EMPLOYMENT OPPORTUNITY

20 East Sixth Street · Tempe, Arizona 85281 · 480/350-8276 · TDD 480/350-8400
http://www.tempe.gov
Committed to Equal Opportunity and Reasonable Accommodation

POLICE COMMUNICATIONS DISPATCHER I / II

We are currently hiring for full time benefited and temporary part-time non-benefited vacancies.

OPENING DATE: June 26, 2006
CLOSING DATE: Subject to closing when the needs of the City are met.

***ANNUAL SALARY RANGE:* $32,779 - $50,075**
Most new hires can receive an overall salary increase of 15% within the first year by successfully completing both the Dispatcher II training and the initial probation.

POSITION INFORMATION

This position does require shift work, is overtime eligible and requires working weekends and holidays. ***Please read and sign the attached AUTOMATIC AND DISCRETIONARY DISQUALIFIERS and the return it with your application.*** Applications that do not have this document will be disqualified. To learn more about a career as a Dispatcher, please visit the Department's Website at: **http://www.tempe.gov/911**.

MINIMUM QUALIFICATIONS

Equivalent to completion of the twelfth grade. **Dispatcher I requirements**: One (1) year of experience in public contact and clerical work along with the ability to type at a skilled rate of speed (35 net wpm). **Dispatcher II requirements:** In addition to the Dispatcher I requirements, qualified applicants must also successfully complete the City of Tempe's Dispatcher I training in dispatching, receiving, and processing emergency and non-emergency public service calls.

ADDITIONAL REQUIREMENTS

A minimum typing speed 35 net wpm is required. On-line typing certification will not be accepted. Typing certification of wpm must be submitted with your application. The ability to obtain within six (6) months of hire, a Terminal Operator Certification awarded by the Arizona Department of Public Safety. ***Referred applicants will receive a polygraph exam, thorough background investigation, and psychological testing. Successful completion of probationary period for either position is contingent upon passing a FBI background investigation.*** If requesting veteran preference, the appropriate DD214 must be attached at the time of application.

REPRESENTATIVE DUTIES

For the complete job description go to: http://www.tempe.gov/hrcc/docs

- Receive emergency service calls from the public requesting police, fire or other emergency service. Respond to radio transmissions, voice instructions and phone conversations simultaneously.
- Evaluate and provide appropriate responses to emergency calls while working under stressful conditions and strict time constraints.
- Ability to communicate and provide information to both the caller and field units in a clear and concise manner; utilize various communication techniques to calm callers on the phone and obtain the necessary information.
- Enter all relevant police transmissions in emergency situations directly into the Computer Aided Dispatch (CAD). Ability to handwrite information quickly and accurately when the CAD computer is inoperative.

- Receive and dispatch calls and messages for police units; maintain contact with all units on assignment, maintain accurate status and location of police units, maintain daily computerized log of all field calls and units dispatched.
- Ability to simultaneously monitor up to five computer screens and to immediately access each.
- Answer non-emergency calls for assistance; answer routine questions over the phone regarding civil, criminal and traffic laws; direct calls to police staff or other agencies as appropriate.
- Monitor and utilize numerous 800 MHz trunked police radio frequencies, the civil defense radio channel and the Police emergency channel.
- Ability to learn job related material primarily through observation, structured lectures, and training; understand and follow written and verbal instructions ; and to correctly use these instructions during training and while performing dispatching duties."

SELECTION CRITERIA

Applicants whose experience and training most closely suit the needs of the City may be selected for further testing/interviews. The City of Tempe conducts thorough background checks. **Falsifying information or lying during any stage of the selection/hiring process will make you ineligible for new or continued City employment**.

RECRUITMENT CODE: 2088 **TLM/eab**

Tempe

POLICE COMMUNICATIONS DISPATCHER I/II

We are currently hiring for:

- full-time positions with benefits
- part-time positions that are temporary and without benefits

Please indicate in the checkboxes below which type of employment you are interested in being considered for.

☐ I would like to be considered for your **full-time position with benefits**

☐ I would like to be considered for your **part-time temporary position without benefits**

☐ I would like to be considered for either of the positions listed above

PLEASE INCLUDE THIS DOCUMENT WITH YOUR APPLICATION.

City of Tempe / Application for Employment

City of Tempe / Human Resources / 20 East Sixth Street / Tempe AZ 85281 / (480) 350-8276 / TDD (480) 350-8400 / http://www.tempe.gov

The City of Tempe is an Equal Opportunity / Reasonable Accommodation Employer.

