Step 1: Click on **epermits link for Oversized Permits** to access the citizen access portal
Step 2: Existing users enter User Name and Password, and then click Login and skip to Step 5. First time users will need to register for an account by clicking on Register for an account (blue text) on the right side of the page below the login box and following Steps 3 and 4.

Step 3 (for new users only): Click on Register Now.
Step 4 (for new users only): Choose a user name and password which will be required to access the site. You will also need to provide a valid e-mail address and provide a security question/answer.

Under Contact Information click Add New and fill in fields for name, business, phone numbers, email address and physical address, then click Continue.

Click Continue Registration when done.
Step 5: Under the Transportation heading, select **Create an Application**.

**Search Application** can be used in the future after applications have been created. Epermits will maintain a history of all your applications for future reference.
Step 6: This General Disclaimer will display for every new application. After reading the General Disclaimer, check the box next to “I have read and accepted the above terms” and then click **Continue Application**.
Step 7: Select the radio button next to “Oversize Overweight Permit” and then click **Continue Application**.
Step 8: Existing users can use previously created accounts (contact information) by clicking Select from Account and skipping to Step 9. New users must create a new account (contact information) by clicking on Add New and following on to Step 9.
Step 9: Click Continue Application.
Step 10: Enter all relevant information for the Oversize/Overweight permit, click **Continue Application** when completed. NOTE: Weight, Length, Width and Height values must be entered numerically with partial values entered as decimals (example: 70’-6” shall be entered 70.5).
Step 11: Attachments can be added to the application by clicking **Add**. Examples of attachments include permits from other government entities (example: Arizona Department of Transportation) and/or route maps. After adding required attachments, or if no attachments are required, click **Continue Application**.
Step 12: Verify all information is correct; edit if necessary. When application information has been verified, click **Continue Application** to submit.
Step 13: Finish by clicking Log out. Or, click Home to start a new application.