

**Tempe Fire Department Policies and Procedures**  
**Special Events**  
**308.05**  
**Rev 3-15-05**

**PURPOSE**

Fire, water and life safety is promoted year round through a variety of special events. A special event may include a City sponsored event, a local business or organization promoting safety or any special request that would help promote safety in the community.

Responsibility for these special events rests with the Public Education Specialists in coordinating participation from volunteers, fire company crews or other city departments.

Examples of special events include the following:

- Operation Prom/Grad
- MAMA Festival
- Health and Safety Fairs
- EMS Week
- Neighborhood Association Block Watch
- Project Open House
- Holiday Safety (Fourth of July, Halloween, Christmas)
- Bicycle Rodeo
- National Night Out (Police Crime Prevention Effort)

Participation in special events may include one or more approach such as public speaking, handouts, promotional items and videos.

**PROCEDURE**

Scheduling for special events is handled on an event by event basis by contacting a Public Education Specialist.