



# Request for Police Records

Phone 480-350-8598

Tempe Police Department  
120 East 5<sup>th</sup> Street, Tempe, Arizona 85281

### Instructions:

1. Complete this form and include as much information as possible. (Incomplete forms may delay your request)
2. Requests for police records can be made by mail or can be requested at any Tempe Police Department Lobby.
3. See fee schedule for complete list of available Records and their associated copying fees. Cash, money order or verifiable check accepted.
4. Please submit payment at time of request. (Cash or check only)

REQUESTOR'S INFORMATION (please print legibly)			
Date:	Business Name (If Applicable):		
Last Name:	First Name:		
Street Address:			Apt. #:
City:	State:	Zip:	
Home Phone:		Cell Phone:	
RECEIVING REQUEST			
<input type="checkbox"/> Mail request	<input type="checkbox"/> I will pick-up request (Call 480-350-8598 to verify copy is ready)		<input type="checkbox"/> Certified (Documents Only)
<input type="checkbox"/> Email request (Documents Only / Print Legibly): _____			
PURPOSE OF REQUEST			
<input type="checkbox"/> Will <b>not</b> be used for a commercial purpose. You are hereby notified that conversion to commercial use is subject to civil penalties pursuant to A.R.S. §39-121.03.  <input type="checkbox"/> Will be used for the following commercial purpose: _____ <div style="text-align: center; font-size: small;">Signature</div>		<input type="checkbox"/> <b>Accident Report Certification (Unredacted)</b> <i>"I certify I am an involved party, vehicle owner, or insurance company, attorney or private investigator representing an involved party or owner for the requested accident report."</i>  If the above statement is true, check the box and indicate your involvement: _____	
ITEMS AVAILABLE FOR REQUEST			
DOCUMENTS	911 / DISPATCH	AUDIO / IMAGES / VIDEO	
# _____  <input type="checkbox"/> Police Report / Accident Report <input type="checkbox"/> Arrest / Citation <input type="checkbox"/> Field Documentation / Street Check <input type="checkbox"/> Other _____	# _____ or <b>Phone Number used to call Tempe PD</b> ( _____ ) <input type="checkbox"/> Phone call audio (Redacted) disk <input type="checkbox"/> Other _____	# _____  <input type="checkbox"/> Photographs (Redacted) <input type="checkbox"/> Audio Interview (Redacted) <input type="checkbox"/> Body Worn Camera Video (Redacted) All audio/images/video will be on disks.	
Location and date of incident:			
<input type="checkbox"/> Local Name Search – List Provided Only Name: _____ Date of Birth: _____		<input type="checkbox"/> Address History Search – List Provided Only Address: _____ Date Range: _____	
POLICE DEPARTMENT USE ONLY			
Received by:	Date:	Processed by:	Date:
	Receipt #:		Victim: <input type="checkbox"/> Yes <input type="checkbox"/> No