



FY 2023-24

Annual Action Plan



**Community Health and Human Services
Housing Services Division**

www.tempe.gov/government/human-services/housing-services

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Tempe's Community Health and Human Services Department, Housing Services Division assists low-income communities through the distribution of the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Home Investment Partnerships Program (HOME) funds. The U.S. Department of Housing and Urban Development (HUD) annually determines the allocation amounts for these programs. To receive these grant funds, the City must submit a five-year Consolidated Plan and an Annual Action Plan (AAP) to HUD for approval. As an entitlement city, Tempe receives its CDBG funding directly from HUD. The City is a participant in the Maricopa HOME Consortium and receives HOME funds through the Consortia.

The FY 2023-2024 AAP represents the City's plan to address affordable housing and homeless needs. The Five-Year Consolidated Plan contains a strategic plan for addressing these needs and a specific one-year action plan for the use HUD formula grant funds. The City's AAP is a one-year plan that describes the activities that the City will fund. It also describes activities that will be undertaken to support needs as described in the Five-Year Consolidated Plan.

The FY 2023-2024 CDBG entitlement allocation is \$1,745,733; ESG allocation is \$158,566 and HOME allocation is \$575,285 with \$1,424,053 of reprogrammed HOME funds from previous years 2019, 2020 and 2021. The City Council will formally approve the AAP on May 4, 2023.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Tempe plans to undertake the following specific objectives as identified in the Annual Action Plan:

- Preserve and expand affordable housing;
- Support vital community services;
- Encourage economic development;
- Support efforts to prevent homelessness.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Tempe has successfully completed the following activities undertaken last program year.

- Rehabilitated up to 7 homeowner-occupied or rental units
- Created 13 housing units to provide affordable housing through Tempe Micro Estates
- Provided public services activities to support homeless needs
- Provided ESG homeless prevention assistance
- Provided economic opportunities to business and create jobs
- Provided tenant-based rental assistance to 13 households through the HOME program

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Tempe has a thorough and extensive public participation process that is employed for all projects. The City consistently seeks to include the input of Tempe residents in all phases and aspects of its Community Development initiatives, from the initial planning to project and program implementation to the reporting and assessment of accomplishments. The effectiveness of this process is key in delivering the proper services and programs to the City's residents, while ensuring that the overall direction of the Community Health and Human Services Department's work is consistent with residents' expectations and is responsive to neighborhood concerns. The City encourages citizen participation in all stages of the planning process. The City is required to submit at the end of each program year a Consolidated Annual Performance Plan (CAPER) to summarize accomplishments and the progress made towards the goals established in Five-Year Consolidated Plan.

The Tempe City Council returned to in-person meetings with an option to attend virtually to encourage resident participation. Draft copies of the AAP can be found on the City's website. Resident input and feedback are accepted and incorporated when appropriate during public comment periods. The City holds special hearings whenever any substantial amendments are made. Notices soliciting public input are placed in the *Arizona Republic* and posted on the City's website and social media. The City also placed notices soliciting public input are published in the *Arizona Republic* targeting English speaking residents and this year, the City published notices in Spanish for public hearings and public comment on the plan in *La Voz*; targeting Spanish residents. In addition, a notice inviting input is placed on the City website: <https://www.tempe.gov/government/human-services/housing-services/public-notice-and-plans>. The public and stakeholders are encouraged to submit written comments to: City of Tempe Housing Services Division, P.O. Box 5002, Tempe, AZ 85280 or via e-mail to sheri_rico@tempe.gov

Citizen participation is strongly encouraged and included the following dates to provide input:

- 2 public hearings (March 23, 2023 and April 20, 2023)
- 1 public meeting (May 4, 2023)
- 30-day public review/comment period (March 24 – April 23, 2023)

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Refer to the attached summary of comments.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

This document was developed through a process that included a significant community engagement component, which included soliciting input from City of Tempe Planning, Economic Development, Transportation, Housing Services which administers the Housing Choice Voucher program, and Tempe Community Council (TCC) which provides human services needs in Tempe.

Additionally, soliciting input from regional organizations including the Maricopa Association of Governments, Maricopa HOME Consortium, and the Continuum of Care focus groups, ESG Funders meetings, workshops, and a public review period. No comments were received from the public during the public review period, which is indicative of the extent to which community involvement was incorporated into the development of the Annual Action Plan.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	TEMPE	Community Health & Human Services Department
ESG Administrator	TEMPE	Community Health & Human Services Department

Table 1 – Responsible Agencies

Narrative

The City of Tempe Community Health and Human Services Department located at 3500 S Rural Road, Suite 202, Tempe, AZ 85252 is the lead and responsible agency for the development of the Annual Action Plan (AAP) for the CDBG and ESG funds.

