Chair Buss called the meeting to order at 6:00 p.m.

1. Call to Audience:

2. Approval of November 14th, 2018 meeting minutes

   Commissioner Ball moved the Commission approve the November 14th, 2018 minutes. The motion was seconded by Commissioner Bilsbarrow and passed with a vote of 8-0.

3. Tempe City Hall Council Chambers Project Introductory Presentation

   Currently the Council Chambers are not comfortable, but the City Engineer would like to ensure that it is comfortable for everyone and make sure it is ADA compliant. The overall goal is to make the Chambers environment a more comfortable and desirable place to come and view the City Council. They plan to make this happen by expanding out to the north to help with security flow and the customer service. Some of the things that will be updated are the AV systems, lighting, electrical, and plumbing. They are planning on moving forward with the project timeline to coincide with the City Anniversary. The Commission Member wanted to make aware that during the process they can address the issues to make them correct for the HPC to approve the plans going forward. As well as identify any of the features that they are going to want to keep for the historical structure. While keeping the court yard feature and the features that are unique about the site.

4. Urban Core Master Plan Update on Integration of Historic and Cultural Resource Management Components
The City Staff gave an overview of the Master Plan that is going to be put into place going forward. There was a discussion on the height increase of the Downtown area. Staff supplied a map for the Commissioners to look over showing the differences around the valley. The Staff also informed the Commissioners that there has been a CIP request and the request is set to go forward the beginning of the next fiscal year. Commissioners did ask the staff if the survey inventory and results will be ready for the next fiscal year. Staff clarified that the new fiscal year starts in July and they are purposing some incentives for the historic properties. City staff did inform the commissioners that there is going to be a legal letter drawn up for the height increase next to historic properties and the ramifications of calling plans projects.

City Staff will be very explicit when putting the incentives in the Urban plan. Taking examples with what Phoenix has and will modify to what will fit Tempe. There will be three components to the incentive plan affordable housing, historic preservation, and sustainability items that will be used to get certain bonuses. The City Staff is also looking into height, density, and increasing parking bonuses that will reduce the amount of parking on site. The City Staff is looking to apply this to the Urban Core Plan and part of TOD.

5. **Certified Local Government Review of Sandra Day O’ Connor House National Register Nomination**

City Staff informed the Commissioners that the Sandra Day O’ Connor House Nomination will be heard at the Historic Site Committee on March 22, 2019 City Staff is open to any comments on the nomination. Comments can be provided till the day prior to compile them all together. The Commissioners were informed that they can submit their comments in writing.

6. **Chair/ Staff Updates**

Farmer Goodwin Townhome will be back to the Commission in the next few months. Hatton House will be coming to the commission as well to look at its historic properties and boundary changes.

7. **Current Events / Announcements / Future Agenda Items**

February 23, 2019 there is a walk-through history of downtown Tempe which will include tour guides. Founders dinner is taking place on Friday February 22, 2019. Next Meeting will be on March 13, 2019.

Meeting adjourned at 7:32pm

Prepared by: Brittainy Nelson