



Staff Summary Report

Council Meeting Date: 07-22-2008

Agenda Item Number: _____

SUBJECT: Request approval to utilize a twelve-month State of Arizona contract with ASAP Software Express, Inc. for the purchase of desktop productivity, Microsoft office, and server operating system software.

DOCUMENT NAME: 20080722fst19 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (AD050028-A3-1) Total cost of this contract shall not exceed \$1,250,000.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Gene Obis, IT Manager, 480-350-8353
Brigette LeSurf, Sr. Management Assistant, 480-350-2920

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in various city wide cost centers.

RECOMMENDATION: Approve the utilization of the contract.

ADDITIONAL INFO: The State of Arizona issued a solicitation and awarded a contract to ASAP Software Express, Inc. This contract will be used for the purchase of software for systems enhancement and maintenance for computers and servers.