
BIDDER REGISTRATION PACKET

Bidder Registration Process

The City Procurement Office uses a commodity code system for registering vendors to become bidders on City contracts. Therefore, it is necessary to complete this Bidder Registration form and submit it to the attention of Ms. Alicia Ruiz in the City Procurement Office. To download a Bidder Registration packet on-line, access the City Procurement Office web site at <http://www.tempe.gov/purchasing>. Complete and sign the Bidder Registration forms and then transmit the completed forms to Alicia_ruiz@tempe.gov or fax the forms to (480) 858-7701.

Bid/proposal solicitation notices will be electronically sent to registered bidders. For this reason, it is important to enter all e-mail address information requested in the "Bidder Registration Business Form" located on page 4 of this document. **It will be the responsibility of the individual(s) registering to keep all e-mail address information current.**

While the product/service codes listed in this packet are comprehensive, some needs of the City may not fall into one of the listed categories. If this is the case, the City will use reference materials to construct a bidders' list as well as public advertisement.

Periodic Re-registration to City's Master Bid List

The City reserves the right to re-register vendors on an "as needed" basis and to purge previous Master Bid List files. Re-registration will normally occur every five-(5) years, unless the existing Master Bid List shows signs of obsolescence or there is a need to update or replace the City's existing commodity code system.

To assist in keeping your Bidder Registration files current, it is the vendor's responsibility to contact the City Procurement Office on an annual basis and verify registration status.

Bid/Proposal Solicitation Mailing Address Accurate

If at any time your firm's bid/proposal solicitation mailing address/e-mail address changes, it is your (vendor's) responsibility to notify the City Procurement Office in writing. Send this notification to the attention of the Bidder Registration Program, City Procurement Office, P.O. Box 5002, Tempe, Arizona 85280. In like manner, your "payment remit to address" must also be kept current with the City Procurement Office. If a Bid Notice is returned undeliverable because of a wrong address and the address matches that stated on the vendor's Bidder Registration form, no further action will be taken to locate the vendor's new address and the vendor may be removed from the City's Bid List.

Best Effort Bid Notice Mailing Notification

The City Procurement Office will use its best effort to notify registered vendors of City bid/proposal solicitations. However, the City does not guarantee delivery of Bid Notices through any mail service or by electronic processes. A vendor may be removed from the Bid List if a Bid Notice is not deliverable because of a wrong address and the address matches that stated on the vendor's Bidder Registration form. The Procurement Office will send a Bid Notice either electronically or via postal mail. It is the vendor's responsibility to read the Bid Notice and to retrieve the complete Bid Solicitation in a timely manner. A Bid/Proposal Due Date will not be extended unless the Procurement Office determines to do so is in the best interests of the City.

Procurement Web Page Information

The City Procurement Office maintains a web page at www.tempe.gov/purchasing/ from which bid/proposal solicitations, Bidder Registration forms, bid tab results, contract award recommendations, marketing to Tempe information and vendor training workshop dates may be obtained. The City Procurement Office does not provide bid/proposal results over the telephone and does not send Bidder Registration forms by telephone request.

Ethics Policy

The City Procurement Office and the customer departments that it serves have a strict "*No Gratuities*" in any form policy. The precept of fair and open competition is held strongly by the City Procurement Office and gratuities in any form, including meals are not to be offered or given to City employees. The giving of gratuities may result in bidder disqualification on a specific bid or cancellation of any existing contract with the City. Because of the potential for an unfair advantage, no firm or person preparing specifications for a City solicitation may receive any direct or indirect benefit with the City's use of such specifications.

Primary Causes for Removal from Master Bid List

1. Violating City and/or State Procurement laws and ethics;
2. Bait and switch tactics in delivering contract awarded items;
3. Significant contract violations or defaults with the City; and
4. Failure to report address changes resulting in undelivered mail/solicitations.

Conservation Wise Procurement

The City Procurement Office promotes and encourages the manufacture and sale of products made from recycled materials and where practicable and cost effective may specify and/or provide incentives for the bidding of products with recycle content.

The City Procurement Office further promotes and encourages the manufacture and sale of energy efficient products and where practicable may specify and/or provide incentives for the bidding of energy efficient products.

Electronic Commerce & On-line Transactions

Where practicable, the City Procurement Office utilizes e-commerce and on-line shopping in the conduct of daily business. It is therefore encouraged that City suppliers provide on-line price catalogs and a method for receiving on-line orders and payment. All such on-line shopping sites to be secure for the conduct of business and to have the latest and most comprehensive virus and unauthorized party protection software installed and operational. As may be applicable to the award of contracts that provide for e-commerce activities, the City Procurement Office reserves the right to inspect the computerized ordering system of bidders and contracted suppliers to ensure their suitability and safeguards.

Non-Discrimination & Affirmative Action

Suppliers of products and services to the City of Tempe shall operate as an equal opportunity employer and shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, sexual orientation, national origin, or because he or she has a physical or mental disability or because he or she is a disabled veteran or a veteran of the Vietnam era, including, without limitation, with respect to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. Suppliers shall conform to all City of Tempe ordinances, state and federal laws, executive orders, rules and regulations relating thereto.

Further, the City Procurement Office is committed to fair and equal procurement opportunities for all firms wishing to do business with the City and encourages the participation of small and disadvantaged businesses in all bidding and contracting activities conducted by the City.

Procurement of Construction, Architecture & Engineering Services

Procurement responsibility for construction and related architecture and engineering services are delegated to the Director of the City's Public Works Department and set apart from the procurement of products and services. While the Public Works Department may utilize the City's Master Bid List established through this Bidder Registration program, the Public Works Department may utilize its own method of source selection and list of bidders for the procurement of construction, architecture and engineering services. It is therefore recommended that providers for these services also contact the Engineering Division within the City's Public Works Department.

Bidder Registration Form

1. Company Name _____
2. Bid Mailing Address _____ City _____
State _____ Zip _____ E-mail _____
E-Commerce/On-Line Price Catalog Address _____
3. Payment Remittance Address _____ City _____
State _____ Zip _____
4. Company Contact _____ Title _____
Phone No. _____ Fax No. _____ E-mail _____
5. Primary Business Type (**Select One Only**):

| | |
|---|---|
| <input type="checkbox"/> Authorized Distributor | <input type="checkbox"/> Factory Representative |
| <input type="checkbox"/> Broker | <input type="checkbox"/> Jobber/Wholesaler |
| <input type="checkbox"/> Construction Firm | <input type="checkbox"/> Manufacturer |
| <input type="checkbox"/> Consulting Firm | <input type="checkbox"/> Retailer |
| <input type="checkbox"/> Surplus Dealer | <input type="checkbox"/> Service Firm |
| <input type="checkbox"/> Health Care Provider | <input type="checkbox"/> Other |
6. Is Company doing business under any other Name(s)? Yes ___ No ___
If yes, list name(s):

7. Small/Minority Business Ownership (**Select Only One**):
 Non-Small/Non-Minority/Non-Disabled
 Small Business (Per ARS §41-1001.14)
 Minority Owned Business (Per 15 CFR §1400.1(a))
 Woman Owned Business
 Owned By Disabled Individual (Per ARS §41-1492.5)
 Small Business/Minority Owned
 Small Business/ Woman Owned
 Small Business/Disabled Owner
 Minority Woman Owned Business
 Disabled-Minority Owned Business
 Disabled-Woman Owned Business
 Small Business/Minority-Woman Owned
 Small Business/Disabled-Minority Owned
 Small Business/Disabled-Minority-Woman Owned
8. Length of Time in Business _____ Years _____ Months
Length of Time at Current Address _____ Years _____ Months
9. If Registered Contractor, list AZ Contractor's License No. _____
Type of Contractor _____

10. Signature(s) and Name(s) of Company Officer(s)/Employee(s) Authorized To Sign Bid/Proposal Responses to the City. Authorized Signers are to be kept current.

| Signature (hand written) | Typed Name | Title |
|--------------------------|------------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

I certify that the information I have provided in this **Bidder Registration** form is correct and accurate as submitted to the City of Tempe, Procurement Office. I certify that my company complies with all State of Arizona and Federal opportunity and non-discrimination requirements and conditions of employment. I further certify that I or any of my company employees, agents or representatives will **not** offer or give a gratuity of any kind to a member of the City of Tempe, Procurement Office or to any City of Tempe employee.

Typed Name _____ Title _____

Authorized Company Signer (Officer/Senior Manager) _____

Date _____

| |
|--|
| <p align="center">Business Outreach Program & MBE/WBE/DBE/SBE Vendor Assessment</p> |
|--|

The City Procurement Office believes in fair and open competition in all bidding and contracting activities and encourages maximum participation by Minority Business Enterprise (MBE), Woman (Owned) Business Enterprise (WBE), Disabled (Owned) Business Enterprise (DBE) and Small Business Enterprise (SBE). While the City does not utilize a set-aside or preference system; the City Procurement Office does actively promote Bidder Registration by all firms. The City Procurement Office also makes a concerted effort to include MBE/WBE/DBE/SBE firms in small and informal purchase activities. In addition, the City Procurement Office maintains a web page to advertise its formal solicitations, and sends a formal bid notice to all vendors registered to receive Bid Notices. Bidder Registration forms can be easily obtained electronically through the City Procurement Office web page.