The Maricopa HOME Consortium located at 234 N. Central, Third Floor, Phoenix, AZ 85004 is the lead agency for HOME funds and for the development of the AAP for HOME funds.

Consolidated Plan Public Contact Information

The contact person for the Consolidated Plan and Action Annual Plan is:

Sheri Rico, Human Services Manager Telephone: (480) 350-8950, sheri_rico@tempe.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Tempe consulted with citizens, municipal officials, non-profit agencies, non-profit developers, private developers, governmental agencies, and the Regional Continuum of Care as part of the Consolidated and Annual Action Plan processes. For the 2023-24 Annual Action Plan, consultation included a combination of meetings with stakeholder interviews, two community input hearings, newspaper advertisements, website announcements, and one public meetings with hearings to solicit comments on the draft Annual Action Plan. Citizen participation is strongly encouraged throughout the processes of short and long range departmental planning, plan implementation, and assessment of plan effectiveness.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Tempe will continue working to enhance coordination between public and assisted housing providers as well as private and governmental health, mental health, and service agencies. This will be accomplished using both formal and informal networks that bring together public, private, and nonprofit housing and service providers. These include groups such as the Resident Advisory Board and the City Council.

Efforts to enhance coordination between public and assisted housing providers and private and government health, mental health, and service agencies includes Tempe Housing Authority rental assistance program and other members to work closely with applicable local housing authorities to develop strategies to assist housing low income and homeless families. Currently, Tempe started a collaboration with the McKinney-Vento Liaisons for Tempe Unified High School District to identify eligible families for referrals to the TBRA program to secure housing stability for two years and increasing the likelihood of graduation for their students.

The City has several successful groups and committees that currently work together to provide an effective delivery system for affordable housing production and services throughout the City. A variety of City agencies including the Tempe Housing Authority, Community Development Department, Transportation, Economic Development, Tempe Community Council as well as nonprofit agencies, routinely collaborate on projects and participate in network meetings.

The City Fair Housing Coordinator is active in initiating educational and outreach programs to further fair housing. As required by HUD, the Community Development Department completed its Fair Housing

Plan, which consists of an Analysis of Impediments to Fair Housing (AI). Tempe plans to address impediments identified in the AI through disbursement of educational materials in different formats, coordinating fair housing presentations during City-wide events, maintaining records, fulfilling reporting requirements and diligently monitoring CDBG subrecipients for fair housing compliance and making supportable referrals to fair housing enforcement agencies.

The City continues to partner with Tempe Coalition for Affordable Housing, a non-profit affiliate to the Tempe Housing Authority established in 2018 to (a) support the construction of affordable housing for low and moderate income persons, where either limited or no adequate housing exists for such groups, (b) provide and support social service outreach ventures aimed at empowering low and moderate income persons within their communities, (c) support the acquisition, construction, or redevelopment of single and/or multi-family residences, and (d) manage any properties constructed, redeveloped or acquired by the Corporation for the purpose of creating permanently affordable rental housing.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Tempe continues to be an active participant in the regional Continuum of Care (CoC) Activities. The City of Tempe performs a full scope of activities to aid in the coordination of ending homelessness through partnerships with Maricopa County, the State of Arizona and Federal agencies.

The City of Tempe attends and participates in the Continuum of Care (CoC), a collaborative cross-sector of community stakeholders providing housing, education, health care and supportive services to people experiencing homelessness in Maricopa County. This includes the participation on the Community Standards of Excellence and the Coc's Strategic Plan to End Homelessness. The City of Tempe staff is also involved in the Chronic workgroup that is a part of the Coc's efforts to address the complexities of housing and serving chronically homeless individuals and families. Tempe is actively participating in additional sub-groups of the CoC such as; Coordinated Entry, the Outreach Collaborative and Built for Zero a nationally recognized initiative with Community Solutions. The Built for Zero Collaborative is designed to help communities get data driven results for people experiencing homelessness. Community Solutions assists communities through a convening and coaching model and is designed to leverage a dedicated team from Community Solutions, experts from across the country, partners from key federal agencies, and the support of peers to help community leaders end homelessness quickly and measurably.

