
The following process and design criteria are for gates that are to be used for access control to a commercial, industrial or residential site:

A. **Process.** Two copies (24"x36") of an overall site plan of the property and an enlarged detailed site plan (scale: 1" = 20'-0") of the area in which the gate(s) will be located must be submitted for Preliminary Site Plan Review for initial city review. Details of the gates must also be submitted. Final approval must be obtained from Design Review for the site plan with access control gates. Contact the Development Services Department (Planning Staff) at 480-350-8331 for questions regarding this process, submittal requirements and fees.

1. Any fence, gate or wall over six (6) feet in height or any self-operating or electronically controlled gate will require a permit to be obtained prior to installation. Please contact the Building Safety Division at 480-350-8341 for permit submittal requirements and fees.

2. All gates require Fire Department approval prior to installation. A plan check/inspection fee will be charged per gate.

B. **Design Criteria.** Please indicate, on the site plan, the required number of parking spaces and the number of parking spaces provided for the entire development. The Zoning and Development Code does not allow walls, gates or fences to occupy any required parking spaces. If a wall, fence or gate bisects a parking space, it must be surrounded by a landscaped island that conforms to the sketch below.

1. Please refer to the Zoning and Development Code for additional requirements affecting parking lot layout, lighting, fence and wall locations, and construction materials for walls.

2. All walls and gates that are visible from the street must be designed utilizing ornamental iron (no chain link, razor ribbon or barbed wire). Walls or fences shall be designed and finished to relate to other site walls or the main buildings on site.
3. Pedestrian ingress/egress shall be maintained and meet the requirements of ADA and the Building Code.

4. For developments located on arterial or collector streets, the Transportation Division of the Public Works Department requires that an eighty (80) feet stacking distance be provided between the public sidewalk and the proposed gate or key box, whichever is closer. A by-pass lane or turn around area must be provided on-site (without requiring a car to back into entering traffic) for vehicles which are not allowed to enter the site. Developments located on streets of other classification will be analyzed on a case-by-case basis.

5. The main gate shall have an emergency vehicle strobe detector. Knox key switch shall be installed at all gates unless noted by Fire Department. Knox box may be required upon Fire review. Battery backup shall be provided on gate systems unless the gate “fails” in the open position upon loss of power. Fire Prevention requires all gates to have a minimum drive-thru width of twenty (20) feet.

6. Residential developments such as apartments, condominiums, townhomes, or single family, must provide electronic keypad for Police Department access through gates.

7. When a commercial, industrial or residential development utilizes city refuse collection services, the Refuse Division of the Public Works Department requires that any gates are to be kept open from 6:00 a.m. to 4:30 p.m. on refuse collection days, unless specific arrangements have been made with the Refuse Division. The property owner or their representative is responsible for opening and closing all gates.