Is your (applicant's) firm currently certified as a Disadvantaged, Minority, Woman (Owned), or Small Business Enterprise by any state or local government? Yes No

If yes, list the agency and provide a copy of any certification, if available.

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

| | |
|--|---|
| Name (as shown on your income tax return) | |
| Business name, if different from above | |
| Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶ | |
| Address (number, street, and apt. or suite no.) | Requester's name and address (optional) |
| City, state, and ZIP code | |
| List account number(s) here (optional) | |

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

| |
|--------------------------------|
| Social security number |
| or |
| Employer identification number |

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

| | | |
|------------------|----------------------------|--------|
| Sign Here | Signature of U.S. person ▶ | Date ▶ |
|------------------|----------------------------|--------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

| IF the payment is for . . . | THEN the payment is exempt for . . . |
|--|--|
| Interest and dividend payments | All exempt payees except for 9 |
| Broker transactions | Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker |
| Barter exchange transactions and patronage dividends | Exempt payees 1 through 5 |
| Payments over \$600 required to be reported and direct sales over \$5,000 ¹ | Generally, exempt payees 1 through 7 ² |

¹See Form 1099-MISC, Miscellaneous Income, and its instructions.

²However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f)), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

| For this type of account: | Give name and SSN of: |
|---|---|
| 1. Individual | The individual |
| 2. Two or more individuals (joint account) | The actual owner of the account or, if combined funds, the first individual on the account ¹ |
| 3. Custodian account of a minor (Uniform Gift to Minors Act) | The minor ² |
| 4. a. The usual revocable savings trust (grantor is also trustee) | The grantor-trustee ³ |
| b. So-called trust account that is not a legal or valid trust under state law | The actual owner ¹ |
| 5. Sole proprietorship or disregarded entity owned by an individual | The owner ³ |
| For this type of account: | Give name and EIN of: |
| 6. Disregarded entity not owned by an individual | The owner |
| 7. A valid trust, estate, or pension trust | Legal entity ⁴ |
| 8. Corporate or LLC electing corporate status on Form 8832 | The corporation |
| 9. Association, club, religious, charitable, educational, or other tax-exempt organization | The organization |
| 10. Partnership or multi-member LLC | The partnership |
| 11. A broker or registered nominee | The broker or nominee |
| 12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments | The public entity |

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see Special rules for partnerships on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/idtheft or 1-877-IDTHEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

Product/Service Codes and Descriptions

| | |
|--------|--|
| 005-05 | Abrasive Equipment, Tools & Supplies (cutters, sanders, sandblasters, grinders, blades, wheels, belts, sandpaper, polishing compounds, etc.) |
| 946-10 | Accounting, Services (payroll, actuarial, invoicing, retirement planning, etc.) |
| 910-01 | Acoustical Ceilings & Walls, Cleaning, Installation & Restoration Services |
| 010-05 | Acoustical Materials (tiles, insulation, boards & supplies) |
| 918-06 | Administrative/Management Consulting Services |
| 915-01 | Advertisement Agency Services |
| 918-07 | Advertising Consulting Services |
| 915-71 | Advertising: Newspaper, Magazine, Publications, etc. |
| 905-05 | Aerial Photography & Mapping Services |
| 545-13 | Air & Vapor Treatment Equipment for Contaminates |
| 906-02 | Air Acoustics & Noise Abatement Services |
| 025-10 | Air Compressors, Accessories, Supplies & Parts |
| 031-55 | Air Conditioning Tools, Testing Equipment & Leak Detectors |
| 910-04 | Air Duct Cleaning & Sanitizing Services |
| 031-10 | Air Purifiers, Dehumidifiers & Humidifiers |
| 926-15 | Air Quality Monitoring Services |
| 905-20 | Air Rescue & Patient Transport Services |
| 926-93 | Air Testing & Monitoring Services |
| 031-87 | Air Testing Equipment & Instruments |
| 545-55 | Air, Water & Ground Pollution Detection Equipment |
| 936-09 | Alarm Equipment Maintenance & Repair |
| 680-32 | Alarms, Burglar |
| 949-05 | Alcohol & Drug Prevention & Detoxification Services |
| 680-04 | Ammunition, Police (all types) |
| 650-04 | Amusement Park Equipment & Rides |
| 931-05 | Amusement Park Ride Equipment Installation, Maintenance & Repair |
| 981-14 | Amusement Park Ride Equipment Rentals |

Product/Service Codes and Descriptions

- 962-06 Animal Care Services: Blacksmiths, Grooming, Animal Shelters & Boarding, etc.)
- 040-03 Animal Care Supplies (collars, leashes, carriers & training equipment)
- 325-25 Animal Food (dog, horse, fish & bird)
- 040-37 Animal Identification, Inventory & Tracking Equipment
- 040-08 Animal Shelters, Dog & Horse (houses, cages, transport containers, etc.)
- 040-30 Animals, Dogs & Horses (police)
- 655-05 Animation Equipment & Supplies, Computerized & Video
- 915-05 Answering & Paging Services
- 918-11 Anthropology/Archaeology Consulting Services
- 962-72 Antique Restoration Services
- 946-15 Appraisal Services, Real Estate
- 495-15 Aquariums & Supplies (pumps, filters, gravel, lights, temperature measuring & controls, etc.)
- 906-29 Architect Services, Environmental
- 906-07 Architect Services, Professional (building design & planning, streets, parking lots, etc.)
- 305-53 Art & Graphic Art Tools, Instruments & Supplies
- 052-12 Art Collections (paintings, sculptures, photographs, etchings, etc.)
- 918-86 Art Consulting Services, Public (fine & functional)
- 232-02 Artificial Plants, Flowers, Shrubs & Trees
- 578-94 Artificial Turf & Grass
- 050-40 Arts & Crafts Supplies (brushes, paints, papers, canvas, pens, pencils, etc.)
- 910-38 Asbestos & HAZMAT Inspection, Removal & Abatement Services
- 345-05 Asbestos Abatement Equipment
- 745-65 Asphalt Patching Mix & Latex Rubber Additive Compound
- 755-40 Asphalt Working Equipment & Tools (scrapers, milling machines, dryers, batchers, sprayers, etc.)
- 745-02 Asphalt, Cement, Concrete, Pre-Coated Aggregate, etc.
- 085-85 Asphalt, Soil Erosion Control Purposes
- 805-15 Athletic Awards, Plaques, Trophies & Ribbons
- 805-17 Athletic/Sports Equipment & Supplies (all types)

Product/Service Codes and Descriptions

- 962-09 Auctioneering & Surplus Property Management Services
- 918-04 Auditing Consulting Services (accounting, budget, financial, etc.)
- 946-20 Auditing Services
- 075-19 Automotive Cleaning & Washing Equipment
- 075-10 Automotive Cleaning Compounds & Brushes (carbon & grease removal, etc.)
- 075-55 Automotive Reclamation Equipment (to reclaim fluids)
- 075-01 Automotive Shop Equipment (all types)
- 075-60 Automotive Soap, Polish & Wax
- 928-33 Automotive/Vehicle Customizing (vans, command trailers, etc.)
- 918-17 Aviation Consulting Services
- 080-15 Awards & Ribbons
- 968-18 Backflow Prevention Services, includes Testing
- 680-10 Badges & Insignias, Police & Fire
- 085-08 Bags, All Types (plastic, paper, canvas, sand, burlap, etc.)
- 085-28 Bags, Hazardous Materials
- 992-22 Ballistics Testing Services
- 946-25 Banking & Purchasing Card
- 968-84 Barricades & Traffic Control Device Placement & Removal
- 155-05 Barriers & Enclosures, Construction
- 988-56 Beach Cleaning & Combing
- 650-06 Benches, Park & Bus Stop
- 650-10 Bike Racks, Playground & Sidewalk
- 125-10 Bindery Supplies (padding compounds/cements, bindings, etc.)
- 495-20 Biology Equipment & Supplies
- 875-67 Bird Repellants, Resettlement Devices & Supplies
- 210-10 Blocks, Forms & Brick (concrete & masonry)
- 959-24 Boat & Motor Maintenance & Repair
- 971-04 Boat Dock/Marina Space Rental Services

