



Request for Police Records

Tempe Police Department
 120 E 5th Street - Tempe, AZ 85281
 Phone 480-350-8304

Instructions:

1. Complete this form. Include as much information as possible. An incomplete form may delay your request.
2. Requests for police records can be made by mail or can be requested at any Tempe Police Department Lobby.
3. **Fee:** \$5.00 for each record of 20 pages or less; over 20 pages, an additional \$0.25 per page.
Cash, money order or verifiable check accepted.
4. The "pink" copy of this form will serve as your temporary receipt.

<input type="checkbox"/> Mail my request	<input type="checkbox"/> Certified
<input type="checkbox"/> I will pick-up. Note: call 480-350-8304 to verify copy is ready	<input type="checkbox"/> Un-redacted Copy (for accident reports ONLY)
<input type="checkbox"/> Email _____	

Under provisions of ARS 39-121, the Public Records Law, I request the Tempe Police Department provide a copy of the listed record to me. This record copy will be used solely for non-commercial purposes.

Signature _____

Please Print Clearly. The following information is required before a search for records can be conducted.

Person Requesting Record	Last Name:		First:	MI:
	Street Address:			Apt. #:
	City:		State	Zip:
	Home Phone:		Work Phone:	
Today's Date:		Report Number:	Date of Incident:	Time of Incident:
Report Type: <input type="checkbox"/> Auto Theft <input type="checkbox"/> Auto Accident <input type="checkbox"/> DUI <input type="checkbox"/> Other (Please list):				
Incident Location:				
List persons involved in requested incident.	Last Name:		First:	MI:
	Last Name:		First:	MI:

Section below for TPD Records use ONLY

Received in Lobby by:	Date:	Processed by (Records):	Victim <input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
	Time:			Time:
<input type="checkbox"/> Cash \$ _____ <input type="checkbox"/> Check # _____ <input type="checkbox"/> Money Order				