The City of Tempe Promotes a Drug and Alcohol Free Workplace.

DIRECTIONS:
Read the recruitment bulletin before completing this application - request a copy if not provided. Answer all questions completely including any supplemental forms. Type or print neatly in black ink. Sign this application and all other forms. Any omission, misstatement, or falsification may be cause for rejection of this application, removal of your name from an eligibility list, or discharge from City Service.

1. Position Applying For: _____ Recruitment Code (RC#): _____

2. Name (Last, First, Middle Initial): _____

3. Social Security Number: _____

4. Mailing Address: _____
   Street Address City State Zip

5. Phone Number: HOME: _____ WORK: _____

6. Driver's License (Number, State, Class): _____

7. Are you a U.S. Citizen or a non-U.S. Citizen authorized to work in the United States? ☐ Yes ☐ No

8. Have you ever worked for the City of Tempe? ☐ Yes ☐ No If Yes, from _____ (Mo/Yr) to _____ (Mo/Yr)

   If you are a current City of Tempe employee, are you: ☐ Temporary? ☐ Regular?

   Have you completed your initial six (6) month probationary period? ☐ Yes ☐ No

9. To assist us with verifying previous work experience and /or education, please list other names you have gone by:

10. Type of position you will accept: ☐ Full Time ☐ Part Time ☐ Regular ☐ Temporary

11. Are you claiming Civil Service Preference for Veteran's under ARS 38-492**:**

    - As a qualified or disabled veteran? ☐ Yes ☐ No *If yes, you must submit Form DD214, or certification from the Veteran's Administration.*
    - As a spouse of an eligible veteran pursuant to ARS 38-492(D)? ☐ Yes ☐ No *If yes, you must submit Form DD214, or certification from the Veteran's Administration.*

12. Are you related to any member of the Tempe City Council or any Tempe Commission/Board Member, or any City of Tempe employee? ☐ Yes ☐ No If Yes, indicate his/her **Name, Position, and Relationship to you**:

DO NOT WRITE BELOW THIS LINE - TURN PAGE AND CONTINUE

Q ☐ **NQ** ☐ **A** ☐ **B** ☐ **C** ☐ **Application Entered** ☐
HR Review ☐ _____ Date **Department Review** ☐ _____ Date

Proof of Education and/or Professional Registration(s), License(s), and Certification(s) will be required prior to hire/promotion.

13. Do you have a High School Diploma or a G.E.D.? ☐ Yes ☐ No

14. Education from an **Accredited** College/University:

College:	Major:	Type of Degree:	Degree Completed:	Credit Hours:
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	

15. Trade and/or Technical Schools:

Trade/Technical School:	Subject Studied:	Type of Degree:	Degree Completed:	Credit Hours:
			☐ Yes ☐ No	
			☐ Yes ☐ No	

16a. Professional Registration(s), License(s), and/or Certification(s) you possess ***that relate to this position***:

Type of Professional Registration, License, and/or Certification:	License Number (if applicable):	Date Received:	Expiration Date (if applicable):

16b. Special training ***that relates to this position:***

17. List computer software program(s) with which you are proficient in operating ***that relate to this position***:

18. List equipment with which you are proficient in operating ***that relate to this position***:

19. Language Proficiency (Other than English):

Language:	Speak:	Read:	Write:
	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No

20. **May we contact your current employer if you are considered for hire/promotion?** ☐ Yes ☐ No

You may make copies and use as many of these sheets as necessary to continue your employment history.

Begin with your present or most recent position. List all jobs, paid or volunteer, for at least the past ten years. Your qualifications will be evaluated ***solely*** on the application form and, if applicable, any supplemental questionnaire(s).

RESUMES MAY **NOT** BE SUBSTITUTED FOR THE REQUESTED INFORMATION.

DO NOT WRITE "SEE RESUME" IN THE SPACES BELOW.