Product/Service Codes and Descriptions

| | |
|--------|---|
| 120-56 | Boat Motors & Parts (includes hardware, accessories & supplies) |
| 120-88 | Boat Repair Equipment & Tools |
| 120-21 | Boats, All Types (electric, gas, pedal, sail, ore, etc., includes rafts & canoes) |
| 680-21 | Bomb Detection & Protection Equipment, Devices & Supplies |
| 908-10 | Bookbinding Services, Library & Commercial |
| 962-94 | Bottled Water Services |
| 640-25 | Boxes, Shipping & Storage |
| 680-24 | Breath Testing Instruments, Alcohol |
| 140-84 | Brooms, Brushes & Mops (cleaning & custodial/janitorial) |
| 145-45 | Brushes (paint & varnish) |
| 910-03 | Building Cleaning Services, Exterior |
| 910-39 | Building Custodial/Janitorial Cleaning Services |
| 910-30 | Building Glass Replacement, Maintenance & Repair |
| 958-15 | Building Management Services |
| 135-00 | Building Materials (brick, stone, block, rock, tile, etc.) |
| 961-09 | Building Permit Services |
| 910-65 | Building Remodeling & Alterations |
| 971-08 | Building Rental Services |
| 910-98 | Building Waterproofing (weather protection) |
| 918-19 | Building, Structures & Components Consulting Services |
| 910-24 | Building/Old House Restoration Services |
| 680-28 | Bullet Traps & Targets |
| 120-26 | Buoys, Marker |
| 962-17 | Bus & Taxi Services: Operations Management |
| 155-76 | Bus Shelters |
| 556-15 | Bus/Coach Components & Parts (bike racks, fare boxes, camera/video monitoring devices, communications radios, etc.) |
| 557-62 | Bus/Coach Signage & Decals (advertising & instructional) |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 556-10 | Buses/Coaches, Transit (all types, sizes, fuels & power sources) |
| 918-79 | Business Consulting Services (all classifications) |
| 415-13 | Cabinets (storage, display, medical, etc.) |
| 150-08 | Cabinets, Counters, Shelves & Window Casements |
| 285-09 | Cabinets, Electrical |
| 450-14 | Cabinets, Flammable Safety |
| 285-08 | Cable Duct (telephone) |
| 280-28 | Cable Lines - Communications & Data Processing Metal & Fiber Optic Lines (reference 204-13 for Equipment connector cables) |
| 915-24 | Cable TV Services |
| 165-05 | Cafeteria Cabinets & Appliances (counters, tables, stoves, ovens, freezers, refrigerators, etc.) |
| 204-14 | Cameras, Digital Computer Applications |
| 155-20 | Canopies |
| 929-24 | Car Wash Equipment Maintenance & Repair Services |
| 910-06 | Carpentry Maintenance & Building Repair Services |
| 910-09 | Carpet Cleaning, Installation & Repair Services |
| 946-29 | Cash Management, Bonding & Securities Services |
| 210-07 | Catch Basins (water runoff use) |
| 925-21 | Cathodic Protection (Electrolysis) Engineering Services |
| 941-30 | Cathodic Protection Services |
| 150-12 | Cement (Portland & Quick Setting), Plaster, Concrete & Mortar |
| 750-21 | Cement, Large Truck Loads |
| 958-20 | Cemetery Management |
| 952-14 | Cemetery Management & Maintenance |
| 906-14 | Cemetery Planning, Management, Maintenance & Relocation Services |
| 135-80 | Cemetery Tombstones, Markers & Grave Liners |
| 180-02 | Chemical Abrasives (acids, feldspar, pumice, silica sand, etc.) |
| 680-35 | Chemicals, Personal Protection & Defense (mace, tear gas, etc.) |

Product/Service Codes and Descriptions

| | |
|--------|---|
| 031-15 | Chilled Water Meter Systems & Parts |
| 925-17 | Civil Engineering Services |
| 192-20 | Cleaners for Asphalt, Concrete, Brick & Block (strippers, degreasers, detergents, etc.) |
| 287-18 | Cleaning Chemicals for Electrical Parts & Components |
| 968-73 | Cleaning, Sludge Removal & Repair Services, Storm Drains/Water Vats |
| 195-20 | Clock, Sports & Large Free-Standing |
| 200-85 | Clothing - Police, Fire, Public Works Uniforms, etc. (jackets, shirts, pants, caps, shoes, etc.) |
| 200-10 | Clothing- Sports/Athletic Uniforms (jackets, shirts, shorts, pants, caps, baseball gloves, shoes, etc.) |
| 200-31 | Clothing, Hazardous Material |
| 200-49 | Clothing, Prisoner |
| 740-13 | Cold Storage Vaults, Walk-In Freezers (includes shelving, accessories, components & parts) |
| 575-25 | COM Tape Recorders, Cameras, Readers & Printers |
| 310-30 | Commercial Envelopes, All Types & Sizes (plain & printed) |
| 915-74 | Commercial Production Services, Radio & Television |
| 725-15 | Communication Systems, Integrated, including 911 systems |
| 285-84 | Communication Transformers |
| 918-27 | Community Development Consulting Services |
| 952-71 | Community Relations Services, Municipal Offices (including police) |
| 545-11 | Compactors, Trash |
| 988-59 | Compost/Mulch Production |
| 920-18 | Computer Aided Design (CAD) Services |
| 204-10 | Computer Cabinets & Cases |
| 204-13 | Computer Cable Connectors (printer & peripheral cable connectors) |
| 204-16 | Computer Chips & Boards (graphics, memory, applications, etc.) |
| 204-19 | Computer Communications Boards |
| 207-50 | Computer Forms, Stock |
| 204-20 | Computer Hardware - Micros/PC's, Mini, Mainframe & Peripheral Equipment |
| 918-28 | Computer Hardware, Systems Design & Networking Consulting Services |

Product/Service Codes and Descriptions

- 920-31 Computer Installation & Support Services, Including Peripherals & Related Equipment
- 207-32 Computer Instructional Aides & Training Devices
- 207-87 Computer Magnetic Media (tapes, disks, cartridges, etc.)
- 939-21 Computer Maintenance & Repair
- 920-20 Computer Output Microfilm (COM) Processing Services
- 920-40 Computer Programming, Software Maintenance & Training Services
- 208-20 Computer Software - Micro/PC, Mini & Mainframe Operating & Applications (Including networking, communications, business & financial, graphics, special purpose, etc.)
- 918-29 Computer Software & Systems Design Consulting Services
- 207-55 Computer Supplies, All Types (plotter pens, inks, disks, graph/plotting paper, etc.)
- 207-67 Computer Surge Protectors & Uninterrupted Power Source Equipment, etc
- 207-89 Computer Testing Equipment (diagnostic testers, communication link testing, etc.)
- 920-84 Computer Time Sharing Services, Teleprocessing
- 755-55 Concrete & Cement Working Equipment & Tools (pouring, spreading, tamping, screening, etc.)
- 210-80 Concrete & Masonry Ties & Anchors
- 210-26 Concrete Chairs, Tables & Benches
- 210-18 Concrete Culverts, Pipe, Pilings, Ducts, Drains, Curbs, Cones & Beams
- 929-29 Concrete Equipment Maintenance & Repair Services, Includes Cleaning
- 210-45 Concrete Meter Boxes & Molds
- 210-75 Concrete Tanks (septic, grease trap, troughs, etc.)
- 992-34 Concrete Testing Services
- 915-23 Conference Planning & Coordinating Services
- 971-65 Conference, Meetings & Seminar Space/Room Rental Services (hotels, conference centers, etc.)
- 913-13 Construction - Bridge
- 913-19 Construction - Road/Street, Parking Lot, Pipe Culvert, Gutter, Storm Drain & Sidewalk
- 913-60 Construction - Water Systems
- 913-16 Construction & Maintenance - Communications Tower & Antenna
- 912-35 Construction & Remodeling - Sports Court

Product/Service Codes and Descriptions

| | |
|--------|---|
| 918-31 | Construction Consulting Services |
| 909-03 | Construction Contracts Administration |
| 909-45 | Construction Finishing Services, Flooring, Walls & Ceiling |
| 958-26 | Construction Management |
| 925-44 | Construction Management Engineering Services |
| 912-25 | Construction Services, Golf Course |
| 914-50 | Construction Trade - HVAC Services, Air Conditioning & Heating |
| 914-27 | Construction Trade Services - Carpentry |
| 914-30 | Construction Trade Services - Concrete |
| 914-38 | Construction Trade Services - Electrical |
| 914-47 | Construction Trade Services - Glass & Glazing |
| 914-53 | Construction Trade Services - Insulation |
| 914-84 | Construction Trade Services - Marble Work |
| 914-55 | Construction Trade Services - Masonry |
| 914-58 | Construction Trade Services - Metal Working |
| 914-61 | Construction Trade Services - Painting |
| 914-64 | Construction Trade Services - Plastering |
| 914-68 | Construction Trade Services - Plumbing |
| 914-73 | Construction Trade Services - Roofing |
| 914-79 | Construction Trade Services - Steel |
| 914-80 | Construction Trade Services - Stucco |
| 914-83 | Construction Trade Services - Tile Work (all types) |
| 914-85 | Construction Trade Services - Welding Contractors |
| 909-16 | Construction, Athletic Facilities |
| 909-21 | Construction, Building & Office |
| 909-34 | Construction, Elevators, Conveying Systems & Moving Walkways |
| 912-27 | Construction, Installation, Maintenance & Repair - Irrigation Systems |
| 912-32 | Construction, Maintenance & Repair - Street Lighting |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 912-75 | Construction, Quality Testing Services |
| 912-33 | Construction, Remodeling, Maintenance & Repair - Swimming Pool |
| 100-30 | Containers, Hazardous Materials |
| 450-34 | Containers, Refuse & Recycle (curbside) |
| 100-06 | Containers, Trash & Recycle (office use) |
| 450-87 | Containers, Water |
| 450-65 | Containers/Dumpsters, Refuse, Recycle Collection & Roll-Off (Plastic Resin & Metal) |
| 885-16 | Cooling Tower Treatment Equipment & Supplies |
| 939-27 | Copy Machine Installation, Moving, Maintenance & Repair |
| 985-26 | Copy Machines, Leased (includes pay per copy & change machines) |
| 600-38 | Copy Machines, Reprographic & Engineering Applications |
| 952-21 | Counseling & Case Management Services, Social & Psychological |
| 961-24 | Court Reporting Services |
| 938-18 | CPR Equipment Maintenance & Repair |
| 755-10 | Crack Sealing & Pothole Patching Equipment |
| 946-33 | Credit Card & Collection Services (purchasing card program providers & collection agencies) |
| 680-93 | Criminology Kits, Police (reagents, paraffin, sexual assault, exams, lab equipment & supplies) |
| 485-01 | Custodial/Janitorial Cleaning Chemicals & Supplies |
| 934-39 | Custodial/Janitorial Equipment Maintenance & Repair (vacuums, etc.) |
| 959-39 | Dam & Levee Maintenance, Repair & Operation |
| 925-23 | Dam Engineering Services |
| 920-02 | Data Access Services |
| 920-24 | Data Conversion Services (from one media and/or format to another) |
| 920-21 | Data Entry, Preparation & Processing Services |
| 962-25 | Dead Animal Removal & Disposal Services |
| 255-05 | Decals (bar code, transfer, equipment, vehicle, bus, etc.) |
| 962-24 | Delivery/Courier Services |
| 918-12 | Demographic Consulting Services |

