



**Minutes
LIBRARY ADVISORY BOARD
September 4, 2013**

Minutes of the Library Advisory Board (LAB) recorded at 6 p.m. on September 4, 2013, within the Tempe Public Library Board Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

Johnny Tse, Chair
Virginia (Ginny) Sylvester, Vice Chair
Patricia (Trish) DeGraaf
Ann Lynn DiDomenico
Paul Hubbell
David Huizingh
John Linda

(MEMBERS) Absent:

Michael (Mike) Berkley

City Staff Present:

Barbara Roberts, Deputy Community Services Director, Library & Cultural Services Division
Tracy Hokaj, Librarian - Library and Cultural Services Division

General Public Present:

Larry Conway, Friends of the Library, President

Agenda Item 1 - Call to Order

- Johnny Tse Library Advisory Board (LAB) Chair, called the meeting to order at 6:03 p.m.

Agenda Item 2 - Approval of the May 1, 2013 and June 5, 2013, Library Advisory Board Meeting Minutes Document

MOTION: John Linda moved to approve the May 1, 2013, Library Advisory Board meeting minutes document as presented.
SECOND: Paul Hubbell seconded.
DECISION: May 1, 2013, Library Advisory Board meeting minutes document approved as presented.

MOTION: Paul Hubbell moved to approve the June 5, 2013, Library Advisory Board meeting minutes document as presented.
SECOND: John Linda seconded.
DECISION: June 5, 2013, Library Advisory Board meeting minutes document approved as presented.

Agenda Item 3 - Friends of the Tempe Public Library Report

- Larry Conway, Friends of the Library, President reported on:
 - The Friends donated 5 out of the 6 new children's learning stations in the youth library.
 - The Friends have a new book manager who will be responsible for online book sales.
 - The Friends are offering new exciting Fall Osher classes.

Agenda Item 4 – Library Report: Barbara Roberts - Deputy Community Services Director, Library & Cultural Services Division

- Library Statistics for June 2013 and July 2013.
- General Library Report - Barbara Roberts reported on:
 - Polaris ILS [Integrated Library System] migration update. (David H Huizingh asked what other local libraries have Polaris).
 - CIP [Capital Improvement Program] for conversion of RFID [Radio-frequency identification] and status of RFP [Request for Proposal].
 - Stolen DVDs issues and possible solutions. (Some discussion of issues with North door and possibilities of closing the door as an entrance).
 - RFP was sent out for finding an eBook vendor – received vendor applications and will soon evaluate those.
 - New adult library programs for the fall.
 - Status of recruitment for librarian position.
- Board member questions:
 - John Linda asked about bedbug issues.
 - Patricia (Trish) DeGraaf asked about funding that was leftover from the CIP remodel.
 - Larry Conway asked about the long line issue.
 - Patricia (Trish) DeGraaf asked about the status of the grants the library submitted.

Agenda Item 5 – Greater Phoenix Digital Library - Discussion and Action.

- Barbara Roberts reported on:
 - The Greater Phoenix Digital Library consortium history.
 - The structure, cost and rules of being in the consortium.
 - The benefit of leaving the consortium and having a standalone collection.
- Discussion and questions regarding details about eBooks and going to a standalone collection.

MOTION: Virginia (Ginny) Sylvester moved to have the Library Advisory Board support the library in withdrawing from the Greater Phoenix Digital Library consortium.

SECOND: Patricia (Trish) DeGraaf seconded.

DECISION: Library Advisory Board voted to support the library's decision to withdraw from the Greater Phoenix Digital Library.

Agenda Item 6 – Library Focus Group Meeting - Discussion

- Barbara Roberts reported on:
 - Focus group meeting details.
- John Linda commented on the good visibility of the information desk.
- David Huizingh asked if the information desk has changed reference services as far as giving in-depth information to patrons.

Agenda Item 7 – Ideas for more active role of Library Board Members – Discussion

- Barbara Roberts reported that the city council is looking at all library boards and commissions and are assessing how board members can be more active in their roles.
- Barbara Roberts discussed some possible ideas for board member activities.
- Larry Conway asked Barbara Roberts what her experience has been with boards and commissions.
- Barbara Roberts commented on the specific roles of boards and what kind of authority board members have and do not have.
- John Linda commented about his viewpoint of the library board.

Agenda Item 8 – Board Members' Announcements

- Patricia (Trish) DeGraaf reported that ASU football has their first game tomorrow evening.

Agenda Item 9 – Public Appearances

- No public appearances.

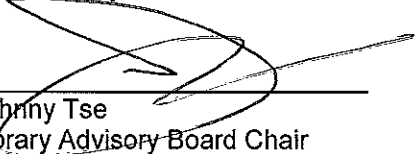
Agenda Item 10 – Meeting Adjournment

- Meeting adjourned at 7:30 PM.

The next meeting of the Library Advisory Board is scheduled to take place at 6 p.m. on October 2, 2013, within the Tempe Public Library's second floor Board Room, 3500 S. Rural Road, Tempe, AZ, 85282.

Prepared by: Tracy Hokaj

Reviewed by: Barbara Roberts



Johnny Tse
Library Advisory Board Chair