Additionally, the City of Tempe's General Fund provides additional funding for a local Homeless Outreach Program Effort (HOPE). The HOPE program serves as an access point for the Maricopa County Coordinated Entry System for both singles and families experiencing homelessness. The HOPE team provides a variety of navigation services that include connecting hundreds of unsheltered and often difficult to engage homeless individuals and families to mental health, physical health providers, emergency hygiene supplies, bus passes, Driver's license, State ID's, move-in kits when housing is located and housing navigation services to locate affordable housing options. The HOPE team can attend veteran and mental health court to advocate on behalf of people experiencing homelessness. The HOPE Team also works directly with the Tempe Police, and Fire Departments as well as local hospitals to engage the high utilizers of emergency services. Through this collaborative effort organized by the City, this endeavor is accomplished by providing housing and support services as an alternate to utilizing expensive emergency response resources. The City of Tempe is also a part of a larger collaborative of housing and services providers that is designed to address the needs of veterans, families and unaccompanied youth in the community through partnerships and advocacy efforts.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Tempe has consulted, and will continue to consult, with the CoC regarding the performance standards for activities funded under ESG to discuss the best method to capture data utilizing HMIS. As the ESG program progresses annually, performance standards will be developed and revised based on the needs of the community and regulatory guidance. The City of Tempe participates and contributes to ESG Subcommittee meetings to help determine priorities. Through the participation with the Committee and Board meetings, the City of Tempe has provided input into the regional performance standards of excellence, and the Regional Plan to End Homelessness

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>NEWTOWN CDC</p> <p>Housing Services - Housing Services-Employment Neighborhood Organization</p> <p>Housing Need Assessment</p> <p>Consulted by requesting to participate in the public hearing process.</p>
2	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>A New Leaf</p> <p>Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Services - Broadband Internet Service Providers</p>

<p>What section of the Plan was addressed by Consultation?</p> <p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy</p>	
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p> <p>Consulted by requesting to participate in the public hearing process.</p>	
<p>Agency/Group/Organization</p>	<p>City of Tempe</p>
<p>Agency/Group/Organization Type</p>	<p>Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Services - Broadband Internet Service Providers Other government - Local Grantee Department</p>

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The city of Tempe held departmental meetings to solicited input from City of Tempe Planning, Economic Development, Community Development, Transportation, Building Safety and Housing Services Division which administers the City Section 8 Voucher program. The city also solicited input from Verizon, COS and Century Link broadband providers.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	MAG	The City of Tempe's goals and objectives align with the regional Continuum of Care's plan.
Analysis of Impediments to Fair Housing Choice	City of Tempe	Tempe seeks to reduce impediments to fair housing choice for citizens by aligning its Fair Housing efforts with recommendations made in AI
5-Year And Annual PHA Plan	Tempe Housing Authority	The City of Tempe's goals and objectives align with the Tempe Housing Authority plans.

Table 3 - Other local / regional / federal planning efforts

Narrative

The collaboration between the City, local jurisdictions, and the housing authority is expected to continue to solidify and work together throughout the years. This continued collaboration assists the city and local jurisdictions to align services efficiently to eliminate gaps in services and reach hard to serve populations on the local and regional level.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Plan provides policies and procedures that assure that the public has adequate notice and opportunities to provide input into the development of the Annual Action Plan. The City has a thorough and extensive community participation process that is employed for all projects. The City consistently seeks to include the input of Tempe residents in all phases and aspects of its Community Development initiatives from the initial planning to project and program implementation to the reporting and assessment of accomplishments. The effectiveness of this process is key in delivering the proper services and programs to the City's residents, while ensuring that the overall direction of the Community Health and Human Services Department's work is consistent with residents' expectations and is responsive to neighborhood concerns. The City encourages resident participation in all stages of the planning process. From the drafting of the Consolidated Plan to the filing of the annual Performance Evaluation Report, the City hosts public meetings, provides draft copies of the Plan before submission, accepts, and incorporates citizen input and feedback, and holds special hearings whenever any substantial amendments are made. Notices soliciting public input are published in the *Arizona Republic* targeting English speaking residents and this year, the City published notices in Spanish for public hearings and public comments on the plan in La Voz; targeting Spanish residents. In addition, a notice inviting input is placed on the City website <http://www.tempe.gov/city-hall/human-services/housing-services/public-notices-and-plans>. The public and stakeholders are encouraged to submit written comments by e-mail and mail.

