Tempe Police Department
AzPOST Background Questionnaire Face Sheet

This form is to be completed and attached to the front of the "Arizona Peace Officer Standards and Training Board Statement of Personal History and Application for Certification" (also referred to as the "AzPOST – Background Questionnaire" herein and at www.tempe.gov/policejobs). This page and the completed AzPOST – Background Questionnaire with all attachments must be submitted at the time of check-in at the written examination or physical agility test; whichever you attended first. You must follow these directions when completing the "AZPOST -Background Questionnaire."

A. Read the questionnaire carefully, fill it out completely and have it notarized on the "Authorization for Release of Information" page. Refer to the "Tempe Police Department Background Questionnaire Checklist" provided at the end of this packet for additional requirements, reminders and attachments.

B. The AzPOST – Background Questionnaire must be typed or printed in black ink. If the space allowed for answering a question is insufficient, the answer should be supplemented on a "Continuation Sheet."

C. Do not leave any question unanswered. If the question does not apply to you, type or print **"DNA"** in the space provided. All questions must be answered before the questionnaire is submitted.

D. The information you provided in the application and provide in the AzPOST – Background Questionnaire will be verified during the background investigation. Any misstatements or omissions of material facts will cause your disqualification from this process. It is a criminal offense to falsify this document.

E. In addition to completing this questionnaire, you must attach a recent photo of yourself in the space provided below. The photograph should be taken from the front with face exposure.

****** Failure to comply with any of these instructions will result in your disqualification from the hiring process. ******

Your signature certifies you read and understand these instructions.

_____
Applicant's Signature

_____
Applicant's Printed Name

_____
Applicant's Date of Birth (mm/dd/yyyy)

_____
Applicants Email Address

_____
Applicant's Best Contact Phone Number

YOUR PHOTO
MUST BE ATTACHED HERE

Tempe Police Department
AzPOST Background Questionnaire Checklist

You MUST provide the COMPLETED "Tempe Police Department AzPOST Background Questionnaire Face Sheet" (Page i) and the COMPLETED "Arizona Peace Officer Standards and Training Board Statement of Personal History and Application for Certification" (also referred to as the "AzPOST – Background Questionnaire" herein and at www.tempe.gov/policejobs) with the items listed below upon your arrival to the written examination or physical agility test; whichever you attend first. **Failure to comply with any of these instructions will result in your disqualification from the hiring process.**

☐ Proof of Citizenship

MUST be one of the following:

- A **COPY** of your birth certificate showing birth in the United States.
- A **COPY** of your United States passport.
- A **COPY** of your United States Certificate of Naturalization.
  - Military Records (e.g. DD 214) WILL NOT be accepted.

☐ High School Diploma or GED

MUST be a **COPY** of your high school diploma or GED.

- A **COPY** of your high school transcripts will be accepted.
  - College transcripts WILL NOT be accepted.

☐ Completed Forms

"Tempe Police Department Background Questionnaire Face Sheet" attached to the front of the completed "Arizona Peace Officer Standards and Training Board Statement of Personal History and Application for Certification."

Ensure all questions and the entire packet is complete, including but not limited to:

- Your photograph attached where indicated.
- All signatures where indicated.
- Notarized signature on the "Authorization for Release of Information" form.
- Member 4 copy of your DD 214 (if applicable)
- Provide required explanations where indicated.
- Type or write "DNA" if a question does not apply to you.

***** Due to the number of applications and time constraints, only the proof of citizenship, high school diploma or GED and notarized signatures will be confirmed at the time of check-in for the written examination or physical agility test. If later review of required materials reveals the packet is incomplete, you will be disqualified from the hiring process. *****