



City of Tempe

FIREFIGHTER RECRUIT+

JOB CLASSIFICATION INFORMATION			
<i>Job Code:</i>	050	<i>FLSA Status:</i>	Non-Exempt
<i>Department:</i>	Fire	<i>Salary / Hourly Minimum:</i>	\$21.731250
<i>Supervision Level:</i>	Non-Supervisor	<i>Salary / Hourly Maximum:</i>	\$21.731250
<i>Employee Group:</i>	FDU	<i>State Retirement Group:</i>	ASRS
<i>Status:</i>	Classified	<i>Market Group:</i>	Firefighter
<i>Drug Screen / Physical:</i>	Y	Y	<i>EEO4 Group:</i> Protective Service

DISTINGUISHING CHARACTERISTICS

This is the entry-level class in the Firefighter series. Employees at this level are not expected to perform with the same independence of direction and judgment on matters relating to established procedures and guidelines as are positions allocated to the journey level. Since this class is typically used as a training class, employees may have only limited or no directly related fire suppression work experience. Employees work under general supervision while learning job tasks and are expected to be performing at the journey level within the prescribed time frame.

REPORTING RELATIONSHIPS

Receives general supervision from a Fire Captain or higher level supervisory and management staff.

MINIMUM QUALIFICATIONS	
<i>Experience:</i>	No experience is required.
<i>Education:</i>	<ul style="list-style-type: none"> Equivalent to the completion of the twelfth grade. Successful completion of college level coursework and possession of an Arizona Emergency Medical Technician Certificate is preferred.
<i>License / Certification:</i>	<ul style="list-style-type: none"> Must possess and maintain a valid driver's license. Requires the possession of a valid Emergency Medical Technician Certificate.

ESSENTIAL JOB FUNCTIONS

Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.

To actively support and uphold the City's stated mission and values. To respond to fire alarms, hazardous materials incidents, medical emergency and other calls to protect life and property; to

provide highly skilled work in providing emergency medical care to sick and injured persons; and to participate in fire prevention, training, and station and equipment maintenance activities.

OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

- Perform job duties adequately and properly; follow personnel and department policies and operating procedures; show respect, tact, and courtesy in dealings with coworkers and the general public; behave in a manner that does not obstruct or hinder other employees from completing their duties; act in a manner that is safe and follow the City's safety procedures at all times.
- Respond to fire alarms with assigned company; lay and connect hose; maintain pumping apparatus; hold nozzles and direct water streams; raise and climb ladders; assist in freeing victims from situations in which they are physically trapped; utilize and maintain self-contained breathing apparatus (SCBA).
- Operate all types of portable fire extinguishers, power tools, hand tools and related equipment such as smoke ejectors, forcible entry tools, pike poles and axes.
- Administer first aid; assist paramedics at medical emergencies; apply techniques for the control of bleeding; utilize immobilization techniques to stabilize patient; perform cardio-pulmonary resuscitation; perform automatic electronic cardiac defibrillation; operate semi-automatic electronic defibrillator.
- Respond to and mitigate hazardous materials incidents; identify hazardous materials using specialized monitoring and testing equipment; prepare contamination reduction corridor to decontaminate personnel and patients; inspect occupancies for safe use and storage of hazardous materials; maintain accurate records of hazardous materials inspections.
- Participate in fire and life safety inspection activities and other fire prevention and public education activities as assigned; participate in fire departments annual fire inspections; ensure that businesses are operating in compliance with the fire code; maintain appropriate records and files.
- Participate in fire drills; serve as drill instructor as assigned; attend training sessions which include firefighting techniques, emergency medical care, and the proper use of all equipment are related tools.
- Clean apparatus and equipment and perform general custodial duties; paint and flush fire hydrants.
- Guide tours through fire stations and participate in parades.
- Perform related duties as assigned.
- Physically present to perform the duties of the position.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

- Pending

COMPETENCIES

<i>CLASSIFICATION LEVEL</i>	<i>INCLUDES</i>	<i>COMPETENCIES</i>
Foundational	All Employees	Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn
Non-Supervisory	In Addition >	Teamwork, Customer Service, Initiative, and Dependability / Reliability
Supervisory	In Addition >	Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others
Manager	In Addition >	Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring
Deputy Director	In Addition >	Entrepreneurship and Networking
Director	In Addition >	Organizational Vision
<p><i>For more information about the City of Tempe's competencies for all classifications:</i> City of Tempe, AZ : Competencies</p>		

JOB DESCRIPTION HISTORY
<p><i>Effective November 1988</i> <i>Revised January 1997</i> <i>Revised November 2000</i></p>