

2009-2010 MARYANNE CORDER NEIGHBORHOOD GRANT PROGRAM APPLICATION

\$15,000 maximum amount per association
available online at <http://www.tempe.gov/neighborhoods/grants.htm>

Application deadline: Monday, May 18, 2009, 5:00 p.m.

APPLICANT INFORMATION

Name of association: _____

Number of households: _____ Zip code area: _____

Name of contact person: _____
(Grant coordinator who can answer questions prior to proposal review and receives all correspondence related to the project)

Address: _____
 Number Street

 City State Zip

Phone: _____ E-mail address: _____

Authorizing Official: _____ Phone: _____
(Person with legal authority to accept and expend funds for the organization)

PROJECT DESCRIPTION

(please attach drawings and/or photos describing the project)

In the space provided below, please give a brief description of the project your association is requesting:

City Funds Requested: _____ Dollars per household _____
(funds requested divided by # of households)

Match from Association: _____ Total project cost: _____
(Must be at least 1/2 of total project cost for HOA's/apts.) (amount should equal one of the included bids)

Read the following checklist carefully and place a check next to the minimum requirements that your grant meets. If not applicable, please write N/A.

- Completed application
 - Minimum of 2 bids for project work (including appropriate permit fees, bids should be valid for 1 year)
 - Proof that all residents have been notified and asked for comments regarding the project (i.e. sample of newsletters or postcards sent out)
 - Drawings and/or pictures describing the project
 - Project is a one-time expenditure
 - Project can be completed within one year from the date of the City Council's approval
 - Project meets City requirements for building permits, engineering permits, city code etc.
 - Project complies with all Federal, State and Local laws, i.e. Americans with Disabilities Act
 - Grant funds previously awarded to the entity were spent in accordance with Program guidelines
 - Project consistent with City approved or recognized land use plans
 - Lighting projects must include lighting plans, light fixture schedules, light fixture cut sheets and proposed source of electrical feed
 - Landscape projects must include landscape plans, details, and proposed plant list
 - Wall, fence or gate projects require elevations, details and site plans
 - Staff has been contacted prior to starting the application** if your request involves a landscape, public art, security lighting or parks (including playground equipment) project:
Landscape/walls: Decima Sever, 480-350-8920, decima_sever@tempe.gov
Public art: Maja Switzer, 480-350-5160, maja_switzer@tempe.gov
City Right of way: Wendy Springborn-Pitman, 480-350-8250, wendy_springborn-pitman@tempe.gov
Security lighting/Access control: Crime Prevention, 480-350-6333 and/or Steve Abrahamson, 480-350-8359, steve_abrahamson@tempe.gov
Parks/playgrounds: Bob Pohlit, 480-350-5255, bob_pohlit@tempe.gov
Signage: Jeff Tamulevich, 480-350-8441, jeff_tamulevich@tempe.gov
- For HOA's and apartment communities only**
- The Association or entity must contribute matching funds providing for at least ½ the total cost of the project
 - The HOA's most recent balance sheet must be provided if requesting not to match funds citing economic hardship

SIGNATURE

By signing below, I certify this proposal meets all minimum requirements. I also understand that funding for proposals is not guaranteed.

Authorizing Official's Signature: _____ Date: _____