Citizen participation is strongly encouraged and includes the following dates to provide input:

- 2 public hearings (March 23, 2023, and April 20, 2023)
- 1 public meeting (May 4, 2023)
- 30-day public review/comment period (March 24 – April 23, 2023)

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>City Council and Tempe Staff.</p> <p>Newspaper ads for the public input for the development of the Annual Action Plan. Notices were in both English and Spanish and included information on how to participate in person and virtually to the public hearings. The publications were advertised in Arizona Republic for English speaking residents and La Voz newspaper to target Spanish speaking residents.</p>	<p>No comments received.</p>	<p>N/A</p>	<p>www.tempe.gov/clerk</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>City Council and Tempe Staff. Two public hearing were held on March 23, 2023 and April 20, 2023. The hearings were in person with an option to attend virtually to encourage resident participation. Translation services were available if requested prior to the hearings.</p>	No Comments received.	N/A	www.tempe.gov/clerk

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Non-targeted/broad community Residents of Public and Assisted Housing	Publication notices of 30 day public comment in Arizona Republic for English speaking residents and La Voz newspaper to target Spanish speaking residents.	No comments received.	N/A	www.arizonarepublic.com
4	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A copy of the draft AAP was uploaded to the City of Tempe's Housing Services website. The link to the draft plan was made available for 30 days.	One comment received, refer to summary of comments attachment.	All comments were accepted.	www.tempe.gov/housing

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Council and Tempe staff. The public meeting was held on May 4, 2023 in person with an option to attend virtually to encourage resident participation.</p> <p>Translation services were available if requested prior to the public meeting.</p>	<p>No comments received.</p>	<p>N/A</p>	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The resources shown below are solely derived from estimated annual CDBG and ESG resources during the planning period.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,745,733	0	0	1,745,733	1,745,733	Expected resources equal the 4th year CDBG funding and no Program Income anticipated.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	158,566	0	0	158,566	158,566	Expected resources equal the 4th year ESG and program year resources with no program income anticipated.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

City of Tempe General Fund and Private Resources

In FY 2023-2024, the City anticipates contributing approximately \$1.32 million in General Fund resources through Tempe Community Council and from citizen water bill donations to assist over 59 nonprofit agencies that address needs including aging, homelessness, poverty, disabilities, abuse, addiction, youth, hunger, isolation, shelter, and mental health.

The City of Tempe has maintained a HOME match log since the inception of the HOME program. This log documents specific projects and identifies the date and amount of HOME dollars expended, the amount of match liability incurred, the value of a match contribution, the type of match and the date that it was recognized. The log maintains a running tally of recognized match contributions and allows the banking of match required amounts associated with yearly disbursements. Matching requirements for the HOME program are satisfied, disbursements are

captured in the IDIS PR33 report to ensure that ample match is available to satisfy the required 25% each year.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City will work with non-profit housing providers and CHDOs to redirect vacant lots created by the program for use for affordable housing.

Discussion

The City has programmed approximately \$1.9 million from the CDBG and ESG program and program income for the FY 2023-24 program year. This sum included the CDBG and ESG annual allocation, program income, and reprogrammed funds from previous program years. These funds will be used to operate a range of private and public services as described later in the Annual Action Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Foster Housing Quality By Housing Rehabilitation	2020	2024	Affordable Housing	Citywide	Affordable Rehabilitation Housing Aid.	CDBG: \$150,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit
2	Expand Affordable Rental Housing In Tempe	2020	2024	Affordable Housing	Citywide	Affordable Rental Housing Acquisition.	CDBG: \$734,727	Rental units rehabilitated: 2 Household Housing Unit
3	Strengthen Homeless Shelter & Services Support	2020	2024	Homeless	Citywide	Homeless Shelter Support.	CDBG: \$261,859 ESG: \$95,139	Homeless Person Overnight Shelter: 31 Persons Assisted
4	Foster Economic Development.	2020	2024	Non-Housing Community Development	Citywide	Employment Assistance Support. Technical Assistance & Small Business Loans.	CDBG: \$50,000	Jobs created/retained: 2 Jobs Businesses assisted: 5 Businesses Assisted
5	Homeless Prevention/Eviction Intervention.	2020	2024	Affordable Housing	Citywide	Eviction Intervention & Rapid Re-housing.	ESG: \$51,535	Tenant-based rental assistance / Rapid Rehousing: 5 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Public And Community Facilities Support	2020	2024	Non-Housing Community Development	Citywide	Public & Community Facilities Support.	CDBG: \$200,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 31 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Foster Housing Quality By Housing Rehabilitation
	Goal Description	Relates to COT Home Repair Program.
2	Goal Name	Expand Affordable Rental Housing In Tempe
	Goal Description	Relates to COT Acquisition of Affordable Rental Housing.
3	Goal Name	Strengthen Homeless Shelter & Services Support
	Goal Description	Relates to COT Homeless Shelter Support and homeless prevention.
4	Goal Name	Foster Economic Development.
	Goal Description	Provide economic development opportunities to low to moderate income neighborhoods.

