



# City of Tempe

## UTILITY SERVICES TECHNICIAN I+

JOB CLASSIFICATION INFORMATION			
<i>Job Code:</i>	085	<i>FLSA Status:</i>	Non-Exempt
<i>Department:</i>	Municipal Utilities	<i>Salary / Hourly Minimum:</i>	\$17.256250
<i>Supervision Level:</i>	Non-Supervisor	<i>Salary / Hourly Maximum:</i>	\$23.296154
<i>Employee Group:</i>	NSU	<i>State Retirement Group:</i>	ASRS
<i>Status:</i>	Classified	<i>Market Group:</i>	Utility Services Technician II+ (SBP)
<i>Drug Screen / Physical:</i>	Y		Y
		<i>EEO4 Group:</i>	Service Maintenance

**DISTINGUISHING CHARACTERISTICS**

This is the entry and training level in the Utility Services Technician series. Positions in this classification will acquire needed licenses, ADEQ Certifications, safety training, and all related training to become skilled at operating/using small equipment, and using/operating hand tools for perform the more basic/routine plumbing and pipefitting installation and maintenance duties. In this entry level position, the Utility Services Technician I+ will also be exposed to the safe operation of heavy equipment as appropriate.

**REPORTING RELATIONSHIPS**

Receives close supervision from higher level Utility Services staff.

**MINIMUM QUALIFICATIONS**

<i>Experience:</i>	One year of experience with the operation and maintenance of plumbing systems and one year of “in-person or face-to-face” customer service experience is required. One year of general construction experience is desirable.
<i>Education:</i>	Equivalent to completion of the twelfth grade.
<i>License / Certification:</i>	<ul style="list-style-type: none"> <li>● Possession of a valid class A Arizona driver’s license with a tanker endorsement, within 6 months of hire.</li> <li>● Possession of, or required to obtain within 12 months of hire, the Grade I Water Distribution System Operator Certificate, the Grade I Wastewater Collection System Operator Certificate, issued by the State of Arizona and be certified to perform the duties of an Entrant or an Attendant within the City’s Confined Space Program.</li> </ul>

**ESSENTIAL JOB FUNCTIONS**

Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.

To actively support and uphold the City's stated mission and values. To perform work in the installation, maintenance and repair of the City's water distribution and wastewater/stormwater collection systems.

## OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

- Perform job duties adequately and properly; follow personnel and department policies and operating procedures; show respect, tact, and courtesy in dealings with coworkers and the general public; behave in a manner that does not obstruct or hinder other employees from completing their duties; act in a manner that is safe and follow the City's safety procedures at all times.
- Provide a high level of customer service to all Tempe residents and other parties impacted by water, wastewater and stormwater services.
- Install new water meters; change-out old water meters.
- Exercise water main valves; exercise fire hydrants.
- Assist in doing "hot taps" on water mains; assist in doing taps on sewer mains.
- Assist in installing or repairing water or sewer mains and services; assist in fire hydrant repairs.
- Use a variety of hand tools.
- Read and interpret the City's GIS utility maps.
- Respond to and answer customer complaints concerning the water, sewer and stormwater systems.
- Use a variety of power equipment (cut off saws, tampers, pumps, generators, compressors).
- Weld and torch cut.
- Operate dump truck, crane truck, Jet-Vac truck, backhoe, Bob Cat, and utility work truck in performing duties.
- Operate personal computer, laptop computer and/or field tablet.
- Inspect and perform maintenance on water, wastewater, and stormwater infrastructure.
- Physically present to perform the duties of the position.

## PHYSICAL DEMANDS AND WORK ENVIRONMENT

- Lift heavy objects (i.e. equipment, parts, and tools up to 90 lbs.);
- Operate city vehicles (i.e. utility trucks, dump trucks, crane, cleaning truck, skip loader);
- Operate city equipment (i.e. backhoe);
- Use power tools (i.e. jackhammer, P/H tools, tampers, etc.);
- Climb stairways, ladders, and work on elevated structures (in/out of trenches, etc.);
- Traverse uneven surfaces (i.e. trenches and curbs, etc.);

- Work in a stationary position for considerable periods of time (mainly standing & kneeling. Varies, often depending on job);
- Work in confined areas (work in manholes, meter vaults, trenches, catch basins);
- Work out-of-doors in inclement weather;
- Exposure to extreme heat, cold, dampness, dust, pollen, odors, fumes, etc.;
- Exposure to hazards of electrical shock, falls, noise, equipment operation, etc. (ladders, trenches, noise from equipment, i.e. jackhammers, trenchers, sewer cleaning truck);
- Exposure to blood and airborne pathogens; bodily fluids; etc. (sewer lines);
- May require working extended hours;
- May work alone for extended periods of time (valve exercising, meter changeout, etc.).

## COMPETENCIES

CLASSIFICATION LEVEL	INCLUDES	COMPETENCIES
Foundational	All Employees	Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn
Non-Supervisory	In Addition >	Teamwork, Customer Service, Initiative, and Dependability / Reliability
Supervisory	In Addition >	Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others
Manager	In Addition >	Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring
Deputy Director	In Addition >	Entrepreneurship and Networking
Director	In Addition >	Organizational Vision

*For more information about the City of Tempe's competencies for all classifications:*

[City of Tempe, AZ : Competencies](#)

## JOB DESCRIPTION HISTORY

*Effective February 2000*

*Revised May 2001*

*Revised July 2001 (Range adjustment)*

*Revised April 2002 (update Certifications)*

*Revised September 2003 (update Certifications)*

*Revised November 2003 (updated Experience)*

*Revised November 2006*

*Revised May 2016 (Stormwater)*

*Revised March 2018 (update Stormwater min quals & job duties)*

*Revised March 2019 (PW reorg – move to Municipal Utilities Dept.)*