Employer:	Type of Business:
Address:	Phone:
Job Title:	Number of Employees Supervised:
Supervisor (Name/Title/Phone):	
Employment Dates: from (Mo/Yr) to (Mo/Yr)	Total Time Employed: Yrs Mos
Hours Per Week:	Present/Ending Wage: $ Per
Work Performed:	
Reason for Leaving:	

Employer:	Type of Business:
Address:	Phone:
Job Title:	Number of Employees Supervised:
Supervisor (Name/Title/Phone):	
Employment Dates: from (Mo/Yr) to (Mo/Yr)	Total Time Employed: Yrs Mos
Hours Per Week:	Ending Wage: $ Per
Work Performed:	
Reason for Leaving:	

Employer:	Type of Business:
Address:	Phone:
Job Title:	Number of Employees Supervised:
Supervisor (Name/Title/Phone):	
Employment Dates: from (Mo/Yr) to (Mo/Yr)	Total Time Employed: Yrs Mos
Hours Per Week:	Ending Wage: $ Per
Work Performed:	
Reason for Leaving:	

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Employment Dates: from (Mo/Yr) to (Mo/Yr)	Total Time Employed: Yrs Mos
Hours Per Week:	Present/Ending Wage: $ Per
Work Performed:	
Reason for Leaving:	

Employer:	Type of Business:
Address:	Phone:
Job Title:	Number of Employees Supervised:
Supervisor (Name/Title/Phone):	
Employment Dates: from (Mo/Yr) to (Mo/Yr)	Total Time Employed: Yrs Mos
Hours Per Week:	Ending Wage: $ Per
Work Performed:	
Reason for Leaving:	

Employer:	Type of Business:
Address:	Phone:
Job Title:	Number of Employees Supervised:
Supervisor (Name/Title/Phone):	
Employment Dates: from (Mo/Yr) to (Mo/Yr)	Total Time Employed: Yrs Mos
Hours Per Week:	Ending Wage: $ Per
Work Performed:	
Reason for Leaving:	

Employer:	Type of Business:
Address:	Phone:
Job Title:	Number of Employees Supervised:
Supervisor (Name/Title/Phone):	
Employment Dates: from (Mo/Yr) to (Mo/Yr)	Total Time Employed: Yrs Mos
Hours Per Week:	Ending Wage: $ Per
Work Performed:	
Reason for Leaving:	

21. Have you ever been requested or forced to resign from a position for misconduct or unsatisfactory service?

☐ Yes ☐ No If Yes, please explain:

22. Have you ever been convicted of a ***misdemeanor*** or ***felony*** (other than minor/civil traffic offenses), placed on probation, fined or given a suspended sentence (include military trial convictions)?

Note: Reckless operation, hit-and-run, D.U.I., excessive speeding, and similar charges are NOT considered minor traffic offenses. Moreover, an excessive number of traffic violations (including minor/civil offenses) should be reported.

☐ Yes ☐ No If Yes, provide charges, dates and locations:

Convictions will not automatically bar an applicant from employment for City jobs. The relationship of the conviction to the job, as well as its severity, the passage of time, and subsequent job performance will all be considered.

PLEASE READ THIS STATEMENT AND CAREFULLY REVIEW YOUR ENTIRE APPLICATION MATERIAL .

I certify that all statements made on the application form and, if applicable, any supplemental questionnaire(s) are true and complete. I understand that any omission, misstatement, or falsification may be cause for rejection of this application, removal of my name from an eligibility list(s), and/or discharge from City Service. In addition, I authorize any individual, company, organization, or institution to release any and all information concerning statements made by me on this application, and I do hereby release all parties and individuals connected therewith from all liabilities for any damages whatsoever incurred in furnishing such information.

☐ By checking this box and typing your name below, you certify that you have read and understand the above paragraph.

Print Applicant's Name: _____ Date_____

Applicant Signature_____ Date_____

The City of Tempe does not accept faxed copies of applications.

Voluntary Employment Data Record

Completing ethnicity, gender, age and disability information is OPTIONAL; it is used for statistical reporting purposes only. It is NOT disclosed to the hiring department.

Position Applied for: _____ **RC#:**_____

Name: _____ **Date:** _____
Last First

Gender: ☐ Female ☐ Male

Disabled: ☐ Yes ☐ No

Ethnic Group:

- ☐ White
- ☐ Black
- ☐ Hispanic
- ☐ Asian
- ☐ American Indian
- ☐ Other

Age Group:

- ☐ 16 and under
- ☐ 17 – 20
- ☐ 21 – 29
- ☐ 30 – 39
- ☐ 40 +

Highest grade completed: _____

How did you hear about this position: _____

City of Tempe Police Department
Communications Dispatcher I/II
Automatic and Discretionary Disqualifier Questionnaire

NOTE: FAILURE TO ANSWER ALL OF THE FOLLOWING QUESTIONS IN DETAIL MAY DISQUALIFY YOUR APPLICATION

AUTOMATIC DISQUALIFIERS

The City of Tempe Police Department will automatically disqualify any individual who can answer "Yes" to any of the following questions. ***Please read and answer the following automatic disqualifiers:***

☐ **Yes** ☐ **No**	Have you ever been convicted of a felony or any offense that would be a felony if committed in Arizona?
☐ **Yes** ☐ **No**	Have you ever sold, produced, cultivated, or transported marijuana, narcotics or dangerous drugs?
☐ **Yes** ☐ **No**	Have you lied during any stage of the hiring process?
☐ **Yes** ☐ **No**	Have you falsified your questionnaire or application?

