



Staff Summary Report

Council Meeting Date: 05-15-2008

Agenda Item Number: _____

SUBJECT: Request approval of a one-year renewal of a contract with Marsh USA, Inc. for risk management consultation and insurance broker services.

DOCUMENT NAME: 20080515fst02 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (T05-109-01) Total amount not to exceed \$80,000.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Michael Greene, Central Services Administrator, 480-350-8516
Jerry Hart, Financial Services Manager, 480-350-8505
Laura Guerrero, Risk Manager, 480-350-8321

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 2621-6656.

RECOMMENDATION: Approve the renewal of the contract.

ADDITIONAL INFO: Council originally approved the award of this contract on April 7, 2005. Staff is requesting that the contract be renewed for an additional year under the available renewal options. This contract provides for risk management and insurance consultation services, and other services as need. The renewal includes a rate increase of 4% for the contract term.