

Staff Summary Report

Council Meeting Date: 07-22-2008

Agenda Item Number: 9.5

SUBJECT: Request approval to utilize a ten-month Maricopa County contract with MHA Consulting, Inc. to assist with the continued development and implementation of the City's Business Continuity Program.

DOCUMENT NAME: 20080722fst22 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (0703103) Total amount not to exceed \$85,000.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Gene Obis, IT Manager, 480-350-8353
Brigitte LeSurf, Sr. Management Assistant, 480-350-2920

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 1996-6423.

RECOMMENDATION: Approve the utilization of the contract.

ADDITIONAL INFO: Maricopa County issued a solicitation and awarded contracts for data processing, computer and software services. The solicitation has cooperative use language which allows other municipalities and agencies to participate in the contract. The contract will be used by the City of Tempe's Business Continuity Oversight Committee to assist with the development and implementation of the City's Business Continuity Program. Business process data and results from Disaster Recovery tests will be collected from each department and processed by MHA Consulting into an electronic version for department management.