If you answered "YES" to any of these questions please withdraw your application from consideration.

DISCRETIONARY DISQUALIFIERS

The following disqualifiers may, upon review by the Tempe Police Department, make you ineligible to become an employee of the City of Tempe Police Department. ***Please read and answer the following discretionary disqualifiers:***

☐ **Yes** ☐ **No**	Have you ever abused prescription medication and/or FDA approved over-the-counter preparations?
☐ **Yes** ☐ **No**	Have you ever used any hallucinogenic drug including hallucinogenic mushrooms (except during religious ceremonies)? Hallucinogenic drugs also include LSD.
☐ **Yes** ☐ **No**	Have you ever used any type of illegal drugs or narcotics before the age of 18 years? *Examples of a dangerous drug or narcotic drug would be, **but is not limited to**: cocaine, crack, etc.; Methamphetamine (Crystal Meth or speed of any kind); Anabolic Steroids (after 1994), except prescription only or FDA approved over-the-counter preparations.*
☐ **Yes** ☐ **No**	Have you ever used any type of illegal drugs or narcotics after the age of 18 years?
☐ **Yes** ☐ **No**	Have you engaged in unlawful sexual misconduct?
☐ **Yes** ☐ **No**	Have you ever had excessive traffic violations?
☐ **Yes** ☐ **No**	Have you ever been involved in the commission of a felony?
☐ **Yes** ☐ **No**	Have you received a discharge from the United Stated armed forces that was other than an honorable?
☐ **Yes** ☐ **No**	Have you demonstrated an unwillingness to honor fiscal contracts or just debts?
☐ **Yes** ☐ **No**	Have you engaged in any other conduct or pattern of conduct that would tend to disrupt, diminish, or otherwise jeopardize public trust in the profession?
☐ **Yes** ☐ **No**	Had your Arizona Driver's license suspended as a result of excessive traffic violations or any other act that would automatically suspend your driver's license or received a suspended driver's license from another state as a result of similar circumstances?

If one or more of these disqualifiers pertains to you, be prepared to fully disclose the facts, circumstances, or details as part of a thorough background investigation and polygraph phase of the selection process.

I certify that I have read and understand the Automatic and Discretionary Disqualifiers associated with the City of Tempe's Police Department positions.

Applicant's signature	Date

Please answer the following questions:	
☐ **Yes** ☐ **No**	Are you willing to work an irregular shift schedule during your training period, in which one week you might be working days with Wednesday and Thursday off, and another week you would work the graveyard shift with Monday and Tuesday off?
☐ **Yes** ☐ **No**	Are you willing to work weekends and holidays?
☐ **Yes** ☐ **No**	Are you willing to rotate to any of three shifts: days, afternoons and graveyards?
☐ **Yes** ☐ **No**	Are you willing to accept last minute changes in your work schedule that might require you to cancel personal plans?
☐ **Yes** ☐ **No**	Are you willing to be subjected to abusive and profane language on the phone and deal with it unemotionally?
☐ **Yes** ☐ **No**	Are you willing to take directions from a supervisor in front of your peers?
☐ **Yes** ☐ **No**	Are you willing to be at a console that restricts your movements to a 6-foot radius, except for your break period, during an 8-hour shift?
☐ **Yes** ☐ **No**	Are you willing to learn all functions of the job including complaint taking (answering questions and processing calls for citizens)?
☐ **Yes** ☐ **No**	Are you willing to read and study several hundreds of pages of manuals, complete homework assignments, fill in study guides, and take written tests during your training?
☐ **Yes** ☐ **No**	Do you understand that if a Police Communications Dispatcher processes a call incorrectly it could contribute to someone's property being lost or damaged, or to a person being seriously injured or dying?
☐ **Yes** ☐ **No**	Are you willing to be closely supervised and questioned routinely about why you followed a certain course of action, without taking it personally?
☐ **Yes** ☐ **No**	This job requires you to copy information as it is being received, simultaneously digest what you have heard, and respond immediately. Is this something you are able and willing to do?
☐ **Yes** ☐ **No**	Are you willing and able to deal calmly with angry people when the problem is not your fault?
☐ **Yes** ☐ **No**	Are you willing to deal with a crisis call in which a child might have died, a Police Officer is injured, or a woman is assaulted, and then set it aside to calmly deal with an irate citizen complaining of a dog barking?
☐ **Yes** ☐ **No**	If you are a smoker, are you willing to go without a cigarette for an entire shift if necessary, and/or smoke only during scheduled breaks?
If you answered "NO" to any of these questions, please reconsider about applying for this position.	