5	Goal Name	Homeless Prevention/Eviction Intervention.
	Goal Description	The Homeless Prevention Program will assist families and individuals to retain housing through short-medium term rental assistance and case management to prevent moving into an emergency shelter. The Rapid Re-Housing Program will assist individual or families living in a shelter or other place as indicated in the homeless definition move into permanent housing. Assistance will consist of short-term and medium-term rental assistance, rental arrears, rental application fees, security deposits, advance payments of last's month rent, utility deposits, moving costs, housing search and placement, housing stability case management, mediation, legal services, and credit repair.
6	Goal Name	Public And Community Facilities Support
	Goal Description	Provide repairs to Tempe's congregate shelter.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The FY 2023-24 Action Plan for Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) represents the fourth year of the City of Tempe’s Five Year Consolidated Plan. Each project that is approved for funding relates to the needs and priorities addressed in the Five Year Consolidated Plan.

#	Project Name
1	COT Emergency Home Repair Program
2	COT -Workforce Development
3	COT Temporary Housing Shelter Options - Operations
4	CDBG Program Administration
5	Acquisition - Affordable Rental Housing
6	Shelter Repairs- Non-congregate Shelter
7	ESG23 Tempe

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City has made great efforts to address the identified needs despite the lack of financial resources at the federal, state and local levels requires the City to focus its funding on the activities of highest priority. Housing market conditions related to demand and supply of both rental and homeownership, as well as the availability of affordable housing, also determined the use of housing-related funding such as HOME Consortium allocations. The amount of available funding is simply not adequate to meet the demand based on applications received by the City. The fact that many low and moderate-income households are cost burdened or severely cost burdened (spending more than 30% or 50% respectively of their income on housing expense) also remains an obstacle to addressing the underserved. The City is challenged to develop and implement a well-coordinated and integrated outcome-driven service the City’s housing and community development needs and goals.

AP-38 Project Summary
Project Summary Information

1	Project Name	COT Emergency Home Repair Program
	Target Area	Citywide
	Goals Supported	Foster Housing Quality By Housing Rehabilitation
	Needs Addressed	Affordable Rehabilitation Housing Aid.
	Funding	CDBG: \$150,000
	Description	COT Emergency Home Repair will provide assistance to correct health and safety deficiencies and provide decent, safe and sanitary housing to owner low-to-moderate income households in Tempe. (Housing)
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	10 Households
	Location Description	Citywide
	Planned Activities	Emergency Home Repairs to low-to-moderate income rental/owner occupied households in Tempe.
2	Project Name	COT -Workforce Development
	Target Area	Citywide
	Goals Supported	Foster Economic Development.
	Needs Addressed	Employment Assistance Support.
	Funding	CDBG: \$50,000
	Description	COT Workforce Development program will enhance economic opportunities in LMI neighborhoods by providing technical assistance with the goal of creating jobs to LMI Tempe residents. (Economic Development)
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	2 jobs 5 Business
	Location Description	Citywide
	Planned Activities	COT Workforce Development will provide professional services to low-to-moderate income Tempe residents to create and retained jobs.

3	Project Name	COT Temporary Housing Shelter Options - Operations
	Target Area	Citywide
	Goals Supported	Strengthen Homeless Shelter & Services Support
	Needs Addressed	Homeless Shelter Support.
	Funding	CDBG: \$261,859
	Description	The program will provide non-congregate shelter and supportive services to transition into permanent housing (PS)
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	31 Homeless individuals.
	Location Description	Citywide
	Planned Activities	Provide non-congregate shelter and supportive services to individuals who are experiencing homelessness and those who are at risk. The funds will pay for the operation of the non-congregate shelter.
4	Project Name	CDBG Program Administration
	Target Area	Citywide
	Goals Supported	Expand Affordable Rental Housing In Tempe Foster Housing Quality By Housing Rehabilitation Strengthen Homeless Shelter & Services Support Homeless Prevention/Eviction Intervention. Foster Economic Development.
	Needs Addressed	Affordable Rental Housing Assistance For Tenants. Affordable Rental Housing Acquisition. Affordable Rehabilitation Housing Aid. Homeless Shelter Support. Homeless Outreach. Eviction Intervention & Rapid Re-housing. Employment Assistance Support. Technical Assistance & Small Business Loans.
	Funding	CDBG: \$349,147
	Description	Administration of the CDBG Program.
	Target Date	6/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Administration of the program.
5	Project Name	Acquisition - Affordable Rental Housing
	Target Area	Citywide
	Goals Supported	Expand Affordable Rental Housing In Tempe
	Needs Addressed	Affordable Rental Housing Assistance For Tenants. Affordable Rental Housing Acquisition.
	Funding	CDBG: \$734,727
	Description	Acquisition of properties to create affordable housing. Tempe has partnered with Tempe Coalition for Affordable Housing, a non-profit corporation established in 2018 and other agencies to (a) support construction of affordable housing for low-to-moderate income persons, (b)provide and support social services outreach ventures aimed at empowering low-and-moderate income persons with their communities, (c)support the acquisition, construction, or redevelopment of single and/or multi-family residences, and (d)manage any properties constructed, redeveloped or acquired by the Corporation for the purpose of creating permanently affordable rental housing. (Housing)
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	2 units.
	Location Description	Citywide
	Planned Activities	Create affordable rental housing for low-to-moderate income households.
6	Project Name	Shelter Repairs- Non-congregate Shelter
	Target Area	Citywide
	Goals Supported	Public And Community Facilities Support
	Needs Addressed	Public & Community Facilities Support.
	Funding	CDBG: \$200,000

