MEETING MINUTES

Date: THURSDAY, November 14, 2013

Location: Hatton Hall 34 East Seventh Street

Commissioners Present: Ira Bennett, Anne Bilsbarrow, Andrea Gregory, Charlie Lee, Brenda Shears, Korri Turner, Scott Solliday, Lauren Proper

Staff Present: Amy Douglass, Alyssa Gerszewski, Hansen, Billy Kiser, Dave Nakagawara, Joe Nucci, Mark Vinson

Public Present: Victor Linoff, Matthew Messina, Mary O'Grady,

Call to Order: 6:02 P.M., Andrea Gregory, Chair

1. Call to Audience
   - Nucci: Introduces Dave Nakagawara, Tempe’s new Community Development Department Director and ASU student Matthew Messina.

2. Approval of HPC Minutes 09/12/2013 Tempe HPC meeting
   
   MOTION [BENNETT]: MOVE TO APPROVE TEMPE HPC MEETING MINUTES FROM 09/12/2013 AS AMENDED, SECOND [BILSBARROW], APPROVED, 7-0

3. Discuss & Consider HE Classification Process

   - Nucci: Summarizes recent communications with former Tempe City Attorney, Andrew Ching, and clarifies the issue regarding this process. According to Andrew Ching, the Historic Eligible classification process is not a taking and the THPC is allowed to carry it forward. Ching recommends owner participation in the process and that owner objection be taken into consideration by THPC. He advised a two list HE classification system which would create a list of HE properties with a 30 day stay of demolition, and a list of HE properties without the 30 day restriction, based on owner objection.

   - Bilsbarrow: Indicates she would like to avoid two types of HE classification.

   - Nucci: States that currently a HE classification notification comes up within the city building permit database when a citizen applies for a demolition permit.

   - Gregory: Expresses concerns about a change in property ownership. The THPC won’t be notified of the change, and the new owner may not be notified of HE classification. This could present problems if the owner objects to the classification.

   - Proper: States that since the HE classification was done through a public hearing, it would be difficult for the new owner to reverse if they object.

   - Vinson: Would this new approach to HE classification require city council action?

   - Nucci: Responds to Bennett’s question regarding city cataloging system. The new owner wouldn’t receive notice of HE classification. This information is only recorded by the City of Tempe Community Development Department, not by Maricopa County.
• Hansen: HE classification was created in reaction to a demolition in fall of 1999. This prompted the ordinance revision.

• Douglass: Stresses the need for consistency of action by the THPC and thinks notifying the new owner is a good idea.

• Gregory: Advocates more owner participation and suggests revising the notification letter.

• Shears: Revising the letter with Commissioner Proper. Expresses discomfort with two-tier classification. The THPC should present this classification as a “point of pride” for property owners and explain benefits of the city cataloging their property.

• Bennett: Some owners are very disinterested and may fail to see the benefit.

• Nucci: The HE classification process has provoked property owner inquiries, one demolition, and zero local designations. City cannot offer an intrinsic incentive.

• Bilsbarrow: Are we comfortable with HE classification if owner objects?

• Gregory and Solliday: We are following the ordinance and only evaluating significance and integrity.

• Proper: Thanks staff and HPC for investigation of this HE classification issue. Expresses concern with classification as it relates to National Historic Preservation Act of 1966.

• Turner: Can properties be revisited a year later?

• Nucci: The properties could be revisited at a future date. Staff uses the Secretary of Interior Standards for Evaluating Integrity and Significance.

• Gregory: Suggests HPC have more owner input and public education on the HE classification process versus the historic designation process. Suggests an informal meeting for property owners with staff or HPC. Staff will prepare a sample of potential HE properties for January.

• Shears: How many owners appeal to city council after their property is classified as HE?

• Linoff: Suggests keeping city council as informed as possible. Suggests setting up meeting with HPC and city council.

• Nucci: Staff will facilitate communication with city council aids and arrange to update city council on resumption of Historic Eligible HE Classification process by HPC.

CONSENSUS: STAFF WILL FACILITATE COMMUNICATION WITH CITY COUNCIL AIDS AND ARRANGE TO UPDATE CITY COUNCIL ON RESUMPTION OF HISTORIC ELIGIBLE HE CLASSIFICATION PROCESS BY HPC.

4. Discuss & Consider HP General Plan 2040

• Nucci: GP 2040 approved by the Development Review Commission.

• Kiser: Identified 229 neighborhoods subdivided between 1959 and 1975. Stated he has yet to evaluate the integrity and significance of all neighborhoods. This will shorten the list.

• Kiser: Many subdivisions have several phases of development. This creates an issue in determining which phases should be included in potential historic districts.

• Nucci: Staff will seek SHPO guidance with evaluation of significance and integrity for multi-phase developments.
5. Discuss & Consider Graduate Student Intern Program Projects

- Kiser: Assisting the THPF in selecting images for historic playing cards. Set up Flickr account so THPF can vote on images. The NRN for the Kirkland McKinney Ditch is still pending.
- Nucci: SHPO needs boundary clarification for KMD NRN. Nathan Hallam to contact SHPO.
- Nucci: Staff has been in contact with new ASU Public History director, Mark Tebeau. Tebeau to meet THPF to coordinate self-guided and docent led walking tours. Tebeau to meet with Douglass at Tempe History Museum regarding future Salt River Stories mobile app.