Please indicate your approximate typing speed: _____ NET WORDS PER MINUTE

You are required to submit certification of your typing speed with your application

911 OPERATOR / DISPATCHER EXPERIENCE

Please respond to the following questions:

Have you worked as a 911 Operator or call taker?		☐ **Yes** ☐ **No** *If you answered "Yes", please complete the following sections:*		
Employer(s)	Type of Service	Dates of Employment (mo / yr) From:	To:	Job Title

Describe Work Performed:

Have you worked as a Police Dispatcher?	☐ **Yes** ☐ **No** *If you answered "Yes", please complete the following sections:*		
Employer(s)	Dates of Employment (mo / yr) From:	To:	Job Title

Describe Work Performed:

Have you worked as a dispatcher in any other capacity (i.e. fire, medical, etc.)?	☐ **Yes** ☐ **No** *If you answered "Yes", please complete the following sections:*		
Employer(s)	Dates of Employment (mo / yr) From:	To:	Job Title

Describe Work Performed:

Describe Your Computer Aided Dispatch Systems Experience ***include the types of software programs used***

Describe Your Computer Data Entry Experience ***include the types of software programs used***

CONTINUATION SECTION for the ILLEGAL USE OF DRUGS / CONTROLLED SUBSTANCES (Page 5)

ILLEGAL USE OF DRUGS / CONTROLLED SUBSTANCES – *Please Complete All Sections*

Type of Drug	Have you ever tried?	How many times after age 18?	Date first used:	Date last used:	Have you ever sold, smuggled or transported for sale or personal gain?
Marijuana	☐ Yes ☐ No				☐ Yes ☐ No
Hashish	☐ Yes ☐ No				☐ Yes ☐ No
Cocaine / Crack	☐ Yes ☐ No				☐ Yes ☐ No
Methamphetamine / Speed	☐ Yes ☐ No				☐ Yes ☐ No
Heroin	☐ Yes ☐ No				☐ Yes ☐ No
Opium	☐ Yes ☐ No				☐ Yes ☐ No
Morphine	☐ Yes ☐ No				☐ Yes ☐ No
LSD / Acid	☐ Yes ☐ No				☐ Yes ☐ No
Peyote	☐ Yes ☐ No				☐ Yes ☐ No
Mescaline	☐ Yes ☐ No				☐ Yes ☐ No
Steroids	☐ Yes ☐ No				☐ Yes ☐ No
Any other illegal drugs	☐ Yes ☐ No				☐ Yes ☐ No
Illegal use of prescription medications	☐ Yes ☐ No				☐ Yes ☐ No

If you answered "Yes" on any of the areas listed above, please provide a full explanation on a seperate sheet of paper. Include, if applicable, the following information:

a) How the drug was ingested or consumed
b) The duration of usage
c) The motivation for using the drug
d) How the drug was obtained
e) Why you stopped using the drug
f) Any other factors you believe are relevant

I hereby certify that this supplemental questionnaire was completed by me and all statements contained herein are true and complete to the best of my knowledge. I understand that omissions or misstatements may be cause for rejection of this application, removal of my name from the eligibility list, and/or discharge from City service. I understand that this information is subject to verification by any federal, state, and local agencies.

Applicant's Name (Print)

Applicant's Signature

Date

Police Dispatcher I/II
Fact Sheet

Thank you for your interest in a career with the City of Tempe Police Department. This information is being provided to familiarize applicants with the roles and responsibilities of the position you are applying for.

In 2004 Tempe Police Dispatchers handled over 600,000 phone calls. Tempe Police Dispatchers kept track of officers while they handled approximately 200,000 calls for service in 2004. Police Dispatchers handle all police related requests for service. All Fire and EMS requests are transferred to the Phoenix Fire Alarm room for response.