	Description	Provide repairs to Congregate Shelter
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	31 households
	Location Description	2010 E Apache Tempe, AZ 85282
	Planned Activities	Provide repairs to non-congregate shelter
7	Project Name	ESG23 Tempe
	Target Area	Citywide
	Goals Supported	Strengthen Homeless Shelter & Services Support Homeless Prevention/Eviction Intervention.
	Needs Addressed	Homeless Shelter Support. Eviction Intervention & Rapid Re-housing.
	Funding	ESG: \$158,566
	Description	Activities will be Shelter (\$95,139) Rapid Re-housing (51,535) and Administration (\$11,892).
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	36 Households
	Location Description	
	Planned Activities	Shelter, Rapid Re-housing, and Program Administration

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Pursuant to the specific projects identified in AP-35, the commitment of CDBG and ESG resources shall be based on low- and moderate- income requirements of clients assisted, special needs and homeless persons. The City of Tempe has elected not to allocate resources geographically but instead based on client eligibility under the CDBG and ESG programs. Thus, the following table has not been completed.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Eligible Areas	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Tempe has elected not to allocate resources geographically but instead based on client eligibility under the CDBG and ESG program.

Discussion

The City of Tempe has elected not to allocate resources geographically but instead based on client eligibility under the CDBG and ESG program. Refer to SP-10 of the FY 2020-FY 2024 Tempe Consolidated Plan for eligible CDBG geographic areas.

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The goals and actions to reduce and end homelessness are through the following strategies, hiring additional homeless outreach workers, increase emergency shelter, and provide additional housing options. Through outreach we will have additional staff to address the growing needs of the community. Each staff has a specialized area of training such as homeless youth 18-24, mental illness and veterans and are all certified Behavioral Health Technicians (BHT) with 60% having lived experience. The increase for emergency shelter options allows for diverse populations to be served in a stable environment and assists the outreach worker by addressing all the people experiencing homelessness not just a specialty population. With additional shelter it allows the team to engage someone and get them ready for housing by obtaining photo ID, Birth certificates, Social Security card and conducting housing assessments for permanent housing options through coordinated entry and Tempe Housing Services. These are all a part of the larger strategy through:

1. Increase dedicated homeless outreach in city parks
2. Ensure 24/7 mental health and substance use response and support
3. Enhance park and desert preserve maintenance and cleanup efforts
4. Communicate results and provide opportunities for neighborhood engagement
5. Refine park security through G4S deployment
6. Provide necessary shelter and housing strategies for those experiencing homelessness

Tempe will be using HOME funds to provide TBRA to families directly affected by COVID-19 up to 10,000 or 6 months of assistance.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The HOPE Street outreach team has expanded to 11 street outreach specialists, two case managers, and a Coordinator in the last year. They have also begun utilizing a GIS app to record engagement data when in the field. This year, the continued utilization and refinement of this tool will allow for a clear, full year of data to assist in best directing street outreach efforts. The team has expanded to coverage 24 hours a day, 7 days a week, and with this availability the goal is to provide solutions for ending individual's homelessness at any day, time, and location in the City of Tempe. Further, the City of Tempe's IT Department created GIS apps for encampment reporting and encampment verification. These tools are being used to identify areas of need and target dispatch response to those areas to assist in our efforts in connecting homeless individuals to resources and shelter.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Tempe has heavily invested in shelter availability to support the HOPE team's efforts in ending homelessness and expanded the number of available City-operated shelter units to 90. The City has also invested in dedicated Case Managers for the shelters, allowing for caseloads of 20-25 per Case Manager. With this dedicated service the goal is to provide high utilization rate of all shelter rooms as well as ensure shelter residents are exiting to stable housing within their 30-day stay. A pilot program partnering with TCAA's I-HELP shelter, the Step Into Housing program, aims to utilize all shelter space in the City of Tempe efficiently with the goal of having participants become document and housing-ready during their 90 day stay at TCAA's congregate shelter setting and then allowing a transition into available non-congregate shelter for a successful housing resolution within the 30-day stay. The stability of shelter allows for supportive services and greater success to transition to a permanent housing solution.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In Maricopa County there is a waiting list for family shelter that can sometimes be up to six weeks. Tempe has also created emergency units that are fully furnished apartments where they allow families experiencing homelessness supportive services and a safe place until they are called for family shelter in the community. This model creates additional family shelter capacity throughout the entire community.

