Tempe

Minutes
Community Special Events Task Force Meeting
November 20, 2007

Minutes of the Community Special Events Task Force Meeting held on November 20, 2007, 1:00p Library Board Room, 3500 S. Rural Road, Tempe, Arizona

City Staff Present: Buck Rogers (PD), Kay Pence (PD), Kim Hale (PD), Tim Bulson (PD), Mike McComb (FD), Deems Shepard (FD), Craig Hayton (Parks), John Brusky (TD), Kay Savard (T&L), Jeff Tamulevich, (Signs & Permits), Karl Stephens (ADA), Jeff Tamulevich (S&UP), Jared Wilson (P&R), Michelle Konnath (P&R), Jodie Garth (P&R).

Guests Present: Richard Zahn (TEAM), Chris Wilson (DTC), Travis Adams (Tempe Skate Contest), Micah Hollinger (Tempe Skate Contest), Amy Forman (FANN Walk), Hector Elicerio (Customer Appreciation Day), Patrick Cannon (Insight Private Party), Chris Myers (Insight Private Party), Rich Ripley (Block Party), NoRa Trevino (Rock n Roll Marathon), Travis Dray (COT Special Events), Ginny Belousek (COT Diversity), Jan Holland Malcom (ESI),

Meeting convened at 1:04 p.m.
Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

A. Fantasy of Lights Opening Night, Saturday, November 24, 2007 (Mill Ave. District): Approved pending receipt of liquor insurance.
B. Fall Festival of the Arts, Friday, November 30 – Sunday, December 2, 2007 (Mill Ave. District): Approved pending receipt of event and liquor insurance.
C. APS Fantasy of Lights Boat Parade, Saturday, December 8, 2007 (Tempe Beach Park and Town Lake): Approved pending receipt of event insurance.

II. Events for Initial Review

A. FANN Walk for Food Allergy, Sunday, December 2, 2007 (Kiwanis Park): Approved

B. Trout Release, Tuesday, November 20, 2007 (Tempe Town Lake): Approved
C. Boards and Commissions Dinner, Friday, November 30, 2007 (700 W. Rio Salado Parkway): Approved
D. P.F. Chang's Rock 'n' Roll Arizona and Children's Hospital Kid's Rock, Saturday and Sunday, January 12 & 13, 2008 (Tempe Beach Park and city streets): Approved pending receipt of insurance.
E. P.F. Chang's Rock 'n' Roll Marathon Post Race Concert, Sunday, January 13, 2008 (Tempe Beach Park): Approved pending receipt of insurance.
F. Analog Clothing Skate, Saturday, December 1, 2007 (Tempe Sports Complex Skate Park): Approved pending receipt of insurance, deposit, permit and event fees and contract to have EMT's at the event.
G. Tempe Skate Park Skateboard Contest, Saturday, December 15, 2007 (Tempe Skate Park): Approved pending receipt of insurance, proof of contract with TEAM Security and fees paid.
H. Insight Fiesta Bowl Block Party, Monday, December 31, 2007 (Mill Ave. District and Tempe Beach Park): Approved pending insurance.
I. Insight Private Tailgate Party, Monday, December 31, 2007 (ASU-North Parking Lot): Approved
J. Customer Appreciation Day, Friday, November 23, 2007 (840 E. Southern Ave.): Approved pending receipt of approval letter from property owner.

III. Events Pending Approval of Special Event Liquor Licenses

A. Downtown Tempe Community for Fantasy of Lights Opening Night, Saturday, November 24, 2007 (Centerpoint): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.
B. Downtown Tempe Community for Arts Festival Award Dinner, Saturday, December 1, 2007 (6th Street Park): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.
C. The Hensley Employee Foundation for the P.F. Chang's Rock 'n' Roll Arizona Marathon, Sunday, January 13, 2008 (ASU Sun Angel Stadium): Buck Rogers made a motion to approve this license request. It was seconded by Mike McComb. It was the consensus of the committee to approve the license.
D. The Hensley Employee Foundation for P.F. Chang's Rock 'n' Roll Post Race Concert, Sunday, January 13, 2008 (Tempe Beach Park): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.
E. Fiesta Events for Insight Fiesta Bowl Block Party, Monday, December 31, 2007 (Rio Salado and Mill Ave.): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.
F. Fiesta Events for Insight Fiesta Bowl Block Party, Monday, December 31, 2007 (2nd Street and Mill Ave): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.
G. Fiesta Events for Insight Fiesta Bowl Block Party, Monday, December 31, 2007 (4th Street

and Mill Ave.): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.

H. Fiesta Events for Insight Fiesta Bowl Block Party, Monday, December 31, 2007 (5th Street and Mill Ave.): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.

I. Fiesta Events for Insight Fiesta Bowl Block Party, Monday, December 31, 2007 (6th Street and Mill Ave.): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.

J. Fiesta Events for Insight Fiesta Bowl Block Party, Monday, December 31, 2007 (7th Street and Mill Ave.): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.

K. Valley of the Sun Bowl Foundation dba Insight Bowl for Insight Private Tailgate Party on Monday, December 31, 2007 (ASU-North Parking Lot): Buck Rogers made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.

IV. Event Pending Approval of Extension of Premises

A. City of Tempe for Boards and Commissions Dinner, Friday, November 30, 2007 (700 W. Rio Salado Parkway): Buck Rogers made a motion to approve this extension request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.

B. Dirty Devil, Saturday, December 1, and Monday, December 31, 2007 (560 S. College Ave.): Buck Rogers made a motion to approve this extension request. It was seconded by Deems Shepard. It was the consensus of the committee to approve the license

V. Events for Post Review

A. Fiesta del Sol at Diablo Stadium on Nov 10: No problems reported.
B. Metal Stock at Red Owl on Nov 10: Tax and License reported problems getting the vendors to properly secure their permits.
C. New Times 10K on Nov 11: No problems reported.
D. Veterans Day Parade on Mill Ave on Nov 12: No problems reported.
E. NTN Cross Country Qualifier at Kiwanis Park on Nov 17: No problems reported.
F. Avnet Softball Tournament at Tempe Sports Complex on Nov 17 & 19: No problems reported.
G. Making Strides Against Breast Cancer at TBP on Nov 17: No problems reported.
H. Road Runner Sports Grand Opening at Tempe Marketplace on Nov 17: No problems reported.
I. Iron Kids Triathlon at Kiwanis Park on Nov 18: No problems reported.
J. Walk to Save Animals at Tempe Beach Park on Nov 18: No problems reported.

VI. Items for Open Discussion

Meeting adjourned at 1:55pm

The Committee's next meeting is December 4, 2007 at 1:00pm.

Prepared by: Jodie Garth
Reviewed by: Michelle Konnath

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Michelle Konnath
City of Tempe
Special Event Supervisor