Minutes of the Library Advisory Board (LAB) recorded at 6 p.m. on November 7, 2012, within the Tempe Public Library Board Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:
Paul Hubbell, Chair
Johnny Tse, Vice Chair
Michael (Mike) Berkley
Kirk Deem
Patricia (Trish) DeGraaf
Ann Lynn DiDomenico
Virginia (Ginny) Sylvester

(MEMBERS) Absent:
Dawn Thacker

City Staff Present:
Barbara Roberts, Deputy Community Services Director, Library & Cultural Services Division
Tracy Hokaj, Librarian - Library and Cultural Services Division

Guest(s) Present:
None

Agenda Item 1 - Call to Order
- Paul Hubbell, Library Advisory Board (LAB) Chair, called the meeting to order at 6:02 p.m.

Agenda Item 2 - Approval of the September 5, 2012, Library Advisory Board Meeting Minutes Document

MOTION: Kirk Deem moved to approve the September 5, 2012, Library Advisory Board meeting minutes document as presented.
SECOND: Patricia DeGraaf seconded.
DECISION: September 5, 2012, Library Advisory Board meeting minutes document approved as presented.

Agenda Item 3 - Library Advisory Board Chair Report

- Discussion ensued on board meeting by-laws and absence of board members.
• Consideration of Change in Date of Meeting – Discussion ensued on possible change in meeting day. Discussion will continue after check of Board room availability. Next meeting will resume as regularly scheduled.

**Agenda Item 4 - Library Report: Barbara Roberts - Deputy Community Services Director, Library & Cultural Services Division**

• Discussion of Fiscal Year 2011/12 Library Statistics and Collection Statistics.
  o Discussion ensued on statistics of material circulation; visitor statistics; use of electronic resources and e-books; and collection size versus turnover rate.
  o Discussion ensued on materials budget.
  o Discussion ensued on e-books and digital consortiums.

• Discussion of General Plan 2040 vision for the library.
  o Discussion ensued on the city's future strategic planning and what the library board members would like to see in the future for the library.

• Library Report Barbara Roberts reported on:
  o the search for a new ILS system.
  o improvements to outreach programs.
  o changes to cataloging materials and call number scheme.
  o weeding progress.
  o a state-in-aid grant to access technology.
  o consolidation and staff restructuring.
  o check-out improvement plans.
  o the next fiscal budget year process.
  o the staff service-desk improvement team.
  o the librarian work teams.

**Agenda Item 5 - Friends of the Tempe Public Library Report**

• None

**Agenda Item 6 - Board Members' Announcements**

• Michael (Mike) Berkley mentioned the recent renovation of the New York Public Library.
• Ann Lynn DiDomenico announced she will be presenting at the 2012 AzLA conference.

**Agenda Item 7 - Public Appearances**

• No public appearances.

**Agenda Item 8 - Adjournment**

• Meeting adjourned at 7:12 p.m.

The next meeting of the Library Advisory Board is scheduled to take place at 6 p.m. on December 5, 2012, within the Tempe Public Library's second floor Board Room, 3500 S. Rural Road, Tempe, AZ, 85282.

Prepared by: Tracy Hokaj

Reviewed by: Barbara Roberts

[Signature]

Paul Hubbell
Library Advisory Board Chair