If you ask Tempe Police Dispatchers what they like about their job, they will tell you:

- Excitement of the job – something new every time you answer the phone
- Challenging
- Salary – ranges from $32,779 – $50,075 annually
- Benefits
- Great co-workers
- The ability to help people
- Learning new information regularly
- Job stability
- Helping the officers

Training

Successful Police Dispatcher I/II applicants will attend and complete a training process which involves classroom training, ride alongs on the road with officers, dispatcher sit alongs, as well as on the job training with a trainer. Dispatchers are required to master three phases of training in order to pass probation. The first phase teaches trainees how to handle police related calls for service, map reading, radio codes, CAD functions and more. The second and third phases of training teaches the trainee how to dispatch, more radio codes, radio procedures, more map reading, more CAD functions, monitoring and tracking officers on the radio and more.

Dispatchers are required to make quick decisions; coordinate multiple tasks at one time, such as typing while listening and responding to the phone and radio; be courteous, calm and professional; must have common sense and the ability to maintain control of a situation.

Completion of all three training phases will be within the first year. Each phase will be mastered before the trainee is passed on to the next phase. The trainee is left on the floor alone once the current phase is mastered to allow time for proficiency. Training is worked on all shifts to give trainees the opportunity to master the types of requests that are handled on each shift. When the third phase of training has been successfully completed, the trainee will receive a 10% pay increase. When the trainee has been released from probation, an additional 5% increase will be given.

Shift Work

Once released on his/her own a trainee is likely to work a graveyard or PM shift. **Most shifts require weekend hours and holidays.** Police Dispatchers bid for shifts every six months. Bidding is done by seniority, based on date of hire, for shifts that consist of working mostly four – ten hour shifts. Some shifts consist of working five – eight hour shifts. Schedules are evaluated every six months and adjusted accordingly.

Testing Process

The testing and evaluation process can take several weeks. Time periods are approximate. Please be patient and do not be discouraged. We simply want to give each applicant the consideration they deserve. The best applicants will be passed on to the next testing process after the hiring manager reviews the results – not every applicant is sent forward. Applicants are encouraged to schedule time to sit in Communications with a dispatcher for a few hours, during the testing process. Testing will follow the listed process:

- Hands on dispatcher testing
- Oral Panel Interview
- Background review
- Polygraph
- Background Investigation
- Psychological
- Medical test

In most cases, a candidate who successfully completes this process will be given an offer of employment. In certain circumstances, if the division is fully staffed, a candidate will be placed on a hire list until a vacancy occurs.

A few things about the City of Tempe:

There are many benefits given to full-time, regular employees of the City of Tempe. These are some of the highlights:

- Health / Medical Insurance
    - Cigna / PPO
- Dental Insurance
- Vision plans
- Prescription drug discounts
- Life insurance
- Long term & short term disability
- Paid holidays
- Family Medical Leave Act (FMLA)
- Bereavement leave
- Military leave
- $5,000 annual tuition reimbursement program

We also offer:

- 15% pay increase after successfully passing first year probation and cross training
- Bilingual compensation
- Free Bus passes
- Comp Time / Overtime
- Shift differential

We have excellent long term plans also:

- Arizona State Retirement
- Deferred compensation plans available
- Retiree benefits

Tempe plays host to many activities. Some of the main events are:

- PF Chang's Rock – n – Roll Marathon
- New Year's Eve Block Party
- Fiesta Bowl
- Orange County Choppers
- Mill Avenue Arts Festival
- Arizona Cardinals Football Season
- Anaheim Angels Spring Training at Diablo Stadium
- Tempe Triathlon

Police Dispatcher I/II
Application Checksheet

Police Dispatcher I/II applicants are required to complete and return all supplemental forms listed below. Check the following before returning your packet:

	Have you completed all portions of the **City of Tempe / Application for Employment**? Check to insure all boxes are checked and that you have signed and dated the last page of the application.
	Have you checked all of the boxes on the **City of Tempe Police Department Questionnaire**? It must also be signed and dated.
	Did you include your **typing test**? A minimum typing speed of 35 net wpm is required. On-line typing certification will not be accepted.
	Have you filled out and signed the **Automatic and Discretionary Disqualifiers**? This form must be filled out to the best of your recollection and in full.
	Did you include all previous experience related to dispatching on the **Operator/Dispatcher Experience**? You do not have to have experience to become a Police Dispatcher I/II.
	Have you filled out the **Questionnaire** including your typing speed?

Revised July 28, 2005