This allows supportive services to obtain necessary documents to assist someone when they are ready for housing or come up to the top of a waiting list for housing. They connect with the homeless school liaison to ensure children stay enrolled in school and have the resources they need to be successful. Community Health and Human Services also have scholarships for families experiencing homelessness for childcare so the parents can work or go job hunting if their children are not of school age. The ability to connect the family with a local job bank and partnership with Arizona at Work allows for greater self-sufficiency and less likely to return to homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In addition, the City of Tempe has a Mental Health Court that assists people who are mentally ill and are experiencing homelessness with housing and supportive services when they are exiting jail. They can provide them with shelter, enroll in health care, food stamps and other services to reduce the likelihood of returning to jail. Some of those things includes reconnecting them to their behavioral health clinic and getting them stabilized on their medications. Community Health and Human Services works closely with other departments within the city like Tempe PD, the City Prosecutors office and Probation to offer alternatives to jail. We can also offer Tenant Based Rental Assistance to allow them to have a safe place to live.

Discussion

Tempe will continue to render aggressive homeless outreach and navigation services, a variety of targeted public services, TBRA rental support for 'at-risk' low-income households, and specific support to the Rapid Rehousing Program that will assist individuals with regaining permanent housing through rental assistance and other essential services financed with new, ESG resources. The Rapid Rehousing Program will assist families and individuals to retain housing through short-medium term rental assistance and supportive services to prevent moving into an emergency shelter.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The city utilized several different sources of funds to accomplish planned goals during the program year including CDBG, ESG, HOME and the City's general funds to address some of the barriers to affordable Housing. The city also continues to have a strong relationship with Tempe's Coalition of Affordable Housing, Inc to successfully increase the number of permanently affordable rental units.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The city will continue to work to reduce the resource gap by aggressively seeking out additional federal, state, and private resources to support its affordable housing priorities. The City will work to eliminate any regulatory gaps by working with federal and other agencies to identify problems and, where appropriate, to seek refinements or waivers of regulations that impede efficient affordable housing production.

Tempe started a collaboration with the McKinney-Vento Liaisons for Tempe Unified High School District to identify eligible families for referrals to the TBRA program to secure housing stability for two years and increasing the likelihood of graduation for their students.

Discussion

During FY 2023-24, the city will continue to preserve affordable housing and increase the affordable housing stock for households with income at 80% AMI by implementing or funding the following activities:

- Utilize CDBG funding for the emergency rehabilitation of owner-occupied housing units.
- Address accessibility barriers for elderly and persons with disabilities;
- Continue to provide rental assistance to low-income households through the Housing Choice Voucher program;
- Continue to increase affordable housing units based on Tempe's Affordable Housing Strategy (AHS) plan and in collaboration with Tempe's Coalition of Affordable Housing, Inc.

- Provide financial assistance to households facing eviction with emergency rental assistance thru the Rapid re-housing and TBRA programs.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Below are some of the actions currently performed by the City or under consideration for the future.

Actions planned to address obstacles to meeting underserved needs

Tempe will address the obstacles to meeting the underserved needs include:

Increase the quality of housing through rehabilitation programming

- Owner-occupied emergency home repairs
- Lead-based paint testing
- Energy Equity programing

The City also leverages approximately \$1.32 million in General Funds to support agencies that address underserved needs including aging, homelessness, poverty, disabilities, abuse, addiction, youth, hunger, isolation, shelter, and mental health.

Actions planned to foster and maintain affordable housing

The City will continue to provide the Emergency Home Repair program to low-and moderate-income homeowners in need of health and safety repairs. Continue to provide TBRA program. In addition, the City will be reprogramming approximately \$1.4 million of prior HOME funds to acquire and rehabilitate affordable rental housing.

Actions planned to reduce lead-based paint hazards

Actions planned to reduce lead-based paint hazards include but are not limited to:

- Continue to meet HUD lead-based paint abatement standards in housing rehabilitation programs.
- Seek additional funding as it becomes available to provide testing and abatement of lead-based paint hazards in single-family housing where young children are present.
- Expand the stock of lead safe housing units through housing initiatives.

