



# Landscape, Walls and Lighting Guidelines

Neighborhood grants for landscaping, lighting or walls /fences/ gate must be processed through Community Development and are subject to existing codes and review processes. It is crucial that you consult with planning staff prior to developing detailed plans to insure you understand the requirements before you invest your time and effort. Staff will direct you to resources for plant selection and densities, water conservation, Crime Prevention through Environmental Design (CPTED), and others.

All projects need a **scale drawing** of the project area, with all **dimensions noted**, that includes what is currently in place, what (if anything) will be removed, and what will be added:

- Existing turf, trees, shrubs, walls, plants, curbs, utility boxes, planters, etc.
- Proposed trees, shrubs, plants, noted using symbols that indicate size, variety
- A legend with symbols designating plant sizes, species, and quantities being proposed
- Irrigation source; retention plan if applicable
- Labelled property lines, right-of-way lines, and sight distance lines
- Elevations (black line drawings) for proposed walls, planters, gates, etc.
- Lighting projects must include lighting plans, light fixture schedules, light fixture cut sheets, bulb type and proposed source of electrical feed.
- In addition to this plan, it is helpful to submit an aerial image of the project area (such as Google map with satellite image turned on)

## Process:

1. Call/ meet with staff to discuss project
2. Submit Project Submittal Form along with plan (that includes the above noted items) for Preliminary Site Plan review- as soon as possible - to allow for revisions that might impact bids
3. Staff will return plan with comments for revisions
4. Applicant makes revisions and submits with neighborhood grant application by April 27, 2020.

Contact for landscaping , wall, and lighting projects:

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