

CITY OF TEMPE SEASONAL EMPLOYMENT OPPORTUNITY

Parks and Recreation 3500 South Rural Road Tempe, AZ 85282 (480) 350-5200 TDD (480) 350-5050 www.tempe.gov/boating

STAND UP PADDLING INSTRUCTOR

OPENING DATE: Ongoing... 2011.

CLOSING DATE: Applications will be accepted until the needs of the city are met subject to closing without notice.

EXPERIENCE AND TRAINING: Requires extensive experience and education in subject area and some knowledge of teaching techniques. Position requires successful completion of required selection process, including successful completion of background investigation, and verification of identity and work authorization.

REPRESENTATIVE ESSENTIAL FUNCTIONS:

- Teaching a class in a designated subject area.
- Planning age-appropriate activities and ensuring they are safely conducted.
- Developing a 4-9 week lesson plan in designated area.
- Supervising participants (youth and/or adults)
- Maintaining equipment and facility; reporting problems, cleaning up, ensuring safety.
- Completing payroll time sheets; tracking student attendance,
- Setting up teaching area: lifting and carrying boats, boards and equipment
- Attending instructor meetings.
- Requesting and accounting for supplies and equipment.

HOURLY WAGE RANGE: \$11.00 - \$15.00/hr

APPLICANT REQUIREMENT: Requires certification in First Aid and CPR prior to start of program. If currently certified please attach a copy of certificates to application. Stand Up Paddleboard Certification through the WSUPA, WPA or the ACA is highly recommended. Requires completion of an on the water launch safety certification and successful completion of the General Boating Course at: www.boatus.org. It will also require viewing the ACA Basic Kayak Safety Video, which we have to loan in our Boating Office.

Download application at <http://www.tempe.gov/recreation/jobs/> or pick up applications at the Recreation Office, 3500 South Rural Road Tempe, AZ 85282. Completed applications can be sent to Okie O'Connor, Boating Coordinator, 3500 South Rural Road Tempe, AZ 85282 or you can pass in by hand at the Town Lake Marina.

Availability Requirements: According to class schedule approximately 5-10 hours per week. Assignments will usually be between the hours of 6am and 10am, or 3:30-8:00pm, Monday through Friday; 6am-12pm Saturday and Sunday. There may also be an opportunity for weekend evening classes.