

Tempe Fire Department Policies and Procedures
Monthly Preventative Maintenance
602.02
Rev 7-26-95

PURPOSE

To provide guidelines to aid in defining and ensuring monthly preventative maintenance for fire apparatus.

SCHEDULING

Fire apparatus is scheduled on a monthly basis and shall be reflected on the Department's Quarterly Activity Calendar.

Company officers shall call the Fire Maintenance Facility between the hours of 0800 and 0830 on the appropriately scheduled day of the monthly with the mileage and/or hour meter reading (where applicable).

Checking the "service due" sticker on the engineer's door or door jamb can be helpful as well.

At that time the company officer will be informed if a service (changing of fluids, filters, etc.) needs to be incorporated into the monthly. (This should allow the company officer to better address any time management concerns since a normal "service" usually adds 1-2 hours to the monthly.)

All scheduled monthlies will be done at the Fire Maintenance Facility and shall involve the on-duty mechanic(s) and all crew members.

DUTIES

All work performed will be at the combined direction of the senior fire mechanic and the company officer.

All proper safety regulations and precautions shall apply while executing these duties.