, Library Advisory Board (Board) Chair, called the meeting to order at 6:01 p.m.

Agenda Item 2 - Call to the Audience:

No public comments from the audience to report.

Agenda Item 3 - Approval of the January 7, 2026, Board Meeting Minutes: APPROVED

Wendy Rosen, Board Chair, asked the Board members to review the unapproved meeting minutes document dated January 7, 2026.

- No edits noted or requested.

MOTION: Jesse Shank moved to approve the January 7, 2026 Board meeting minutes as presented.

SECOND: Dianne Haws seconded.

DECISION: Motion approved, 5-0.

Ayes: Wendy Rosen (Chair), Jesse Shank (Vice Chair), Katie Boligitz, Martha Carter, and Dianne Haws
Nays: None
Absent: Sonia Sen
Abstained: Jessica Brown

Agenda Item 4– Staff Report: Jessica Jupitus, Deputy Community Services Director – Library

- Jasmine Mundo, Librarian – Youth Services, presented on Maker Lab and Teen Programming:
 - A Library Services and Technology Act (LSTA) grant and funds from Friends of the Tempe Public Library allowed the Library to expand the Maker Lab.
 - The Maker Lab has seen a 50% increase in kids attending since the Library purchased new creative tools and tech with the LSTA grant like a 3D printer, laser cutter, wood burner, and Virtual Reality (VR) headsets, among other items.
 - The funds provided by Friends of the Tempe Public Library were used to purchase six VR headsets.
 - The Board asked when the Maker Lab is open and if it's only open during that specific time and J. Mundo responded that it is open on Wednesdays but if a teen arrives to work on a program, they are allowed to. Additionally, Maker Lab is open Wednesday through Friday for teens who show up asking about using it.
 - The Board asked if there was an opportunity to use an app to schedule time on 3D printer and J. Mundo responded that the Library is starting with paper requests to use the printer.
 - The Board asked about funding for supplies once the LSTA grant is used and J. Jupitus responded that the Library sets aside funding for programming supplies and receives funds from the Friends of the Tempe Public Library.
 - Lego Animatronics allows kids and teens to design moving creations with Legos and use computer coding to make their designs move.
 - Teen Art Gallery supports creativity and experimentation with new artistic techniques and craft materials as well as showcase completed art on the Teen Gallery Art wall.
 - The Board asked how the Library promotes Teen and Youth programming and J. Jupitus responded that program opportunities are promoted through the Library's calendar as well as the partnership with schools where the Library used Peach Jar monthly to promote available and upcoming programs.
 - The Board asked how often the Library receives grant or donation funds and J. Jupitus responded that the Friends of the Tempe Public Library contribute funds as needs arise and that LSTA grants are annual, depending on the federal budget. Based on the budget passed by Congress, LSTA grants will continue this year.
- Jessica Jupitus, Deputy Community Services Director – Library, gave the following report specific to Tempe Public Library (Library) operations:
 - **402** adults were engaged in 25 **programs** during February 2026; programs included:
 - **Book Clubs**
 - Mystery Club
 - Friends of Dorothy
 - Great Books
 - Bite Size Book Club
 - Love and Fate
 - Coffee, Tea, and Books
 - Let's Get Graphic
 - Weird Books for Weird People

