CITY OF TEMPE
Temporary Employment Opportunity

Tempe

Tempe Center for the Arts· 700 W. Rio Salado Pkwy · 480-350-2831 · TDD (480) 350-8400

Temporary Custodian
Tempe Center for the Arts
City of Tempe / Public Works / Custodial)

Opening Date: **Jan. 22, 2013**

Closing Date: **Jan. 29, 2013**

Hourly Wage: **$12.50**

Work Schedule: **18 Hours week; Tuesdays, Fridays and Saturdays 7 p.m.-1 a.m.**

This is a Temporary Non-Benefitted position, not to exceed 24 months

Supervision Received and Exercised:

Receives general supervision from TCA Maintenance Supervisor or from other supervisory or management staff.

Experience & Training: Minimum 2 years of experience in cleaning, floors, and maintaining public buildings.

Licenses/Certifications: Requires the possession of a valid driver's license at the time of application.

Essential Job Functions:

Duties may include, but are not limited to, the following:

- **Clean, sanitize and deodorize restroom facilities, fixtures including sinks, urinals and toilets; clean and sanitize showers as assigned; maintain fixtures and replenish supplies in restrooms.**
- **Sweep, vacuum, mop, wax, strip, and polish floors using a variety of chemicals, cleansers and equipment; vacuum and shampoo carpets and upholstered furniture.**
- **Dust and polish furniture, woodwork, fixtures and equipment; wash windows, clean glass entries, doors, mirrors, walls and ceilings.**

- **Move and arrange furniture and equipment and assist when needed to set up rooms for events.**
- **Replace light bulbs and fluorescent tubes in TCA facility and outside entryways.**
- **Secure facility after closing hours.**
- **Maintain custodial equipment in proper working conditions.**
- **Perform related duties as assigned.**
- **Must be able to climb ladders, stairs and lift minimum 50#.**
- **Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.**

Applicant Requirement:

Requires successful completion of selection process, completion of background investigation and verification of identity/work authorization.

SUBMIT APPLICATION TO:
City of Tempe
Tempe Center for the Arts
700 W. Rio Salado Parkway
Tempe, Arizona 85281

For questions, please contact:
Maryln Hagen TCA Maintenance Supervisor
Maryln_Hagen@Tempe.gov
480-350-2831

An equal opportunity/reasonable accommodation employer
Status: Non-Exempt / Classified
Job Code: 997