8. Discuss and Consider Chair/Staff Updates:

- Gregory: Upcoming THPF holiday event. Gregory and Bennett were unable to attend last East Valley Coalition meeting.
- Gregory: Provides information on potential highway signage for Highway 60, 70, 80, 89 route through Mesa, Tempe, and Phoenix.
- Nucci and Vinson: Share update on RFQ released for Hayden Flour Mill. RFQ comes before RFP. There is great enthusiasm regarding this issue and there has been considerable interest in the mill.
- Bilsbarrow: Suggests looking at “Field Trip” app made by Google for iphone. Great way to generate awareness of historic sites.
- Vinson: Shares news on American Institute of Architects event held at Taliesin West. Provides details from discussion of Historic Resource Committee. There was discussion on how to design new structures within historic districts.
- Bilsbarrow: Shares details of AIA event.
- Nucci: There is a new NRN publication on Secretary of Interior Standards for Rehabilitation, specifically guideline 9 dealing with new additions.

9. Current Events / Announcements / Future Agenda Items

Next HPC Meeting Date Thursday 01/09/2014 at 6:00 p.m. at Hatton Hall, 34 E. 7th Street

Meeting adjourned at 7:48 pm

Andrea Gregory, Chair

(minutes scheduled for HPC approval on 01/09/2014)
FREQUENTLY USED ABBREVIATIONS OR ACRONYMS

- CDD – City of Tempe Community Development Department: Established February 15, 2005, by City Manager Will Manley. The CDD consists of six divisions; Economic Development, Housing Services, Redevelopment, Neighborhood Enhancement, Rio Salado/Town Lake, and Special Projects, as well as the Community Design Studio / City Architect. The Tempe Historic Preservation Office is an agency of the Special Projects Division.
- CLG – Certified Local Government: In 1980, Congress established a framework for local preservation programs through an amendment to the National Historic Preservation Act empowering Arizona cities and counties to become Certified Local Governments (CLGs). Once certified, these entities are eligible for specialized assistance and funds for developing their own local preservation programs and entitled to comment on NR and other SHPO activities within their boundaries. The City of Tempe became a CLG in 1995.
- DDA – Development & Disposition Agreement: a redevelopment contract between the City and one or more developers or redevelopers specifying terms and conditions for construction or reconstruction.
- DSD – City of Tempe Development Services Department: dealing with Building Safety, Land Use, Planning and Zoning.
- GRIC – Gila River Indian Community: is an alliance of two tribes, the Akimel O’odham (Pima) and the Pee Posh (Maricopa). Established by Executive Order in 1859, the Community covers more than 600 square miles and is the largest indigenous community in the Phoenix metropolitan area. GRIC helps make the Tempe Preservation Graduate Student Intern Program possible through a generous grant of State-Shared Revenue funds.
- HPF – (see Tempe HPF) Tempe Historic Preservation Foundation
- HSRC – (Arizona) Historic Sites Review Committee: Arizona’s official Arizona and National Register of Historic Places review board. The HSRC meets three times during the year to review National Register nominations and advise the State Historic Preservation Officer on nominations to the State and National Registers.
- IIEBC – International Existing Building Code: adopted by Tempe City Council by Ordinance No. 2005.89 on December 1, 2005, as part of the code body promulgated by the International Code Council, provides means for preservation of existing Tempe building inventory through reasonable and feasible code processes.
- IRS – Issue Review Session: informal Mayor and Council public meeting where members of the public may come forward and talk with City Council during the “Call to the Audience” prior to regular Council meetings.
- NPS – National Park Service: the City of Tempe is a Certified Local Government through an inter-governmental agreement with the United States Department of the Interior National Park Service and the Arizona State Historic Preservation Office.
- NRN – National Register Nomination: An application to list a property on the National Register of Historic Places is reviewed by the SHPO and then by the Arizona Historic Sites Review Committee (Sites) before formal application is made to the Keeper of the National Register in Washington DC.
- PAD – Planned Area Development: site plan overlay to define development standards for a specific project.
- SHPO – State Historic Preservation Office: a division of Arizona State Parks, responsible for the identification, evaluation, and protection of Arizona’s prehistoric and historic cultural resources; established by the National Historic Preservation Act of 1966.
- SRP-MIC – Salt River Pima-Maricopa Indian Community: created by Executive Order on June 14, 1879 by President Rutherford B. Hayes, the Salt River Pima-Maricopa Indian Community (SRPMIC) is located in Maricopa County, aside the boundaries of Mesa, Tempe, Scottsdale, Fountain Hills and metropolitan Phoenix.
- Tempe HPC – Tempe Historic Preservation Commission: Created by Ordinance 95.35, adopted November 9, 1995. Members serve three year terms with the exception of the initial appointments; charged with administering the Tempe Historic Preservation Ordinance and Plan, as well as advising Mayor / Council on all matters related to historic preservation.
- Tempe HPO – Tempe Historic Preservation Office: Responsible for the identification and conservation of Tempe’s prehistoric and historic cultural resources, the Office uses Federal, state, and city funding for the historic preservation program and assists owners of historic properties with grant applications, property maintenance, and preservation activities; provides staff support to the Tempe HPC.
- THM – Tempe Historical Museum: Located at 809 E. Southern Avenue in Tempe, the Tempe Historical Museum is a center where the community comes together to celebrate Tempe's past and ponder the future. Permanent and changing exhibits, educational programs, and research projects generally focus on some aspect of Tempe's history within the context of state and national events.
- TOD – Tempe Transportation Overlay District: placed to encourage appropriate land development and redevelopment consistent with and complementary to the community’s focused investment in transit, bicycle, and pedestrian infrastructure in certain geographic areas of the City; typically in association with the light rail.
- ZDC – Zoning & Development Code: Adopted by Mayor and Council on January 20, 2005, effective February 22, 2005, the ZDC implements Tempe General Plan 2030 by encouraging creative development of the built environment in order to build a community that promotes the livability and uniqueness of Tempe; establishes zoning districts and development standards.