- **Writing Programs**
 - Writers' Connection
 - My Travel Adventures
 - **Improv Club**
 - **Library Stitch Club**
 - **With A Twist: Rock & Roll and Recycled Crafts**
 - **Reel Deal Film Society**
 - **Board Game Café**
 - **Puzzle Swap**
 - **Inter-City Puzzle Tournament: Round 1**
 - **WaterSmart for Tempe Water Utility Customers**
 - ***Stranger Things* Trivia at Green**
- The Library is celebrating the abundance of available puzzles with an honor-system puzzle lending library, located on the shelves behind the Answers desk. As the Library hosts tournaments, swaps, and a perpetual puzzle table in the Library, this seemed like a natural next step for Library users to have the chance to take home puzzles to enjoy.
 - The Library's new Writer in Residence, Leslie Rager, starts on February 7, 2026 with Get Ready, Get Set, Write! The Library is working on the Institute of Museum and Library Services (IMLS) grant for the next cycle of Writer in Residence but are always accepting recommendations for terrific local writers.
- J. Jupitus reported the following information specific to operations of the Library's **Youth and Teen Services** areas:
 - **1,387** participants were engaged in 43 **youth programs** during January 2026, J. Jupitus highlighted the following programs:
 - **Storytimes:**
 - Baby Lapsit
 - Family Evening
 - Preschool
 - Toddler
 - Cuentos Contigo
 - **Mini STEAMers** – superhero straw shooters
 - **Budding Builders** - building a home for a superhero
 - **LEGO Learning Lab**
 - **Paws2Read with Finn and Roxy**
 - **Sunday Funday**
 - **Pokemon Hour**
 - **Make Way For Books: Story School.**
 - **Teen:**
 - Maker Lab
 - Crochet Corner
 - Teen Art Gallery – focus on scribble art and artists like Picasso, Kandinsky, and O'Keefe
 - Level Up LEGO
 - Super Gaming Tournament
 - The Library had 29 teen volunteers for the month providing 189.5 hours of service, including 20 of them at FanCon helping at library stations, offering vendor relief, providing set up and tear down, and being essential to the smooth functioning of the event.

- 105 **Youth Activity Kits** and 54 teen **STEAM kits** circulated as well as 236 **scavenger hunters**.
 - The new program, Story School, is from an early literacy nonprofit dedicated to providing children and caregivers the chance to learn skills together using books as primary engagement tools. Learn more at this link: <https://makewayforbooks.org/>.
- J. Jupitus reported the following information specific to the Library's **Infrastructure**:
- **Physical circulation of materials** for January 2026:
 - Physical circulation of materials in January 2026 totaled 36,582 uses;
 - **Virtual/eResource circulation** for January 2026:
 - eResource circulation in January 2026 totaled 34,076 uses;
 - **Views (use of database resources without downloading content)** for January 2026:
 - Views in January 2026 totaled 45,422;
 - Library staff added **1,461** new users and renewed **1,388** cards in January 2026.
 - **Public access computers** saw 3,253 total sessions in January 2026.
 - **Gate Count:** 38,259
 - The Library had **230** App downloads (156 Apple; 74 Android) in January 2026.
 - To more accurately capture usage statistics, the Library has added a “views” option for some of the databases including Library Speakers Consortium, Novelist, and Freegal to indicate where folks are using a resource without downloading content.
 - The Library had some nice boosts on Instagram with @tinyexplorersphx mentioning what a great place the Library is for kids and families and the New Times sharing some of the best costumes of FanCon26.
- J. Jupitus updated the Board on the following topics:
- FanCon was a success again! Attendees were estimated to be around 2,000 with about 1,400 attendees around noon. The programming, vendors, food trucks, and delightful attendees made the event a very good time even though it ended up at 80 degrees for the last day of January.
 - There are reports of non-Arizona residents trying to censor certain books. Some of these concerns have been presented at other Council meetings but people are going through the Statement of Concern process.
 - The Board asked if the recent book that generated a Statement of Concern submission was returned and J. Jupitus said it was recently returned and is in the process of being reviewed by staff.
 - The Board asked if the Request for Proposal for library materials vendors was completed and J. Jupitus responded that it went to Council in January 2026 and the Library now has four approved vendors plus the co-opt vendor to purchase materials from. The Library purchased over 5,000 items in January.
 - The Board asked how Library users make a request for library material not currently available in the catalog and J. Jupitus responded that on the Libby app, items can be tagged as a suggested purchase as well as a form on the Library's website under more information/suggest a purchase which the Library uses to help inform purchases. <https://www.tempepubliclibrary.org/more-information/suggest-a-purchase>.

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Agenda Item 5– Member Announcements/Future Agenda Items

None.

Agenda Item 6 - Adjournments

- Motion made by Jesse Shank to adjourn the meeting.
Second by Jessica Brown.
Meeting Adjourned at 6:48 p.m.
 - The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, March 4, 2026;

- This public meeting will be held in a hybrid format in-person and virtually via Microsoft Teams.

Prepared by: Erin Fillmore; Reviewed by: Jessica Jupitus

Wendy Rosen

Wendy Rosen (Mar 5, 2026 10:12:06 MST)

03/05/2026

Approval Signature: Library Advisory Chair







2026_02_04_LAB_Approved_Minutes

Final Audit Report

2026-03-05

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