Tempe

Minutes
Library Advisory Board
October 1, 2007

Minutes of the Library Advisory Board held on October 1, 2007, 7:00 pm, in the Board Room of the Tempe Public Library

(MEMBERS) Present:
Ira King, Chair
Lisa Kaiser
Jeanette Daane
Cyndi Newburn
Dorothy Sisulak, Co-Chair
Lisa Gudahl
Kathy Hayden

(MEMBERS) Absent:
Kirk Deem
Ruth Rooney

City Staff Present:
Teri Metros, Library Administrator
Dora Chavez – Admin. Assistant II

Guests Present:

Meeting convened at 7:00 pm.

Ira King called the meeting to order.

Agenda 1 – Welcome and introduction of New Board Members, Kirk Deem and Kathy Hayden

Current Board members introduced themselves to new board member Kathy Hayden. Teri informed board that Ruth Rooney was resigning from the Board. Teri will submit resignation letter to City Clerk.

Agenda 2 – User Communications

Teri informed Board that the library continues to receive positive communication cards from patrons.

Agenda 3 - Consideration of Meeting Minutes, May 7, 2007 (Motion Required)

MOTION: Lisa Kaiser moved to approve the meeting minutes of May 7, 2007,

SECOND: Cyndi Newburn

DECISION: Motion passed

Agenda 4 - Monthly Activity Reports for June, July, August 2007.

Teri reviewed monthly activity reports, noting that the June report reflected fiscal year end data for FY 2006-2007.

Teri noted a slight increase in book circulation. The stats also indicate a continued decrease .in older formats such as DVD, CD and digital delivery. Reference request by patrons is also on the decline as patrons are conducting their own research via databases and the internet. Electronic books and audio continue to increase.

Dorothy Sisulak stated that the response of Reference Librarians is fantastic.

Teri mentioned that due to the use of technology the role of a Reference Librarian will have to be reinvented.

Agenda 5 – Board and Commissions Training

Teri presented all the board members with a new City of Tempe Board and Commissions Manual. Jan Hort, City Clerk in conjunction with Tempe Learning Center have updated the manual in order to provide improved training to both new and existing members.

Teri asked members if they would be able to attend the training on October 29 from 8:00 am to 12:00 or if they preferred an evening class. Ira King and Lisa Gudahl will attend the meeting on the 29th.

Agenda 6 – Summer Reading Program

The Library had a successful Children's summer reading program in 2007, with 5863 children attending, 3005 children completed the program.
Teen program was also successful.
Teri acknowledged the Friends for their contributions which enable programming.
Teri informed Board that several Council members participated in the summer reading program.
Lisa Gudahl was impressed with the Teen award presentation she witnessed.

Agenda 7 – Maricopa County Reciprocal Borrowing Program – July 2006 to June 2007:

Teri reviewed the Maricopa County Library District Reciprocal Borrowing Program spreadsheet which contained 06/07 statistics. This is the first year that the Library is being compensated at the new rate of $29 per net non resident borrower. Tempe is second in reciprocal borrowing activity with Phoenix being first. Phoenix, Mesa and Chandler continue to be the main non-resident users.

Agenda 8 – Fall Programming

Teri informed Board that the Library has an expanded array of Adult programming
In additional to the usual book discussions and technology training, some issued based programs such as the First Amendment and Banned Books program will be held on Wednesday evenings. These programs feature noted scholars from ASU law school, and authors Richard Shelton from One Book AZ and Ken Lamberton.

In addition, the Academic Connections Course Guide, a result of a $50,000 grant will offer college level courses to older adults free of charge. Each class is limited to 20 participants. The programs will be held in the Connections Café and will be taught by members of the ASU Emeritus College. The programs will consist of six sessions covering a range of topics. Teri distributed the Fall course guide to each member.

Agenda 9 – Library Remodel Update

With an $8 million CIP project, the library is in the beginning stages of renovation and remodeling. The scope of the project is to concentrate on public areas and public service improvements within the building. A series of meetings will be held with staff to solicit their input. Their input will help develop a vision that will be used to develop an RFP for an architect, which will be on board in early 2008.

Agenda 10 – Friends of the Tempe Public Library Report

The new and improved Friends newsletter has been a success.

President Sam Stratton continues with his commitment to increase membership. Membership fees have increased to $25.00 per year.

The Friends will have their Fall Book Sale on October 27, 2007. From 9am to 10 am, the sale is open to members only. Memberships may be purchased at the door. The sale will be open to the general public from 10 am to 2 pm.

Announcement of Next Meeting

The next Board meeting will be on November 5 , 2007 at the Tempe Public Library.

The meeting adjourned at 8:00 pm.

Prepared by: Dora Chavez, Administrative Assistant II

Reviewed by: Teri Metros, Deputy Community Services Manager - Library

Authorized Signature
Position/Title