

Name
Address
Contact information

Short description of your artistic style, media, capacities, and influences

Education (if it relates to the arts or the project for which you are applying)

- List of schools, majors or degrees, years of study/date of graduation
- List of arts training, institution/location, dates attended

Commissions and Exhibitions

- List of past and currently contracted commissions , commissioning agency, location, date of completion
- List of Exhibitions, location, date(s)
- Choose only those that relate to the project you are applying for

Examples

2013 *Title of work*, bus shelter, City of Tempe

2013 *Title of work*, mural, Berlin

2012 *Title of show*, Gallery name, Phoenix

Teaching/mentoring

- List of arts related teaching positions, guest speaker opportunities, or mentorships you have provided, location, years worked

Bibliography (MLA Style)

- List of print articles, reviews, and television features/interviews in which you or your art appears

Collections

- List of public or private collections (i.e. municipality, museum, etc.) in which your art appears, institution, city
- Include only those pieces that relate to the project/commission you are applying for

Awards and Grants

- Optional list of arts related awards/grants received, issuing agency, city, date

Residencies

- List of artist residencies you have attended, organization, city, date

****NOTES****

-This document is a simple guideline for applying for Tempe Public Art projects, and should not be considered the formal layout for all arts related jobs.

-The listed categories may not all apply to you. Customizing the layout, as it applies to your strengths and to the project you are applying for, is highly recommended. Omit any categories that do not apply to your experience.

-Keep this document brief (1-2 pages) and in an easy-to-read font of 11-12 point size.