



Minutes
Technical Code Advisory Board of Appeals
January 20th, 2026

Minutes of the regular hearing of the Technical Code Advisory Board of Appeals, of the City of Tempe, which was held at the Community Development, Building Safety Conference Room, 31 East Fifth Street, Tempe, Arizona.

Present:	City Staff Present:
John Brunia	John Earhart, Interim Dep. Dir. Comm. Dev Bldg Safety
Michele Lorance	Scott Sherman, Interim Plan Review Manager
Annette Betancourt	Kerensa Langshaw, Comm. Dev. Admin Supervisor
Jeff Harb	
Greg Zimmerman	
Michel Raissen	
Kerry Owen	
Tysen Schlink	
Absent:	Guest Present:
Robert Diez	None

Meeting convened at 4 p.m. and was called to order by John Earhart.

1. Orientation and introductions.

Mr. Earhart introduced himself and discussed the purpose of the board coming together. He reviewed the agenda and the orientation main objectives. The board members introduced themselves and gave a brief description of their backgrounds.

2. Council Strategic Priorities

Mr. Earhart gave a brief overview and advised the board this year Building Safety will be going through the process to update and adopt ICC Building Codes 2024. More detailed discussion was covered on the Boards positive impact and responsibilities overseeing, updating and adopting ICC Building Codes 2024 for the City of Tempe.

3. Technical Code Advisory Board of Appeals purpose, process and procedures review.

The Technical Code Advisory Board of Appeals hears and decides appeals of orders, decisions, or determinations made by the building official relative to the application and interpretation of Chapter 8 of the Tempe City Code, Buildings and Building Regulations, and the technical codes. John Earhart reviewed the PowerPoint presentation regarding roles and responsibilities of staff liaison, Robert's Rules of Order, Arizona Open Meeting Law, Conflict of Interest, and Ethics by which the Board will follow.

4. Election of Technical Code Advisory Board Chair.

MOTION: Jeff Harb nominated Michele Lorance as the Chair of the Board.

SECOND: Annette Betancourt seconded the motion.

DECISION: Approved 8-0

5. Meeting Minutes Approval.

MOTION: Michele Lorange proposed meeting minutes to be approved.

SECOND: Annette Betancourt seconded the motion.

DECISION: Approved 8-0

6. Public Appearances

There were no public appearances.

7. Future Agenda Items

Potential future meeting dates and times suggested for Feb 23rd, 2026 at 1pm and March 9th, 1pm.

MOTION: Michele Lorange motioned February 23rd at 1pm.

SECOND: Jeff Harb seconded the motion.

DECISION: Approved 8-0

MOTION: Jeff Harb nominated Michele Lorange as the Chair of the Board.

SECOND: Annette Betancourt seconded the motion.

DECISION: Approved 8-0

There being no further business the meeting adjourned at 4:58 p.m.

Prepared by: Kerensa Langshaw

Reviewed by: John Earhart



John Earhart, Interim Deputy Community Development Building Safety Director

JE:kl