



**Minutes
LIBRARY ADVISORY BOARD
November 6, 2013**

Minutes of the Library Advisory Board (LAB) recorded at 6 p.m. on November 6, 2013, within the Tempe Public Library Board Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

Johnny Tse, Chair
Virginia (Ginny) Sylvester, Vice Chair
Michael (Mike) Berkley
Patricia (Trish) DeGraaf
Ann Lynn DiDomenico
Paul Hubbell
David Huizingh

(MEMBERS) Absent:

John Linda

City Staff Present:

Barbara Roberts, Deputy Community Services Director, Library & Cultural Services Division
Tracy Hokaj, Librarian - Library and Cultural Services Division
Sherry Warren, Library Manager
Amy Douglass, Museum Manager

General Public Present:

Larry Conway, Friends of the Library, President

Agenda Item 1 - Call to Order

- Johnny Tse Library Advisory Board (LAB) Chair, called the meeting to order at 6:03 p.m.

Agenda Item 2 - Approval of the September 4, 2013, Library Advisory Board Meeting Minutes Document

MOTION: Patricia (Trish) DeGraaf moved to approve the September 4, 2013, Library Advisory Board meeting minutes document as presented.
SECOND: Virginia (Ginny) Sylvester seconded.
DECISION: September 4, 2013 Library Advisory Board meeting minutes document approved as presented.

Agenda Item 3 - Friends of the Tempe Public Library Report

- Larry Conway, Friends of the Library, President reported on:

- The Osher Program.
- Winter book sale.
- Bookstore Manager position.
- New signage.

Agenda Item 4 – Library Report: Barbara Roberts - Deputy Community Services Director, Library & Cultural Services Division

- General Library Report - Barbara Roberts reported on:
 - Reorganization and new positions.
 - Withdrawing from the Greater Phoenix Digital Library Consortium and new contracts with e-book vendors.
 - Budget preparation: Capital Improvement Programs (CIP)
 - Polaris library system implementation and transition.
 - November's "Month of Giving" library events.

Agenda Item 5 – Discussion and Possible Action of North Door Closure.

- Amy Douglass discussed the effects on attendance at the Museum and Museum staff observations regarding the temporary closure of the library's north door.
- Sherry Warren discussed the security and theft issues before and after of having the north door closed, along with Library staff input.
- Barbara Roberts reported on the response from security.
- Discussion, questions and suggestions from library board members.
- The Board members did not feel, based on the detail given by staff, that keeping the north door closed was productive or advisable.

Agenda Item 6 – Discussion and Action of Adoption of Revised Library Code of Conduct

- Barbara Roberts asked for feedback regarding revised Library Code of Conduct.
 - Discussion and questions from library board members.

MOTION: Patricia (Trish) DeGraaf moved to adopt the revised Library Code of Conduct.

SECOND: Virginia (Ginny) Sylvester seconded.

DECISION: Library Advisory Board voted to adopt the revised Library Code of Conduct.

Agenda Item 7 – Discussion and Board input regarding Library Programming

- Barbara Roberts discussed City of Tempe Councilmembers' interest in the library hours and library programming.
- Viewed clip of October 24, 2013 Issue Review Session discussing library hours and programming.
- Barbara Roberts asked board to think about what the library should look like in the future.
- Barbara Roberts stated she hopes the library will begin working on a strategic plan in Spring 2014 and expects the programming of the building will be emphasized during that process.

Agenda Item 8 – Board Member Announcements

- No board announcements.

Agenda Item 9 – Public Appearances

- No public appearances.

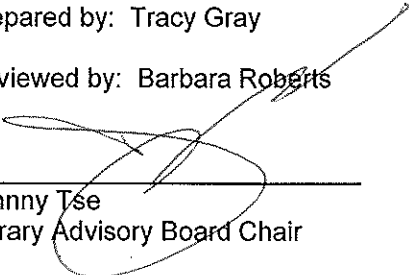
Agenda Item 10 – Meeting Adjournment

- Meeting adjourned at 7:27 PM.

The next meeting of the Library Advisory Board is scheduled to take place at 6 p.m. on December 4, 2013, within the Tempe Public Library's second floor Board Room, 3500 S. Rural Road, Tempe, AZ, 85282.

Prepared by: Tracy Gray

Reviewed by: Barbara Roberts



Johnny Tse
Library Advisory Board Chair