



## PUBLIC MEETING AGENDA

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### Tempe Aviation Commission

July 16, 2025

5:30 p.m. – Call to Order

HYBRID

Tempe City Hall, Garden Level East, Community Development Lobby Conference Room  
31 East 5<sup>th</sup> Street, Tempe, AZ 85281

VIRTUAL

Microsoft Teams meeting, [Click here to join the meeting](#)

Or call in (audio only)

[+1 480-498-8745,,70062866#](#) United States, Phoenix

Phone Conference ID: 700 628 66#

### AGENDA

1. **Call to Order**
2. **Public Appearances:** the Tempe Aviation Commission welcomes public comments at this time. The Commission may not respond to public comments unless the topic has been placed on the agenda. There is a *three-minute time limit* per citizen.
3. **Consideration of Meeting Minutes, May 21, 2025;** for discussion and approval.
4. **Quarterly PHX East Compliance Report;** Quarter 2 2025 Report and presentation by Jacob Payne, for discussion.
5. **Commissioners' Business;** suggestions for future agenda items.
6. **Staff updates and announcements;**
7. **Schedule Next TAVCO Meeting;**
8. **Adjournment.**

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## Minutes of the TAVCO REGULAR MEETING May 21, 2025

Tempe Aviation Commission meeting held via virtual Microsoft Teams meeting with call in +1 480-498-8745, 730410859#  
Unites States, Phoenix (Toll) Conference ID: 730 410 859# at Community Development Conference Lobby.

**Present:**

**Staff:**

Lane Carraway	Jeff Tamulevich, Director Comm Dev
Jim Camargo	Jacob Payne, Principal Planner
Lance Labun	
Stuart Mitnik	<b>Members Absent:</b>
Peter H Schelstraete*	Desiree Walker (excused)
	Aaron McBride
	Alana Billingsley
*Participants attending remotely	Joel Hunter

**1) Call to Order & Introductions**

Meeting called to order at 5:39pm.

- 2) Public Appearances:** the Tempe Aviation Commission welcomes public comments at this time. The Commission may not respond to public comments unless the topic has been placed on the agenda. There is a three-minutes time limit per citizen.

**3) Voting of the Meeting Minutes:**

Commissioner Mitnik stated on page 2, 3<sup>rd</sup> paragraph from the bottom. The word “has” should be changed to “had”. Page 3, Item #5 there is a word missing in the 2<sup>nd</sup> to last sentence. The word “many” is missing.

Mr. Jacob Payne stated that the previous meeting minutes noted what Commission members were absent. Does the Commission want to continue that? Chair Carraway agreed.

**Motion** by Commissioner Labun to approve Meeting Minutes from April 16, 2025 with corrections stated; second by Commissioner Mitnik. Motion passed on **5-0** vote.

**Ayes:** Chair Carraway, Vice Chair Camargo, Commissioners Labun, Mitnik and Schelstraete

**Nays:** None

**Abstain:** None

**Absent:** Commissioners Walker, McBride, Billingsley and Hunter

**4) Scheduling a tour of FAA operations at Phoenix Sky Harbor Tower and TRACON;** for discussion and action.

Mr. Payne stated that the next available date TRACON has offered us is June 11<sup>th</sup> at 3pm. We would like to get an idea of who is able to attend and get it booked.

Commissioner Schelestraete stated that he attended a few months ago and does not need to attend again. It is a great tour and recommends anyone that can attend to go.

Commissioner Mitnik recommends sending an email to the Commission so everyone is able to reply with confirmation they can attend.

Mr. Payne stated that Commissioner Hunter may not be able to attend based on the time. He had stated that he visited last time as well. We will send an email to the Commission ahead of time with the date and time.

Chair Carraway stated that there will not be a day and time that works for everyone. We need to get this scheduled. I don't think we will ever get quorum on this. There are currently 3 Commissioners stating they can attend. Mr. Payne and Mr. Tamulevich can extend the invite to other City Staff that may want to join.

**Motion** by Commissioner Mitnik to firmly establish June 11<sup>th</sup> at 3pm to tour the tower ; second by Vice Chair Camargo. Motion passed on **5-0** vote.

**Ayes:** Chair Carraway, Vice Chair Camargo, Commissioners Labun, Mitnik and Schelstraete

**Nays:** None

**Abstain:** None

**Absent:** Commissioners Walker, McBride, Billingsley and Hunter

**5) Commissioners Business;** suggestions for future agenda items.

Mr. Payne stated Jordan may be attending the July meeting. He will eventually give us an update on some changes that they are looking at doing updates for the noise contours. That information may become available in July or August.

Commissioner Mitnik asked where Oddvar Tveit is. Mr. Payne stated that Mr. Tveit is still a temporary employee with the City. He has passed the responsibility of the Commission to Mr. Payne. Mr. Payne will start doing the quarterly reports. The next one will be available in July and added to the agenda. Commissioner Mitnik asked if the Commission is allowed to reach out to Mr. Tveit if needed? Mr. Payne stated yes, that can be done through him. Eventually his contract will end with the City and we will have to contact him on an as needed basis as a private citizen. He will always be a resource as needed. Commissioner Mitnik asked if it is possible for the Commission to receive a briefing on what Mr. Tveit is doing outside for the City? Mr. Tamulevich stated that Mr. Tveit was hired as a temp employee to oversee this Commission. He was not involved in the rework of the IGA. Chair Carraway stated that Mr. Tveit was an aviation resource for the City of Tempe. Mr. Tamulevich stated that any communication the Commission would like to have with Mr. Tveit goes through Mr. Payne.

Vice Chair Camargo asked that the Commission receive a copy of Jordon's presentation from April's meeting

**6) Staff updates and announcements:**

Mr. Payne stated that the tour in June would constitute for the June meeting.

**7) Schedule Next TAVCO Meeting**

The next meeting will be July 16<sup>th</sup>.

## 8) Adjournment

**Motion** by Chair Labun to adjourn; second by Vice Chair Camargo. Motion passed on **5-0** vote.

**Ayes:** Chair Carraway, Vice Chair Camargo, Commissioners Labun, Mitnik and Schelstraete

**Nays:** None

**Abstain:** None

**Absent:** Commissioners Walker, McBride, Billingsley and Hunter