Product/Service Codes and Descriptions

| | |
|--------|---|
| 912-40 | Demolition & Excavation Services |
| 948-28 | Dental & Dentist Services |
| 961-50 | Deposition & Expert Witness Services |
| 906-52 | Design Services - Interior, Space Planning, Exhibits/Displays, etc. |
| 906-80 | Design Services Water/Wastewater Collection & Treatment Systems, Architectural |
| 906-72 | Design Services, Recreational Facilities, Parks, Marinas, etc. |
| 906-84 | Design Services, Telecommunications, Towers, Infrastructure, etc. , Architectural |
| 906-78 | Design, Inspection & Maintenance Services - Security & Fire Systems |
| 968-93 | Dewatering & Well Pointing Services |
| 939-35 | Dictating Machine Maintenance & Repair |
| 600-54 | Dictation & Transcribing Machines |
| 952-31 | Discrimination Investigations |
| 435-24 | Disinfectants, Soaps, Sterilizing Solutions, Germicidal & Antimicrobial Cleansers (skin & hand use) |
| 918-35 | Diversity & Business Enterprise Development Consulting Services |
| 962-26 | Diving Services |
| 120-35 | Docks, Piers & Gangways (fixed & floating) |
| 910-14 | Door Installation, Maintenance & Repair Services (includes overhead roll-ups) |
| 150-22 | Doors, All Types (warehouse, fire station, garage, building, etc.) |
| 305-33 | Drafting & Engineering Supplies (drawing instruments, papers, boards, etc.) |
| 907-38 | Drafting Services |
| 925-28 | Drainage Engineering Services |
| 910-11 | Drapery Installation, Cleaning & Repair Services |
| 265-20 | Drapes & Curtains |
| 305-82 | Drawing & Drafting Furniture |
| 968-34 | Dredging Services |
| 949-07 | Drug & Alcohol Testing Services |
| 750-45 | Dust Control Chemicals & Agents |
| 968-36 | Dust Control Watering |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 925-30 | Earthquake/Seismic Engineering Services |
| 918-37 | Economic & Financial Consulting Services |
| 961-28 | Economic Development Services, Municipal/City |
| 961-29 | Economic Impact Study Service |
| 918-38 | Education & Training Consulting Services |
| 924-20 | Educational Examination & Testing Services |
| 924-55 | Educational Training Services (all types, including degree programs, drivers & equipment |
| 578-35 | Election Equipment & Forms (ballot boxes, voting machines, booths, forms, etc.) |
| 285-36 | Electric Gates & Access Devices (parking lots, security, etc.) |
| 285-37 | Electric Generators, Portable & Stationary |
| 285-46 | Electric Light Bulbs, Lamps & Fixtures |
| 929-61 | Electric Motor Rewinding & Repair |
| 285-64 | Electrical Contractors |
| 925-31 | Electrical Engineering Services |
| 936-25 | Electrical Equipment Maintenance & Repair |
| 285-19 | Electrical Parts, Fittings, Conduit, Wire, Control Devices & Supplies |
| 290-80 | Electrical Systems, Solar & Wind Powered |
| 285-81 | Electrician Tools, Testing & Measuring Instruments |
| 915-26 | Electronic Data Exchange (EDI) Network Services |
| 939-37 | Electronic Equipment Maintenance & Repair |
| 915-28 | Electronic Information & Mailing Services (EDI, Fax, etc.) |
| 910-13 | Elevator Installation, Inspection, Maintenance & Repair Services |
| 295-70 | Elevators, Escalators & Moving Walks |
| 948-12 | Emergency Ambulance Services |
| 920-28 | Emergency Backup Services, Data Processing Information (off-site recovery from disasters or catastrophic failures) |
| 990-29 | Emergency Planning Services (disaster planning & recovery) |
| 936-27 | Emergency Warning Systems Maintenance & Repair |

Product/Service Codes and Descriptions

| | |
|--------|---|
| 918-40 | Employee Benefits Consulting Services |
| 952-93 | Employment & Personnel Services |
| 961-30 | Employment Agency: Employee Search & Background Investigation Services |
| 910-16 | Energy Conservation Services & Audits |
| 918-41 | Energy Consulting Services |
| 925-34 | Energy Management Engineering Services |
| 906-27 | Energy Management, Conservation Design, Audit & Consulting Services |
| 918-42 | Engineering Consulting Services |
| 962-05 | Entertainment Booking Services |
| 961-32 | Environmental & Noise Impact Studies: Assessments/Statements |
| 926-23 | Environmental Auditing, Impact Analysis, Ecological Study & Conservation Services |
| 918-43 | Environmental Consulting Services |
| 925-35 | Environmental Management Engineering Services |
| 961-69 | Environmental Testing Services: Water, Air & Gas |
| 912-20 | Equipment Operations & Construction Services (tractors, graders, trenching, etc.) |
| 910-17 | Escalator & Moving Walkway Inspection, Maintenance & Repair |
| 031-38 | Evaporative Coolers, Attachments, Supplies & Parts |
| 962-35 | Events Planning Services |
| 680-47 | Evidence Bags & Containers |
| 958-36 | Exhibit/Exposition Management Services |
| 680-45 | Explosive Storage Boxes |
| 750-49 | Explosives & Dynamite (Construction) |
| 915-59 | Express Mail Services |
| 920-29 | Facilities Management Services, Computer Environments |
| 318-30 | Fare Boxes & Ticket/Token Vending Machines (bus, parking lot, exhibit room, etc.) |
| 320-10 | Fastening Devices, Hardware (anchors, bolts, screws, pins, nuts, washers, etc.) |
| 600-61 | Fax Machines |
| 988-15 | Fence Installation & Repair |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 981-36 | Fence Rentals |
| 330-10 | Fencing (brick, rock, block, concrete, etc.) |
| 330-13 | Fencing (chain link, wire, wood, etc.) |
| 020-30 | Fertilizer Applicators, Attachments & Parts |
| 335-06 | Fertilizers, Soil Conditioners, Soil Stabilizers & Mulch (chemical & organic) |
| 725-23 | Fiber Optic & Copper Cables and Interconnecting Components |
| 962-18 | Fiber Optic Cable Installation, Maintenance & Repair |
| 155-38 | Field Offices & Sheds, Construction type |
| 915-38 | Film Processing & Duplicating Services (includes developing, photo touch-up & reprints) |
| 915-42 | Film Production Services |
| 946-54 | Financing, Installment & Lease Purchases |
| 680-48 | Fingerprinting Equipment & Supplies |
| 340-87 | Fire & Safety Training Equipment, All Types |
| 936-23 | Fire & Shop Automatic Door Maintenance & Repair |
| 340-15 | Fire Alarms & Alert Systems |
| 936-34 | Fire Extinguisher, Sprinkler System & Smoke Detector Maintenance & Repair |
| 936-32 | Fire Fighting, Rescue & Emergency Medical Equipment Maintenance & Repair |
| 936-33 | Fire Hydrant Installation, Testing, Maintenance & Repair |
| 340-60 | Fire Hydrants, Wrenches & Hydrant Parts |
| 340-34 | Fire Protection Clothing (turnout coats, hoods, boots, gloves, etc.) |
| 925-39 | Fire Protection Engineering Services |
| 340-72 | Fire Rescue Equipment (nets, power extractors, rope, body harnesses, etc.) |
| 340-10 | Fire Retardant Chemicals & Extinguishers |
| 340-45 | Fire Training & Instructional Materials/Aids |
| 578-36 | Fire Works |
| 340-54 | Fire, Smoke, Gas & Dust Detection Equipment |
| 680-49 | Firearms Training Simulators & Equipment |
| 340-06 | Firefighting Equipment & Tools (hoses, ladders, axes, pumps & suppression equipment, etc.) |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 938-78 | Fireman's Breathing & Respiratory Equipment Maintenance & Repair (masks, air tanks, etc.) |
| 962-36 | Fireworks Display Services |
| 680-88 | Firing Ranges, Targets & Supplies |
| 938-38 | First Aid & Safety Equipment Maintenance & Repair |
| 345-32 | First Aid/Medical Kits, Supplies & Protective Clothing |
| 958-97 | Fish Management Services |
| 675-60 | Fish Toxicant |
| 925-40 | Fisheries Engineering Services |
| 350-20 | Flags, Flag Poles & Accessories |
| 845-23 | Flammability Testing Equipment |
| 550-20 | Flares & fusees |
| 929-17 | Fleet Maintenance, Repair & Management Services (vehicles & equipment) |
| 958-41 | Fleet Management Services |
| 925-58 | Flood Control & Drainage Engineering Services |
| 578-37 | Flood Control Devices |
| 365-15 | Floor Care Machines (vacuums, power brooms, stripping machines, scrubbing machines, buffers, polishers, etc.) & Supplies |
| 180-62 | Floor Finishes (latex, resins, wax, polymers, etc.) |
| 934-29 | Floor Maintenance Machine Maintenance & Repair (buffers, waxers, grinders, etc.) |
| 360-10 | Flooring & Floor Covers (carpets, rugs, pads, tile, linoleum, hardwoods, etc.) |
| 910-25 | Flooring Maintenance & Repair |
| 220-15 | Flow Measuring Instruments, Recorders & Plotters (to measure liquids & solids) |
| 740-70 | Freezers & Refrigerators, Commercial |
| 946-50 | Fund Raising Services |
| 931-44 | Furniture Refinishing, Maintenance & Repair, All Types (includes system & modular units) |
| 977-42 | Furniture Rental, Office |
| 420-03 | Furniture, Arts & Crafts |
| 420-04 | Furniture, Auditorium (chairs, bleachers, risers, benches, etc.) |

