

## What if I miss a Campaign Finance filing deadline?

All committees are liable for a late penalty of \$10.00 for each day that a campaign finance report is filed late. After 15 days, the penalty increases to \$25.00 per day. Penalties accrue until the report is filed.

## How do I know if someone who has contributed to my campaign is a registered lobbyist?

To determine if a contributor is a registered lobbyist with the City of Tempe, candidate committees may use the City of Tempe Lobbyist eFiling System, which is online at <https://lobbyist.tempe.gov>.

## I have questions about running for election. Who may I contact to help me?

The City Clerk's Office is able to answer procedural questions, such as filing dates and deadlines, and which forms to use. The City Clerk's Office and City of Tempe staff are unable to provide legal, financial, or any other professional advice to candidates or candidate committees.

This information is provided as a courtesy by the Tempe City Clerk's Office and is current at the time of its release. It is intended to assist in meeting the requirements for candidacy; however, it is the candidate's responsibility to ensure that all legal requirements have been met. The City Clerk's Office cannot render legal, financial or other professional advice.



Tempe City Hall  
31. E. 5th St., Second Floor  
Tempe, AZ 85281

### Hours of operation:

Monday through Friday, 8:00 a.m. to 5:00 p.m.; closed on City holidays.

**Phone:** 480-350-4311

**Fax:** 480-858-2012

**E-mail:** [clerk@tempe.gov](mailto:clerk@tempe.gov)

**[tempe.gov/clerk](https://tempe.gov/clerk)**



# 2020 Candidate Elections – Ballot by Mail Frequently Asked Questions for Candidates

## What are the 2020 Candidate Election dates?

Primary Election - Tuesday, March 10, 2020\*

General Election - Tuesday, May 19, 2020\*

### \*Tempe City Charter Sec. 7.01

(b) The primary election shall be held for the purpose of nominating or electing candidates for city elected office. In the event that no more than two candidates file nomination petitions for each vacancy in office, the primary election may be dispensed with.

(c) If no primary election is required due to the number of candidates filing nomination petitions for each vacancy in office, the regular city election shall be held at the time that the primary election would have otherwise been held.

## What offices are to be filled?

- Mayor
- Three (3) City Council seats

## When does the term of office begin?

The term commences at the first regular City Council meeting in July, 2020.

## What is the salary for Mayor or Councilmember?

Mayor	\$61,815
Councilmember	\$30,908

## What are the qualifications for Mayor or Councilmember?

- 18 years of age or older at the time of filing nomination papers
- a qualified and registered voter of the City of Tempe at the time of filing nomination papers
- a resident of the City of Tempe or an annexed area for at least two years immediately preceding the election

## When will candidate information and forms be available?

Complete candidate packets will be made available in summer, 2019, online at [www.tempe.gov/election](http://www.tempe.gov/election), and in hardcopy upon request in the City Clerk's Office, 31 E. Fifth Street, Tempe, Arizona. Individuals who have filed a Candidate Committee Statement of Organization for the 2020 election cycle or who have inquired about the 2020 Elections with the City Clerk's Office will be notified by email once the complete candidate packets are available.

## Is it ok if I circulate nomination petitions before the candidate packets are released?

The City Clerk's Office understands that individuals may want to begin gathering signatures before the candidate packets are available. Packets are released in summer in order to incorporate changes that are made during the current legislative session. Candidates who obtain nomination petitions elsewhere and circulate them do so at their own risk, as laws may change. The validity of nomination petitions may be challenged in court by an elector

## What is the first date that individuals can file candidate paperwork?

October 12, 2019 at 8:00 a.m. in the City Clerk's Office, 31 E. Fifth Street, Tempe, Arizona

## What is the last day that individuals can file candidate paperwork?

November 8, 2019 at 5:00 p.m. in the City Clerk's Office, 31 E. Fifth Street, Tempe, Arizona (November 11, 2019 by appointment only)

## What candidate paperwork must be filed at the same time?

- Nomination Paper
- Nomination Petitions
- Financial Disclosure Statement

## How many signatures are required on the nomination petitions?

At least 763 and not more than 1,524 signatures of qualified registered voters of the City of Tempe.

## What are the deadlines for voter registration?

February 10, 2020 - last day to register to vote in the Primary Election

April 20, 2020 - last day to register to vote in the General Election

## How will the elections be administered?

The 2020 elections will be held as ballot by mail, in which every registered voter automatically receives a ballot in the mail at the start of the voting period. In a ballot by mail election, rather than assigned polling places on Election Day, there will be Vote Centers, at which individuals may request replacement ballots, vote in person, or drop off their voted ballots.

## When are ballots mailed?

February 12, 2020 - first day that ballots are mailed for the Primary Election

April 22, 2020 - first day that ballots are mailed for the General Election

## Who conducts voter registration for City of Tempe elections?

Voter registration is conducted by the Maricopa County Elections Department. For further information, please contact the Maricopa County Elections Department at (602) 506-1511, TDD (602) 506-2348, or online at: [maricopa.vote](http://maricopa.vote). Individuals can also register to vote or update existing registration online at [www.servicearizona.com](http://www.servicearizona.com).

## Where can I find information on Candidate Committees and Campaign Finance?

- Arizona Revised Statutes § 16-901 et seq.
- Tempe City Charter and City Code, <https://library.municode.com/az/tempe>
- Through the Arizona Secretary of State's Website, in the Campaign Finance Handbook for Candidate Committees: <https://azsos.gov/elections/campaign-finance-reporting>

## What are the current campaign contribution limits?

The City of Tempe established candidate contribution limits. The limits are available on the City's website, [www.tempe.gov/election](http://www.tempe.gov/election). Candidates are advised to seek their own legal advice concerning the limitations on and use of campaign contributions; the City Clerk's Office cannot render legal, financial, or other professional advice.

## What type of Candidate Committee/Campaign Finance forms do I need to file?

To register a new candidate committee, file a Statement of Organization within 10 days after qualifying as a candidate committee. A candidate qualifies as a Candidate Committee if the candidate receives contributions or makes expenditures, in any combination, of at least \$500 in connection with that candidacy.

Campaign finance reports must be filed in accordance with campaign finance laws as long as the candidate committee is active. All committees are subject to late filing penalties. Once a Committee Termination Statement is filed, campaign finance reports are no longer required to be filed.

All campaign finance filings are made in the Campaign Finance eFiling System, at <https://campaignfinance.tempe.gov>.

## What do I need to do if any of the information on my Statement of Organization changes?

Committees shall file an Amended Statement of Organization within ten days after any change in committee information.

## What are the Campaign Finance Reporting Periods and Filing Deadlines for Candidate Committees?\*

Report Name	Reporting Period	Due Date
2019 2nd Quarter Report	04/01/2019 - 06/30/2019	07/15/2019
2019 3rd Quarter Report	07/01/2019 - 09/30/2019	10/15/2019
2019 4th Quarter Report	10/01/2019 - 12/31/2019	01/15/2020
2020 March Pre-Election Report	01/01/2020 - 02/22/2020	02/29/2020
2020 1st Quarter Report	02/23/2020 - 03/31/2020	04/15/2020
2020 May Pre-Election Report	04/01/2020 - 05/02/2020	05/09/2020
2020 2nd Quarter Report	05/03/2020 - 06/30/2020	07/15/2020

\*Dates may change depending on whether or not the May 19, 2020 election is held.