Actions planned to reduce the number of poverty-level families

Actions planned to reduce the number of poverty-level families include but are not limited to:

The City will continue its efforts in conjunction with the Continuum of Care and the Tempe Community

Action Agency (TCAA) and Tempe Community Council (TCC) programs to reduce the number of poverty-level families through the development of services needed to assist those families with emergency rent and utility assistance, hunger relief, financial success center, educational opportunities, job growth, and life skills training through the various social service agencies operating in the city.

Actions planned to develop institutional structure

Actions planned to develop institutional structure include but are not limited to:

- Work with non-profit organizations to address community needs and provide support to federal and non-federal funding initiatives.
- Work with private industry to address important issues that hamper housing and community development efforts.
- Identify opportunities to create private/public partnerships for project finance and development to leverage federal funds.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to coordinate planning activities with private housing and social service agencies, including participation in the MAG Continuum of Care meetings, development of the Continuum of Care, and enumeration of the point-in-time count. Additional actions to be taken include but are not limited to meeting with public service agencies to determine how partnerships can be established to link services; survey other jurisdictions to discover what successful partnerships they have already established; and survey current partnerships to determine how services may be better coordinated.

Discussion

The actions are primarily the continuation of prior city policies/programs. No major obstacles in the institutional structure have been identified that need to be addressed. The City is also satisfied with its efforts to coordinate with private housing and social service agencies.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The following provides details on program specific requirements for the CDBG and ESG.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

**Emergency Solutions Grant (ESG)
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Tempe requires that subrecipients develop written standards that are consistently applied within the agencies' programs. ESG subrecipients must conduct an initial evaluation to determine the eligibility of each individual or family seeking ESG assistance. The eligibility determination is conducted during the intake process and the amount and types of assistance the individual or family needs to regain stability in permanent housing are determined. Subrecipients utilize the HUD published income limits that are updated annually to determine income eligibility for program participation. Documentation is collected to show that the participants lack sufficient resources to remain in his/her home or enter new housing without ESG assistance. If there are changes in the income of the program participants, subrecipients are required to re-evaluate the eligibility and needs of the households. The City has a program policies and procedures which is used to guide its programs. ESG standards are provided to service providers. The city will continue to work with the Continuum of Care and the ESG Collaboration Work Group to standardize the contracting, eligibility determination and reporting documentation for the ESG program. The Maricopa Association of Governments (MAG) and Maricopa County Human Services are jointly leading the group's efforts. The ESG Collaboration Work Group also includes the State of Arizona; the cities of Phoenix, Mesa and Glendale; Valley of the Sun United Way, and Solari Crisis Response Network.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City will continue to coordinate with Maricopa Association of Governments (MAG) that administers the regional Continuum of Care to streamline a centralized or coordinated assessment system in accordance with HUD requirements. The coordinated entry system includes emergency and essential services providers, homeless prevention and rapid rehousing assistance providers, other homeless assistance providers, and housing providers who currently utilize the homeless management information system (HMIS).

HMIS is an electronic data collection system that facilitates the collection of information on persons who are homeless or at risk of becoming homeless. The HMIS is being coordinated through the Maricopa CoC. ESG subrecipients are required to report program participant-level data such as the number of persons served and their demographic information in the HMIS database, in accordance with HUD published HMIS and data standards, and other community standards as may be adopted by the City and/or the CoC.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Tempe will continue to allocate ESG funds to activities that are eligible under the ESG program. The City Council has final approval of these allocations.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The Continuum of Care is governed by a Board, which is the decision-making body for the CoC, and receives input from CoC committees including the CoC Regional Committee on Homelessness. The City participates in the CoC Regional Committee on Homelessness. In addition, several organizations representing the homeless were contacted for input during the planning process and the public meeting was advertised in Arizona Republic.

5. Describe performance standards for evaluating ESG.

The City will evaluate performance under the ESG program primarily by tracking beneficiaries assisted with homeless prevention or rapid re-housing dollars, and individuals and families provided with emergency shelter. The City will also use the timely distribution of funds as a performance standard. Program outcomes will be reported in the Consolidated Annual Performance Evaluation Report (CAPER). The City will monitor ESG subrecipients to ensure that funds have been spent on eligible costs and that the program regulations and requirements have been met. The City will also consult with the CoC on meeting regional goals to end homelessness as identified in the Ten-Year Plan to End Homelessness. The ESG program requires that the City must provide a 100% match from other sources. The City shall ensure that match amounts including other grants, cash, general funds, in kind services/costs are tracked and documented for both its own operations and the operations of its subrecipients under the program.

Discussion

The City of Tempe has no funding returning from any of the above mentioned sources. The City of Tempe is currently making principal and interest payments on a Section 108 loan originated in 2005 for economic development endeavors associated with the Tempe Market Place.