Product/Service Codes and Descriptions

425-03 Furniture, Bookshelves & Book Cases

420-15 Furniture, Courtroom

425-40 Furniture, File Cabinets

425-68 Furniture, Filing Systems

420-56 Furniture, Library

420-66 Furniture, Mailroom

425-54 Furniture, Modular Panel Systems, Partitions & Parts

425-20 Furniture, Office (chairs, desks, tables, etc.)

425-71 Furniture, Office Safes & Vaults

420-62 Furniture, Outdoors (tables, benches, planters, etc.)

420-96 Furniture, Shop (mechanic, woodworking, metal work applications)

430-27 Gas & Cylinders, Industrial & Medical

992-45 Gas Fuel Tank Testing Services, Vehicles

962-50 Gas, Water & Chemical Leak Detection

830-31 Gas/Fuel Tanks (all types, including above ground & underground)

220-84 Geologic Measuring & Testing Instruments, Recorders & Plotters

918-55 Geological Consulting Services

925-45 Geological Engineering Services, General

495-44 Geology Equipment & Supplies

440-29 Glass Cutting Tools, Tables, Materials & Supplies

929-62 Golf Cart , Motorcycle, Motor Scooter, ATV & Bicycle Maintenance & Repair

988-31 Golf Course Operations/Pro-Shop Management & Golf Instructions

918-58 Governmental Consulting Services

968-44 Graffiti Removal Services

906-40 Graphic & Animation Design Services

915-48 Graphic Arts Services (design, layout, information composition, etc.)

965-46 Graphic Design Services, Printing Processes

680-46 Grenades & Explosives

Product/Service Codes and Descriptions

| | |
|--------|---|
| 890-17 | Groundwater Treatment Equipment, Contamination |
| 155-46 | Guard Huts |
| 680-56 | Gun Supplies & Cleaning Equipment (locks, scopes, patches, rods, cleaners, stocks, etc.) |
| 680-52 | Guns, Police (pistols, rifles, shotguns, machine guns, etc.) |
| 936-42 | Gunsmith Services |
| 150-02 | Gypsum |
| 450-64 | Hardware, Hand & Power Tools & Supplies |
| 485-74 | Hazardous Materials Spill Cleaners |
| 845-87 | Hazardous Materials Testing Equipment |
| 545-88 | Hazardous Materials Vacuum Cleaner |
| 948-56 | Health Care & Third Party Administrator Management Services |
| 710-09 | Hearing Impaired Alarm Systems |
| 915-25 | Hearing Impaired Captioned Services |
| 948-15 | Hearing/Audiology Services |
| 031-58 | Heaters (Space, Wall, Floor, etc.) |
| 031-06 | Heating & Air Conditioning Central Units, Supplies & Parts |
| 910-36 | Heating & Air-conditioning Systems Installation, Maintenance & Repair |
| 975-24 | Heavy/Construction Equipment Rental Services (graders, tractor, crawlers, small tractors, buckets, cranes, earth loaders & movers, dump trucks, generators/portable power plants, etc.) |
| 929-08 | Helicopter Maintenance & Repair Services |
| 035-50 | Helicopters, Accessories & Parts |
| 495-50 | Herbarium & Botany Equipment & Supplies |
| 020-46 | Herbicide, Insecticide & Fungicide Applicators |
| 906-48 | Historical Preservation Design Services |
| 962-60 | Holiday & Events Decorating Services |
| 952-61 | Homelessness Prevention Services |
| 918-62 | Horticultural Consulting Services |
| 910-61 | Houseplant Maintenance, Indoor |

Product/Service Codes and Descriptions

| | |
|--------|---|
| 918-63 | Housing Consulting Services |
| 918-65 | Human Relations Consulting Services |
| 925-07 | HVAC (AC/Heating) Engineering Services |
| 941-55 | HVAC Systems Power Plant Maintenance & Repair |
| 936-41 | Hydraulic Tool Maintenance & Repair |
| 680-40 | Identification Kits, Composite |
| 655-78 | Identification Systems, Photographic |
| 961-44 | Industrial Development & Planning Services |
| 925-53 | Industrial Engineering Services |
| 948-49 | Industrial Hygiene Services |
| 958-23 | Information Systems Management: Computer & Communications Hardware Software & Networking Operations |
| 920-43 | Inkjet Cartridge Services, Recharging & Remanufacturing) |
| 485-59 | Insect Control Units (sprays, fogs, traps, lures, insecticide paint, etc.) |
| 675-40 | Insecticides & Fungicides (dry) |
| 958-61 | Insurance & Risk Management Services |
| 916-69 | Insurance Consulting Services |
| 953-33 | Insurance, Automotive |
| 953-37 | Insurance, Disability |
| 953-41 | Insurance, Fidelity & Surety |
| 953-43 | Insurance, Fire & Flood |
| 953-48 | Insurance, Health: Medical, Hospital, Dental & Visual |
| 953-54 | Insurance, Liability: Automotive, General, Professional & Public official |
| 953-63 | Insurance, Life |
| 953-77 | Insurance, Property & Casual |
| 725-56 | Intercom Systems |
| 962-48 | Interior Design Services |
| 915-51 | Internet/Electronic Information Highway Services |
| 918-70 | Inventory Consulting Services |

Product/Service Codes and Descriptions

| | |
|--------|---|
| 946-56 | Investment Management |
| 934-37 | Irrigation Systems Maintenance & Repair (pumps, timers, controls, etc.) |
| 680-72 | Jail Equipment & Supplies (cell blocks, I.D. bracelets, prisoner clothes. Etc.) |
| 915-52 | Journalistic Services |
| 910-42 | Kitchen Remodeling & Repair (cabinets, fixtures, etc. - non-plumbing) |
| 175-13 | Laboratory Chemicals, Water & Environmental Testing/Analysis |
| 175-15 | Laboratory Cleaning Compounds, Soaps & Detergents, Custodial/Janitorial |
| 175-15 | Laboratory Cleaning Equipment & Supplies |
| 175-42 | Laboratory Glassware (flasks, tubes, beakers, bottles, dishes, etc.) |
| 220-54 | Laboratory Instruments, Recorders & Plotters (water, environmental & engineering) |
| 175-62 | Laboratory Supplies (papers, corks, pipefitters, etc.) |
| 925-61 | Land Development & Planning Engineering Services |
| 909-57 | Land Development Services |
| 961-94 | Land Use Study & Zoning Services |
| 988-46 | Landfill Services |
| 750-35 | Landscape & Building Rock (crushed stone, riprap, aggregate, chips, river rock, etc.) |
| 906-56 | Landscape Architect, Design & Consulting Services |
| 918-73 | Landscape Consulting Services |
| 988-52 | Landscape Design Services |
| 595-30 | Landscape Fountains, Statues, Ornaments, etc. |
| 988-53 | Landscape Planting & Fertilizer Services |
| 595-35 | Landscape Plants (shrubs, flowers, trees, groundcover, etc.) |
| 968-50 | Landscape Trimming Collection & Disposal Services |
| 988-36 | Landscape/Grounds Trimming, mowing, edging & Cleaning Services |
| 233-60 | Lapidary Equipment |
| 910-45 | Lathing & Plastering Services |
| 515-60 | Lawn & Landscape Care Tools (hand and power) |
| 934-46 | Lawn Equipment Maintenance & Repair |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 020-15 | Lawn Equipment, Attachments & Parts (edgers, cutters, shredders, mowers, etc.) |
| 515-30 | Lawn Mowers, Reel, Flail, Riding, Tractor, Attachments & Parts |
| 515-80 | Lawn, Greens & Landscape Sprinklers, Bubblers & Irrigation Systems, Parts, Control Units, etc. |
| 926-58 | Lead, Asbestos Inspection & Removal Services |
| 918-74 | Legal Consulting Services |
| 961-49 | Legal Services, Attorneys |
| 305-55 | Lettering & Sign Making Equipment |
| 715-10 | Library Books, Magazines & Pamphlets |
| 155-48 | Lifeguard Stands |
| 285-06 | Light Ballast |
| 968-79 | Light Pole Installation, Removal & Relocation Services |
| 940-76 | Light Rail, Railroad, Monorail & Trolley Signal Equipment Maintenance & Repair |
| 285-83 | Light Towers & Transformers |
| 855-44 | Lighting Equipment, Controls, Components, Systems, & Accessories, Theatre & Stage |
| 805-73 | Lighting Equipment, Stadium, Sports Field, Parks, etc. |
| 988-54 | Lighting Services, Sports Fields & Parking Lots |
| 840-72 | Lighting Units, Portable |
| 665-24 | Liners, Trash Can |
| 050-50 | Lithography Equipment & Supplies (art production/reproduction uses) |
| 961-51 | Lobbying Services |
| 910-48 | Locksmith Services |
| 120-64 | Log Boons, Floating |
| 540-23 | Lumber, Wallboards, Plyboard, Posts, Stakes, Molding, etc. |
| 929-48 | Machine Shop Services, Industrial Tooling |
| 928-54 | Machine Shop Services: Automotive, Heavy Equipment & Small Engine Equipment |
| 920-42 | Magnetic Media Recertification & Rehabilitation (accurate restoration) |
| 600-62 | Mailing & Folding Machines (postage metering, envelop inserting, etc.) |
| 915-58 | Mailing Services (pre-sort, packaging, sorting, collating, special mailings, etc.) |

