

## Minutes LIBRARY ADVISORY BOARD January 2, 2013

Minutes of the Library Advisory Board (LAB) recorded at 6 p.m. on January 2, 2013, within the Tempe Public Library Board Room, 3500 S. Rural Road, Tempe, AZ.

**(MEMBERS) Present:**

Paul Hubbell, Chair  
Johnny Tse, Vice Chair  
Michael (Mike) Berkley  
Patricia (Trish) DeGraaf  
David Huizingh  
John Linda  
Virginia (Ginny) Sylvester

**(MEMBERS) Absent:**

Kirk Deem  
Ann Lynn DiDomenico

**City Staff Present:**

Barbara Roberts, Deputy Community Services Director, Library & Cultural Services Division  
Tracy Hokaj, Librarian - Library and Cultural Services Division

**Guest(s) Present:**

Nick Escalante, Outreach Services Coordinator; Sarah Kaufman, Librarian; Jennifer Masiello, Library Assistant

**Agenda Item 1 - Call to Order**

- Paul Hubbell, Library Advisory Board (LAB) Chair, called the meeting to order at 6:01 p.m.

**Agenda Item 3 - Library Advisory Board Chair Report**

\*\* *"taken out of order by the Chair"*

- Introduction of New Members.

**Agenda Item 2 - Approval of the November 7, 2012, Library Advisory Board Meeting Minutes Document**

MOTION: Michael Berkley moved to approve the November 7, 2012, Library Advisory Board meeting minutes document as presented.  
SECOND: Johnny Tse seconded.

DECISION: November 7, 2012, Library Advisory Board meeting minutes document approved as presented.

**Agenda Item 4 - Election of Chairperson and Vice Chairperson for 2013-2014**

MOTION: Paul Hubbell nominated Johnny Tse as Chairperson and Virginia Sylvester as Vice Chairperson.  
SECOND: David Huizingh seconded the nomination.  
DECISION: Johnny Tse will become Chairperson and Virginia Sylvester will become Vice Chairperson beginning at the next scheduled Library Advisory Board Meeting.

**Agenda Item 5 - Friends of the Tempe Public Library Report**

- None

**Agenda Item 6 - Outreach Centers Report & Presentation**

– Nick Escalante, Outreach Services Coordinator; Sarah Kaufman, Librarian; Jennifer Masiello, Library Assistant reported on the Tempe Outreach Centers including Escalante Center, North Tempe Multigenerational Center and Westside Center.

- Reported on:
  - Importance of Outreach.
  - Bringing the library to the community.
  - Partnerships for programming.
  - Future of outreach for the library.
  - Expanding programs of all ages.
  - Grant Funding.
  - Computer Centers and Book Centers.
  - Future ideas.

**Agenda Item 7 - Library Report: Barbara Roberts - Deputy Community Services Director, Library & Cultural Services Division**

- Library Report Barbara Roberts reported on:
  - Food for Fines Program and success in the program – patrons brought over 6,000 non-perishable items for the Tempe Community Action Agency.
  - The library will have a dedicated Public Information Officer who will be working on marketing and publicity for the library.
  - Budget fiscal year 2013/14.
  - Process Improvement Team for the main desk.
  - Beginning January 21, 2013, the library will provide self-checkout, not doing checkout at the service desks.
  - The library staff has determined that we will migrate to a new integrated library system called Polaris, from Millennium. The process to accept the full funding of this migration from the Maricopa County Library District has begun.
- Discussion of the new library room rental policy and fees beginning Jan 1.
  - All rooms in the Community Services facilities will have a fee and certain reservation requirements for organizations wanting to hold meetings or events.

**Agenda Item 8 – Board Members’ Announcements**

- Discussion of a New York Times article about the future of library brought in by Michael Berkley.
- Discussion of interfiling fiction.
- Report on mention of library in past City of Tempe General Plans brought by Tracy Hokaj.

**Agenda Item 9 - Public Appearances**

- No public appearances.

**Agenda Item 7 - Tour of the library.**

*\*\* “taken out of order*

**Agenda Item 10 - Adjournment**

- Meeting adjourned at 7:37 p.m.

The next meeting of the Library Advisory Board is scheduled to take place at 6 p.m. on February 6, 2013, within the Tempe Public Library’s second floor Board Room, 3500 S. Rural Road, Tempe, AZ, 85282.

Prepared by: Tracy Hokaj

Reviewed by: Barbara Roberts

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Johnny Tse  
Library Advisory Board Chair