

Minutes LIBRARY ADVISORY BOARD Tuesday, June 10, 2014

Minutes of the Library Advisory Board (LAB) recorded at 6 p.m. on Tuesday, June 10, 2014, within the Tempe Public Library Board Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

Johnny Tse, Chair
Virginia (Ginny) Sylvester, Vice Chair
Ann Lynn DiDomenico
Patricia (Trish) DeGraaf
Paul Hubbell
David Huizingh (*arrived 6:14pm*)

(MEMBERS) Not Present:

John Linda

City Staff Present:

Barbara Roberts, Deputy Community Services Director, Library & Cultural Services Division
Tracy Gray, Library Manager, Library and Cultural Services Division
Lee Ann Mueller, Customer Experience Supervisor, Library and Cultural Services Division
McKay Wellikson, Collection Development Librarian, Library and Cultural Services Division

General Public Present:

None

Guests Present:

Kolby Granville, City of Tempe Councilmember

Agenda Item 1 - Call to Order

- Johnny Tse Library Advisory Board (LAB) Chair, called the meeting to order at 6:03 p.m.

Agenda 2 – Introduction of new library staff

- Barbara Roberts introduced the new library staff members and each gave a brief summary of their background and new library roles.

Agenda Item 3 - Approval of the May 7, 2014, Library Advisory Board Meeting Minutes Document

MOTION: John Linda moved to approve the May 7, 2014, Library Advisory Board meeting minutes document as presented.
SECOND: Virginia (Ginny) Sylvester, Vice Chair seconded.
DECISION: May 7, 2014 Library Advisory Board meeting minutes document approved as presented.

Agenda Item 4 - Friends of the Tempe Public Library Report

- No report

Agenda Item 5 – General Library Report

- Barbara Roberts informed the Board members on:
 - Library statistics – Barbara R. will be working with staff on revamping the categories of statistics the library collects with the goal of collecting data that shows outcomes and how the Library is of value to the community. In addition the statistics should also be detailed enough to allow staff to make data driven decisions.
 - Barbara R. asked the Board members for input on statistics – what they would like to see measured.
 - Paul Linda asked about comparing library print materials and electronic holdings.
 - Barbara Roberts interjected stated that Chandler Public Library will also be pulling out of the Greater Phoenix Digital Consortium
 - Ann Lynn DiDomenico suggested compiling information about age groups who are attending programs and Virginia (Ginny) Sylvester commented on the vast array of evening library programming now available.
 - Councilmember Granville suggested obtaining statistics on the total amount of time computers are used and the amount of downloading that occurs.
 - Summer Reading Program kickoff.
 - May Fine Forgiveness: very successful, over 16,000 pounds of water collected.
 - Thursday, June 12, 2014 Council will be discussing the 2014/15 budget. If it is approved, the library will move forward with hiring two part-time librarians and four part-time library assistants. The new library hours would begin August 1, 2014 along with the new borrower rules.
 - Barbara Roberts stated the library staff is working on the publicity for the new hours.

Agenda Item 6 - Discussion and Update of Strategic Plan ‘Stakeholder Conversation’

- Barbara Roberts informed the Board on an upcoming stakeholder conversation with Councilmembers, the City Manager, representatives from several social services agencies, school districts, members of ASU, homeschooling parents, Chamber of Commerce, Economic Development, students and other attendees.
- Barbara R. stated two members of the Tempe Historical Museum have volunteered to be part of the conversation.
- Barbara R. stated there is not a firm date yet but thinks it will take place sometime during the end of July or the beginning of August.
- Barbara R. asked the Board for volunteers to take part in the conversation.
- Johnny Tse, Virginia (Ginny) Sylvester, and Paul Hubbell expressed interested.
- Barbara will email the entire board the details and dates when they are confirmed.

Agenda Item 7 – Library and History Museum Boards merger update

- Barbara Roberts stated:

- The merger will be voted on this week.
- If approved the merger would go into effect on July 12, 2014.
- The final board will have nine total members and will get to that number through attrition.
- Some discussion on how to make the merger of the board work.
- Barbara R. stated the first joint meeting will take place in September, 2014.

Agenda Item 8 – July & August meetings DISCUSSION and possible ACTION

- Barbara Roberts asked the Board members if they are able to attend meetings in July and August.
- Johnny Tse asked what the schedule of the new merged board would be.
- Some discussion of the time and date for the first meeting.
- Some discussion of meeting as a joint board for the first time on September 3, 2014.

MOTION: Patricia (Trish) DeGraaf moved to not meet in July or August, 2014.

SECOND: David Huizingh seconded.

DECISION: The Library Advisory Board moved to approve not meeting in July or August, 2014.

Agenda Item 8 – Board Members' Announcements

- David Huizingh asked the status of the Alexandria Project and Barbara Roberts gave a brief update.
- Virginia (Ginny) Sylvester asked about any changes to Polaris as a result of the company's purchase by Innovative Interfaces. Barbara Roberts stated that it is really too soon to tell, but that Polaris personnel are committed to keeping the product's integrity.

Agenda Item 9 – Public Appearances

- No public appearances.

Meeting adjourned at 6:40 PM

The next meeting date and location of the Library Advisory Board is TBD.

Prepared by: Tracy Gray

Reviewed by: Barbara Roberts

Johnny Tse
Library Advisory Board Chair