



Staff Summary Report

REVISED

Council Meeting Date: 01-24-2008

Agenda Item Number: _____

SUBJECT: Request approval of an expenditure to Crowne Plaza Hotel, to host the site of a regional disaster preparedness conference sponsored by the Cities of Tempe, Mesa, Glendale and Avondale.

DOCUMENT NAME: 20080124fsta09 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (08-125) Total amount not to exceed \$40,000.

PREPARED BY: Tony Allen, Procurement Officer, 480-350-8548

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been secured through the 2006 State Homeland Security Grant Program.

RECOMMENDATION: Approve the expenditure.

ADDITIONAL INFO: The Tempe Police Department partnered with Mesa, Glendale, and Avondale to provide a *Forming Disaster Response Partnerships* conference held November 13-25, 2007. This conference focused on preparing volunteers to help respond to emergency situations and was funded through a State Homeland Security Grant Program. A representative from Avondale secured competitive pricing. Of the quotes obtained, the Crowne Plaza Hotel in Phoenix, Arizona was selected due to pricing, location, facility amenities and reputation.