Product/Service Codes and Descriptions

913-75 Maintenance & Repair - Alley & Parking Lot Resurfacing

913-77 Maintenance & Repair - Pipe Culvert

913-82 Maintenance & Repair - Sidewalk, Street & Driveway Sawing

913-89 Maintenance & Repair - Underground Utilities

913-92 Maintenance & Repair - Water Systems

890-30 Manhole Covers, Frames, Grates, Rings, Yokes, etc.

962-52 Mapping Services

920-33 Mapping Services, Digitized

305-59 Maps, Engineer & Topographic

120-50 Marine Lights, Beacons & Signals

918-76 Marketing Consulting Services

961-53 Marketing Services

550-36 Marking Compounds & Powder (roadway, pavement, sidewalk, etc.)

910-51 Masonry, Stucco, Brick, Concrete & Rock Structure Maintenance & Repair

075-47 Mechanic's Equipment & Tools (all types)

915-64 Media Clipping Services (newspaper, magazines, etc.)

680-44 Metal Detectors, Weapons

845-71 Metal Strength Testing Equipment (fatigue resistance, hardness, etc.)

910-53 Metal Work Maintenance & Repair

570-03 Metals, Raw (angles, sheets, rods, bars, etc.)

939-54 Microfiche & Microfilm Equipment Maintenance & Repair

915-68 Microfiche/Microfilming Services

725-61 Microwave & Transmitting Towers,

725-36 Microwave Equipment, Components, & Parts, Radio

928-67 Mobile Repair Services, Vehicles & Heavy Equipment

600-33 Money Changer & Counting Machines

558-37 Monorail & Light Rail Systems, Engines, Equipment, Cars, Parts & Supplies

465-61 Mortuary Equipment & Supplies

Product/Service Codes and Descriptions

| | |
|--------|--|
| 915-69 | Movie/Motion Picture Production Services |
| 715-55 | Movies, Records & Sound Tapes, all types |
| 962-39 | Moving & Hauling Services |
| 925-70 | Municipal Engineering Services |
| 803-50 | Music Systems & Components |
| 665-30 | Name Plate Engraving Machines |
| 918-81 | Natural Disaster Consulting Services (fire, flood, wind, quakes, etc.) |
| 920-37 | Networking Services, Computers |
| 680-65 | Night Vision Systems |
| 037-52 | Novelties, Specialty Products & Souvenirs |
| 031-70 | Odor Control Equipment |
| 600-03 | Office & Accounting Machines (calculators, addressing, adding, etc.) |
| 600-14 | Office & Accounting Machines, Braille Writers & Printers |
| 615-62 | Office & Computer Supplies |
| 155-50 | Office Buildings, Modular & Portable |
| 015-15 | Office Machine Supplies (chemicals, toners, inks, plates, etc.) |
| 150-56 | Office Partitions, Modular |
| 890-48 | Oil Skimming, Ozone & Oxygen Generating Equipment, Water Treatment |
| 926-65 | Oil, Petroleum & HAZMAT Spill Removal Services operating education, etc.) |
| 920-38 | Optical Scanning Equipment |
| 948-68 | Optometrical Services, Opticians, Optomologists & Optical |
| 918-83 | Organizational Development & Re-engineering Consulting Services |
| 725-45 | Pagers, Radio |
| 630-45 | Paint, Varnish, Shellac, Lacquer, Paint Removers, Strippers, Graffiti Removers, Sealers, etc. (all applications) |
| 928-57 | Painting & Body Repair Services: Automotive & Heavy Equipment |
| 635-08 | Painting Equipment, Tools & Supplies |
| 910-54 | Painting Services (all types) - building, bus, vehicle, light poles, etc. |
| 962-34 | Painting, Electrostatic |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 600-82 | Paper Shredders |
| 700-71 | Paper Shredders |
| 645-21 | Paper, Printing & Copy |
| 465-05 | Paramedic Equipment & Supplies (IV sets, CPR instruments, stethoscopes, defibrillators, pumps, EKG machines, parts & supplies) |
| 931-65 | Park & Playground Equipment Installation, Maintenance & Repair |
| 988-63 | Park Construction & Renovation Services |
| 650-36 | Park Tables, Playground Bleachers, Risers, etc. |
| 936-37 | Parking Gate Maintenance & Repair |
| 958-72 | Parking Management Services, Includes Meter Collections |
| 550-38 | Parking Meters & Parking Area Control Equipment |
| 990-47 | Patrol Services |
| 550-08 | Pavement Markers |
| 958-74 | Personnel Management Services |
| 918-85 | Personnel/Employment Consulting Services |
| 988-72 | Pest Control Services, Outdoor (grubs, bees, wasps, gophers, roaches, etc.) |
| 910-59 | Pest Exterminating & Control Services |
| 948-72 | Pharmaceutical (Prescription) Services |
| 655-15 | Photographic Equipment & Supplies (cameras/still & video, film, darkroom chemicals, slide projectors, etc.) |
| 939-66 | Photographic Equipment Maintenance & Repair (cameras, video, scanners, etc.) |
| 915-72 | Photography, Commercial |
| 948-73 | Physical Fitness Services |
| 948-74 | Physician/Medical Doctor Services |
| 658-28 | Pipe & Connectors, Concrete (water, irrigation, drainage, etc.) |
| 210-35 | Pipe Joint Sealing Compounds |
| 210-33 | Pipe, Metal (water, irrigation, sewer & drain) |
| 658-60 | Pipe, Tubing & Connectors (PVC) |
| 658-80 | Pipe, Tubing & Connectors, Metal (water, irrigation, drainage, sewage, chemicals, etc.) |

Product/Service Codes and Descriptions

| | |
|--------|---|
| 890-35 | Pipe/Metal Locators |
| 650-12 | Playground Equipment, Recreational & Play (all types) |
| 934-64 | Plumbing & Bathroom Fixtures Maintenance & Repair |
| 910-60 | Plumbing Installation, Maintenance & Repair Services |
| 680-12 | Police Belts, Holsters, Scabbards, Night Sticks, etc. |
| 990-31 | Police Dispatching Services |
| 725-60 | Police Radios & Computers |
| 680-62 | Police Supplies (whistles, megaphones, ticketing devices, etc.) |
| 680-67 | Police Training & Instructional Aids |
| 925-77 | Pollution Control Engineering Services |
| 680-68 | Polygraph Equipment & Supplies |
| 990-70 | Polygraph Testing Services |
| 910-69 | Portable Building Maintenance & Repair |
| 155-12 | Portable Buildings |
| 155-70 | Portable Restrooms (purchase only, to rent reference 977-73) |
| 939-52 | Postage & Mailing Equipment Maintenance & Repair |
| 570-44 | Posts, Steel (signage & road barrier uses) |
| 977-73 | Potable Toilet/Restroom Rentals |
| 233-20 | Pottery Wheels |
| 936-40 | Power Hand Tools Maintenance & Repair |
| 750-30 | Precast Ready-Mix Concrete |
| 965-15 | Pre-Press Artwork, Camera Ready Copy Preparation, Camera Work, Separations, etc. |
| 395-30 | Printed Forms, Standard (snapout, continuous, sheet & web fed) |
| 966-70 | Printing Optical Scanning Forms |
| 700-28 | Printing Plant, Graphic Arts & Typesetting Equipment (presses, cameras, typesetting & composing machines, collators, folders, etc.) |
| 966-16 | Printing Services, All Types: Multi-Part Forms, Continuous Forms, Sheet Work, Decals, Envelopes, etc. |
| 305-21 | Printing Supplies (make-ready papers, films, inks, etc.) |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 936-65 | Printing, Bindery & Pre-Press Equipment Maintenance & Repair |
| 700-30 | Printing, Graphic Arts & Typesetting Supplies (inks, film, chemicals, sinks, etc.) |
| 961-47 | Process Server Services, Courts & Police |
| 958-78 | Property Management Services |
| 680-08 | Protection Equipment, Police (body armor, bullet proof vests, shields, etc. |
| 803-60 | Public Address Systems |
| 915-73 | Public Information Services |
| 915-02 | Public Notice Advertisement Services (bid notices, hearing notices, etc.) |
| 961-60 | Public Opinion Survey Services |
| 918-26 | Public Relations Consulting Services |
| 915-03 | Public Relations Services |
| 936-66 | Pumps (Vertical) Maintenance & Repair |
| 720-64 | Pumps, Sewage, Sludge, Sump, etc. (submersible & surface mounted) |
| 918-87 | Purchasing Consulting Services |
| 918-88 | Quality Assurance/Control Consulting Services |
| 680-77 | Radar Instruments, Equipment & Supplies (traffic enforcement) |
| 730-72 | Radio & Sound Testing Equipment & Tools |
| 725-78 | Radio Receivers, Transmitters, Transceivers, Components & Parts, Two-Way |
| 725-74 | Radios, Two-Way, Portable, Mobile and Desk |
| 906-70 | Railroad, Light Rail, Monorail & Rapid Transit Design Services, Architectural |
| 925-79 | Rapid Transit, Railroad, Monorail & Trolley Engineering Services |
| 918-89 | Real Estate/Land Consulting Services (development & value appraisals) |
| 915-07 | Recording Services, Audio - Visual |
| 958-82 | Records Management Services |
| 578-64 | Recycling Recovery Equipment, Fluids (oil, fuel, refrigerants, antifreeze, etc.) |
| 926-77 | Recycling Services |
| 740-85 | Refrigerated Vending Machines |
| 936-67 | Refrigeration Equipment Maintenance & Repair |

