

# City of Tempe OPEN BOOKS

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OpenGov allows you to explore budget and historical finances in a simple graphical user interface. The main view, depicted below, includes a graph, legend, and various controls to view expenses by departments out of all funds.

## SUMMARIZED FINANCIAL DATA

You'll notice the title of the graph you are viewing on top along with the account type selector. You can use the filter to see the data of most interest to you. Show the drill-down history by clicking the icon to the right of the Back button. For more information click on the [www.tempe.gov/openbooks](http://www.tempe.gov/openbooks) hyperlink.

There are five graph types overall: a Percentage Graph, a Stacked Graph, a Line Graph, a Pie Graph, and a Bar Graph.

Click the **Share** drop-down to view on a social network or by email. Or download the displayed data in spreadsheet (.csv) or image (.png) formats.

Click the **Help** drop-down menu to launch the **How To** reference guide, the initial **Welcome Screen**, **Multi-Fund Accounting 101** and **Contact Tempe**.



Summarized Financial Data

Detailed Transactions

Filters Views

Where the Money Comes From by Source

Where the Money Goes by Spending Category

Where the Money Goes by Department

Filters Views

SHOW

Expenses

BROKEN DOWN BY

Departments

FOR FISCAL YEAR

2014-15

FILTERED BY All

Funds

Departments

Expense Type

DOCUMENTS

CAFR2015.pdf

Budget201516.pdf

CIP\_Budget201516.pdf

← Back  Reset Departments EXPENSES

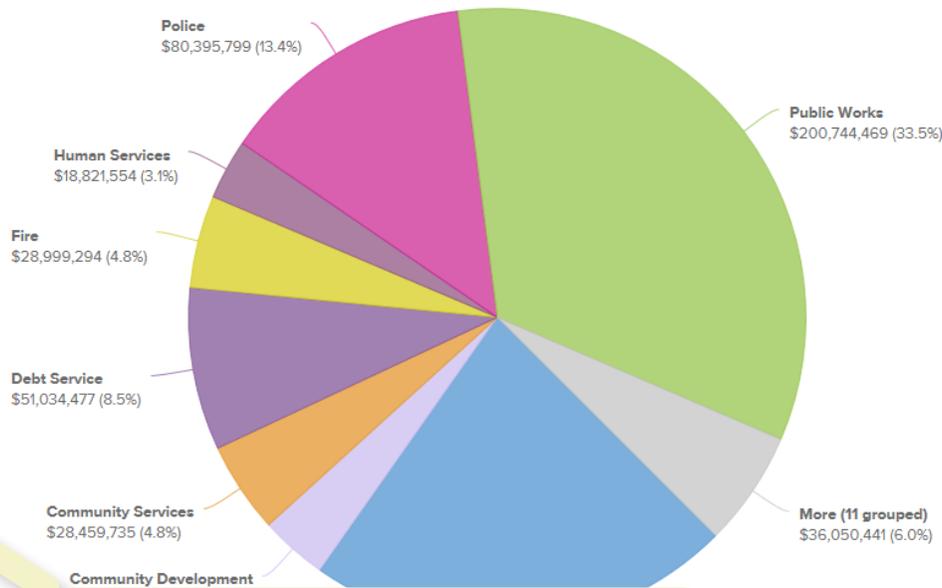
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Sort By Chart of Accounts

- Capital Improvement Pr...
- Community Development
- Community Services
- Debt Service
- Fire
- Human Services
- Police
- Public Works
- More (11 grouped)



Click on **Views** to see predefined charts created for easy access to data. Drill down by double-clicking on any portion of the chart.

Use **Filters** to focus on specific data — like a fund, department, expense type, or any combination. The "Broken Down By" allows you to specify which breakdown you want the graphs and table rows to represent on the graph. The "Data Filter" shows you the hierarchical relationships of Funds, Departments, and Account Types. Additional budget information is available by clicking the PDF documents.

Scroll to the bottom of the website to learn more about OpenGov, Contact Tempe, or go to Tempe's Homepage.

# DETAILED TRANSACTIONS

OpenGov's Grid Reports allow you to explore individual transactions in a simple user interface. The main view, depicted below, includes a grid with various controls to view all or individual expenses.

There are many ways to apply filters to the grid data. You may use the **Filter** panel located to the left of the report. You can also click on the filter icon for a specific column to apply a filter.

There is a **Search Bar** located at the top of the screen. This search bar allows you to search for any text across the grid.

Click on **Help** to learn more about this report. You can share any grid view via social media or through email. There is also the option to download the source data as a .csv spreadsheet in the Download menu.

The screenshot shows the OpenGov interface for the City of Tempe, Arizona. At the top, there is a search bar and navigation buttons like 'Back', 'Reset', 'Login', 'Help', 'Export', and 'Share'. Below the search bar is a chart titled 'Broken down by Department' showing a stacked bar chart for the year 2014-15. To the right of the chart is a legend with categories like 'Water/Wastewater Program', 'Municipal Budget Office', etc., and a 'Show More' button. Below the chart is a table with columns: Date, Expense/Revenue, Department, Transaction Descr, Vendor/Merchant, Amount (\$), Year, Fund, Fund ID, and Cost Center. A 'Visualizations' button is on the left side. A 'Filter' panel is also visible on the left. Callout boxes point to various features: the search bar, the filter panel, the 'Visualizations' button, the 'Show More' button in the legend, and a column's dropdown menu.

Hover over the graph icon to view more graph options.

FILTERED BY All >  
Filters >  
Columns >  
Aggregates >

Visualizations X

TOTAL  
\$1,013,725,714.81

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At any point you are able to visualize the data in the grid or display a graph and data together. To do this, click on the **Visualizations** button on the left hand side of the screen.

Click the drop down arrow on each column to **Search, Sort** or **Hide Columns**.

Click **Show More** to expand the list of items available.