Product/Service Codes and Descriptions

| | |
|--------|---|
| 910-27 | Refuse/Garbage Collection & Disposal Services, Residential & Commercial |
| 929-66 | Refuse/Garbage Truck & Street Sweeper Maintenance & Repair |
| 465-02 | Respirators, Oxygen Masks, Breathing Apparatus, etc. |
| 345-72 | Respiratory Equipment (resuscitators, breathing masks, mask filters, etc.) |
| 680-60 | Restraint Devices (handcuffs, leg irons, straps, etc.) |
| 670-55 | Restroom & Plumbing Products, Fixtures & Supplies (toilets, showers, sinks, traps, parts, deodorants, etc.) |
| 953-80 | Retirement Benefits Plan |
| 936-69 | Rifle & Pistol Range Equipment Maintenance & Repair |
| 968-66 | Right of Way Appraisal, Negotiation, Condemnation & Relocation Services |
| 745-70 | Road Oil |
| 765-72 | Road Stripping & Paint Striping Machines, Components & Accessories |
| 845-63 | Road Testing Equipment |
| 680-66 | Robots, Police Investigation & Bomb Disposal |
| 031-78 | Roof Ventilators (all types) |
| 918-91 | Roofing Consulting Services |
| 910-66 | Roofing Installation, Maintenance & repair |
| 745-80 | Rubber Asphalt Crack Sealing Compound |
| 550-42 | Safety Barriers (traffic, construction sites, etc.) |
| 345-08 | Safety Clothing (shoes, jackets, belts, gloves, etc.) |
| 907-72 | Safety Engineering & Accident Studies |
| 910-83 | Sandblasting Service |
| 925-83 | Sanitary Engineering Services |
| 938-81 | Scientific Equipment/Instruments Maintenance & Repair |
| 936-74 | Scoreboards & Message Signs Installation, Maintenance & Repair |
| 805-63 | Scoreboards, Sports |
| 965-66 | Seal Coat Spreading Equipment |
| 120-86 | Searchlights & Observation Towers, Marine |
| 680-02 | Security & Access Control Systems, Building & Automotive |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 936-73 | Security & Access System/Equipment Maintenance & Repair |
| 990-46 | Security & Guard Services |
| 962-65 | Security Services |
| 990-22 | Security Services, Card Access, Retina Scanning, etc. |
| 925-84 | Security Systems Engineering Services (burglar, fire & smoke alarm systems) |
| 925-87 | Sewage Collection Engineering Services |
| 913-81 | Sewer & Storm Drain Removal Service |
| 890-64 | Sewer Inspection & Sewage Treatment Equipment |
| 890-51 | Sewer Line Root Cutting Equipment |
| 885-76 | Sewer Odor Control & Treatment Chemicals |
| 850-64 | Sheets, Blankets, Pillow Cases, Pads, etc. (jail use) |
| 800-72 | Shoes & Boots, Safety |
| 910-71 | Shoring & Reinforcement Services, Construction |
| 150-07 | Shoring Boxes, Construction Safety |
| 801-09 | Sign Blanks , Holders, Stands & Brackets (metal) |
| 801-45 | Sign Making Equipment |
| 801-49 | Sign Material, Reflective |
| 801-53 | Sign Painting Machines (includes Braille) |
| 801-38 | Signs, Braille |
| 801-83 | Signs, Traffic |
| 907-75 | Site Assessment Services |
| 931-75 | Skating Rink/Course & Equipment Maintenance & Repair (roller, ice & boarding) |
| 885-44 | Sludge Control Chemicals |
| 910-70 | Sludge Removal Services |
| 745-84 | Slurry Seal |
| 918-20 | Small Business Consulting Services |
| 920-04 | Software Applications Development Services, All Computers (micros, mini & mainframe) |
| 920-46 | Software Subscription Services (library, legal, general applications, etc.) |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 939-77 | Sound Equipment Maintenance & Repair |
| 220-61 | Sound Measuring, Recording & Plotting Instruments |
| 961-68 | Sports & Recreational Program Services |
| 988-03 | Sports/Athletic Field Cleaning & Maintenance |
| 855-68 | Stage Scenery, Props, Hardware & Supplies |
| 615-37 | Storage Boxes, Records |
| 450-17 | Storage Containers, Safety (gas, kerosene, oil, etc.) |
| 912-76 | Street & Parking Lot Spaces Striping & Painting |
| 968-76 | Street Light Maintenance, Repair & Painting |
| 765-75 | Street Sweeper Brooms (fiber, wire, etc.) |
| 968-74 | Street Sweeping Services |
| 925-49 | Street, Highway & Pay-Parking Lot Engineering Services |
| 285-76 | Streetlights, Luminaries, Fixtures, Control Equipment, Parts & Supplies |
| 925-88 | Structural Engineering Services |
| 999-99 | Surplus Property Buyers List (those interested in bidding on City Surplus Property). |
| 305-60 | Surveying Equipment, Instruments, Tools & Supplies |
| 907-79 | Surveying Services, Land |
| 931-65 | Swimming Pool & Equipment Maintenance & Repair |
| 885-40 | Swimming Pool Chemicals |
| 988-83 | Swimming Pool Management & Operations Services |
| 080-73 | Tags, Property (inventory, key, evidence, etc.) |
| 968-78 | Tank Installation, Removal & Disposal, Underground |
| 920-25 | Tape, Diskette & CD ROM Duplicating Services |
| 680-92 | Tear Gas Guns & Ammunition (tear gas) |
| 918-95 | Telecommunications Consulting Services |
| 939-72 | Telecommunications Equipment Maintenance & Repair (fax, radio, & telephone) |
| 725-59 | Telecommunicators for Deaf & Blind (display terminals, consoles, etc.) |
| 840-55 | Teleconferencing Systems & Components, Audio/Visual |

Product/Service Codes and Descriptions

| | |
|--------|---|
| 915-49 | Telephone Call Answering Service |
| 915-76 | Telephone Installation, Programming & Training |
| 730-86 | Telephone Line Monitoring Systems |
| 915-75 | Telephone Services, Cellular |
| 915-77 | Telephone Services, Local & Long Distance |
| 925-89 | Telephone Systems Engineering Services |
| 883-18 | Telephone Systems, Components, Accessories, Software, etc. |
| 725-28 | Telephone Systems, Equipment & Parts (call answering, message forwarding, voice mail systems, etc.) |
| 450-77 | Tents, Commercial & Events |
| 193-88 | Test Kits, Body Fluids |
| 115-05 | Testing & Assaying, Biochemical/Antibiotic |
| 250-80 | Tests, Answer Sheets & Scoring Kits (computerized & computer tabulated) |
| 948-86 | Therapy Services |
| 860-30 | Ticket Collection Boxes & Dispensing Machines |
| 910-73 | Tile Installation, Maintenance & Repair Services (floor & wall) |
| 946-46 | Title & Escrow Services |
| 545-45 | Tools, Metal Working |
| 954-03 | Towel, Linen & Laundry Services |
| 735-10 | Towels, Rags & Fabric (shop cleaning & wiping) |
| 968-90 | Towing Services, Vehicle (all weights) |
| 959-84 | Towing Services, Marine |
| 918-94 | Traffic & Transportation Consulting Services |
| 936-86 | Traffic Control Device Installation, Maintenance & Repair |
| 550-79 | Traffic Control Equipment, Systems, & Parts (signal lights, control cabinets, flashers, timers, counters, monitors, etc.) |
| 968-85 | Traffic Counting Services |
| 968-80 | Traffic Signal Lights & Signs Installation , Removal, Relocation, Maintenance & Repair |
| 550-88 | Traffic Signal Poles, Standards, Masts, Brackets, Bases & Parts |
| 070-59 | Trailers (mobile labs, dorms, offices, etc.) |

Product/Service Codes and Descriptions

| | |
|--------|---|
| 961-72 | Transcription Services, Legal |
| 975-44 | Transit Bus & Rail Vehicles Rental/Lease Services |
| 958-91 | Transit Management Services |
| 045-75 | Trash Compactors (industrial/commercial applications) |
| 961-78 | Travel Agency Services |
| 968-88 | Tree Removal Services (includes stumps & large shrubs) |
| 558-85 | Trolleys, Accessories & Parts |
| 939-87 | Typewriter Maintenance & Repair |
| 600-86 | Typewriters, Parts & Supplies |
| 915-80 | Typing & Word Processing Services |
| 929-74 | Underground Tank Maintenance & Repair |
| 926-91 | Underground Tank Testing |
| 962-91 | Underground Utility Locator Service |
| 906-64 | Urban Planning & Development, Project Site Planning, Plan Review & Architect Services |
| 918-92 | Urban Planning Consulting Services |
| 918-97 | Utilities Consulting Services (electric, water, gas, etc.) |
| 958-95 | Utility Management Services |
| 515-85 | Vacuum Cleaners, Sidewalk & Parking Lot (riding) |
| 060-57 | Vehicle (Automotive & Motorcycle) Windshield Glass |
| 065-68 | Vehicle Accessories (power lift tailgates, tool boxes, bed liners, etc.) |
| 065-05 | Vehicle Attachments (Aerial Ladders, Towers, Buckets & Accessories) |
| 060-12 | Vehicle Batteries (automotive, marine & helicopter) |
| 060-09 | Vehicle Batteries, Primary Power Source (electric cars & buses) |
| 065-10 | Vehicle Bodies, Standard & Custom (vans, trucks, tractor truck, etc.) |
| 055-60 | Vehicle Computer Monitors, Accessories & Parts |
| 055-16 | Vehicle Consoles (police, fire & rescue vehicles) |
| 055-27 | Vehicle Emergency Kits (first aide applications) |
| 055-57 | Vehicle Emergency Waning Lights, Sirens & Horns (police, fire & rescue) |

Product/Service Codes and Descriptions

| | |
|--------|--|
| 720-20 | Vehicle Fuel Dispensing Control Devices/Equipment (gas, diesel, alternative - automotive & equipment use) |
| 060-96 | Vehicle Nuts, Bolts & Screws, etc. (Automotive & Motorcycle, Heavy & Small Engine Equipment) |
| 928-92 | Vehicle Safety & Emissions Inspecting Services |
| 928-93 | Vehicle Steam Cleaning, Disinfecting, Washing & Waxing Services |
| 928-91 | Vehicle Upholstery Repair, & Installation |
| 065-83 | Vehicle, Specialty Truck Bodies (stake, wrecker, crane, winch, etc.) |
| 060-74 | Vehicle/Auto Parts (Automotive, Motorcycle, Heavy & Small Engine Equipment) |
| 928-29 | Vehicle/Automotive - Fuel System Conversions for Alternative Fuels |
| 928-27 | Vehicle/Automotive - Two-Way Radio Installation, Maintenance & Removal Services |
| 405-24 | Vehicle/Automotive & Machine Greases, Lubrica Transmission & Hydraulic Fluids, etc. |
| 055-04 | Vehicle/Automotive Air Conditioners, Parts, Freon & Supplies |
| 405-15 | Vehicle/Automotive Gasoline, Additives & Alternative Fuels |
| 928-45 | Vehicle/Automotive, Fueling Services, Heavy Equipment & Small Engine Equipment (gas, diesel, alternative fuel, etc.) |
| 928-04 | Vehicle/Automotive, Heavy Equipment & Small Engine Maintenance, Repair & Tune-Up Services |
| 863-05 | Vehicle/Automotive, Tires (heavy equipment, motorcycles/scooters, mowers, etc.) |
| 060-87 | Vehicle/Equipment Tire & Tube Repair Equipment, Tools, Parts & Supplies |
| 760-04 | Vehicle/Heavy Equipment, Components & Parts (backhoes, graders, blades, loaders, earth movers, etc.) |
| 070-12 | Vehicles - Motorcycles, Scooters & ATV |
| 065-78 | Vehicles (Sewer & Catch Basin Cleaning) |
| 070-20 | Vehicles- Golf & Utility Carts, Motorized |
| 070-06 | Vehicles, Automotive (police cars, passenger cars/trucks, etc.) |
| 070-57 | Vehicles, Fire & Rescue Trucks |
| 070-24 | Vehicles, Prisoner Transport Bus & Vans |
| 070-51 | Vehicles, Refuse Trucks & Truck Bodies |
| 070-03 | Vehicles, Rescue & Ambulance |
| 070-45 | Vehicles, Truck Tractors (large rigs) |
| 070-95 | Vehicles, Wreckers |

760-15 Vehicles/Ditch Digging & Trenching Equipment, Components & Parts

Product/Service Codes and Descriptions

765-77 Vehicles/Street Sweepers

961-15 Vending & Concession Services: Catering, Coffee, Concession Operating, Street Cart Vending, etc.

931-88 Vending Machine Maintenance & Repair

345-21 Ventilation Equipment (removal of gas, dust, smoke, vapors, etc.)

031-53 Ventilators, Building & Room

915-82 Video Production Services

962-92 Video Scanning Service: Sewers, Water Wells, Catch Basins, etc.

710-92 Vision Impaired Reading Devices

915-93 Voice Mail Services

961-87 Volunteer Locating & Coordinating Services

936-90 Voting Machine Installation, Maintenance & Repair

985-87 Voting Machine Rentals

910-75 Wall & Ceiling Repair & Replacement Services

910-56 Wall Systems Installation, Maintenance & Repair Services, Cabinetmaking

910-74 Wallpapering Services

971-91 Warehouse Facility/Space Rental Services

560-57 Warehouse tractors, Lifts, Hand & Power Trucks, Carts, etc.

962-95 Warehousing & Storage Services

550-14 Warning Systems, Weather & Emergency

968-71 Waste Management & Disposal Services, Solid & Liquid

926-85 Water & Soil Testing Services, Environmental & Health Safety

885-28 Water Antifoaming Agents/Chemicals

890-21 Water Basin Desludging Equipment

225-32 Water Coolers & Containers (non-electric)

225-30 Water Coolers & Drinking Fountains (electric)

890-24 Water Filtration Equipment & Accessories

962-22 Water Laboratory Services (sample analysis for regulatory compliance)

890-80 Water Leak Detection Equipment

Product/Service Codes and Descriptions

890-75 Water Line Tapping Machines

890-81 Water Main Cleaning Equipment

890-40 Water Meter & Valve Boxes & Vaults (all types, concrete & other)

890-46 Water Meter Reading Devices, Electronics/Computerized

968-58 Water Meter Reading Services

890-68 Water Meter Removal Tags

890-45 Water Meters, Conversion Kits & Fittings

890-47 Water Mixing Equipment, Treatment Purposes

968-92 Water Plant & Operating Systems Monitoring & Management Services

910-77 Water Purification & Softening Services

670-87 Water Purification, Filtration & Conditioning Equipment

493-96 Water Quality Monitoring & Sample Testing Equipment

890-67 Water Recovery System, Chlorinated Solvent

890-85 Water Softening Equipment (ion exchange type)

830-64 Water Tanks (all types, including above ground & underground)

885-95 Water Testing Kits, Equipment & Supplies

890-07 Water Treatment Centrifuges & Related Equipment

885-66 Water Treatment Chemicals/Additives, Drinking

031-24 Water Treatment Cooling Towers, Controls & Parts

968-95 Water Treatment Plant Operational Maintenance Services

968-96 Water Treatment Services

890-15 Water Treatment Systems, Complete (chemical)

890-75 Water Valve Operator Tools

962-96 Water Well Drilling, Maintenance & Repair Services

720-84 Water Well Equipment, Parts & Accessories

890-53 Water/Oil Separation Equipment

890-79 Water/Wastewater Disinfecting Ozonators

890-77 Water/Wastewater Reclamation Equipment

Product/Service Codes and Descriptions

925-96 Water/Wastewater Treatment Systems Engineering

936-94 Weather Forecasting Equipment Maintenance & Repair

220-87 Weather Instruments

675-84 Weed Control Blankets & Herbicides (dry)

988-89 Weed Control Services, Parks, Roadside & Aquatic (herbicide application, pulling, hoeing, etc.)

936-95 Welding Equipment Maintenance & Repair

895-27 Welding Equipment, Accessories & Supplies (all types)

895-30 Welding Gas Cylinders & Carts

910-76 Welding Services

750-95 White Lime (hydrated) & Marker Adhesive Applicator

910-79 Window Installation, Maintenance & Repair

910-81 Window Washing Services

450-70 Windows, Sashes, Frames, Accessories & Parts

150-96 Windows, Window Frames, Sashes, etc.

910-82 Wiring Installation, Maintenance & Repair, Electrical

545-90 Woodworking Machines & Tools

953-92 Worker's Compensation Insurance

035-95 X-ray Scanners & Metal Detectors, (personal & carrying case search applications)

952-83 Youth Program Services

Please Note

Several "Product/Service Codes" have similar or near overlapping descriptions. The City reserves the right to select one or more Codes for use in obtaining a Bid List for use with a solicitation. It is the vendor's responsibility to register for all Codes that generally describe the product(s) and/or service(s) they provide. The City will not cancel or reissue a solicitation because a vendor was not registered for the specific Bid List selected. It is the vendor's responsibility to notify the Procurement Office of any change in mailing address. A vendor will be removed from any Bid List for which a "Bid Notice" was returned for having an expired, wrong or undeliverable address. (10/2001)