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Community Development Department
Building Safety Division

REQUIREMENTS FOR REGISTERED INDUSTRIAL PLANT PERMIT

Pursuant to Sec. 8-100 [Sec. 104.11] of the Tempe City Code, the following requirements are applicable to Registered Industrial Plants:

104.11.1 Definition. For the purpose of this code, a Registered Industrial Plant is a person, firm, corporation or political entity engaged in manufacturing, processing or similar service which requires specialized buildings, utilities and equipment to the extent that the plant maintains full-time personnel for the operation and maintenance of such buildings, utilities and equipment and when such plant has complied with all the provisions of this section.

104.11.2 Qualifications. In addition to meeting the general definitions above, a Registered Industrial Plant shall have a full-time or contract employee who is an architect or engineer registered in the State of Arizona who shall be responsible for complying with the substantive provisions of this Chapter and the technical codes.

104.11.3 Scope. Registered Industrial Plants are exempt from the permitting requirements of Section 104.1 and 104.2, for work on existing buildings, structures and utilities accessory thereto that does not increase the floor area or height, **OR CAUSE THE CHANGE OF USE OR CHARACTER OF USE FOR WHICH A NEW CERTIFICATE OF OCCUPANCY WOULD BE REQUIRED**.

Exception: A Registered Industrial Plant is not exempt from permits and inspections for fire protection systems regulated by the Fire Code.

This exemption is limited to buildings owned or leased by the Registered Industrial Plant and under the direct control of the holder of the registration. Said buildings or structures qualify for this exemption after the Certificate of Occupancy has been issued for the structure and all interior improvements covering the initial plant occupancy. This exemption shall not be construed to waive any requirement of this Chapter and the technical codes, and all applicable requirements shall be complied with. The Plant registration is non-transferable.

104.11.4 Application. To obtain registration, the applicant shall first file an application in writing on a form furnished by the building official for such purpose. Every such application shall:

1. Specify the name of the plant for which registration is requested.
2. Describe the property to be included under registration by address and other description that will readily identify and definitely locate the buildings and structures to be included under the registration.
3. The name of the individual who has the authority to act on behalf of the plant owner(s).
4. The name of the registered architect or engineer who will be responsible for the work done under the registration.

Appropriate action shall be taken by the building official on such application and the applicant shall be notified accordingly. If the application is disapproved, the applicant may appeal from such decision to the Building Code Advisory Board of Appeals in the manner provided in this Chapter.

104.11.5 Registration fees and renewal. Every applicant for registration shall pay a fee as prescribed in Table 2-A at the time of filing. Said fee shall be refunded if the application is disapproved. Registrations shall expire on December 31 of each year. Registration may be renewed each year by payment of the fee on or before December 31. Any work performed after expiration without obtaining separate permits and inspections required by this chapter shall be a violation of this code.

104.11.6 Validity of registration. Registration shall be valid only as long as the named architect or engineer remains in the employ or on contract with the Registered Industrial Plant in an active and full-time capacity. If the registered architect or engineer should leave the employ of the registrant, registration is suspended until another registered architect or engineer is assigned the responsibility for work done under the registration. The Registered Industrial Plant shall notify the building official immediately and shall call

for inspection of any work in progress in accordance with Section 106.5. Before any new work commences while registration is invalid or suspended, permits and inspections shall be obtained pursuant to this chapter.

104.11.7 Revocation of registration. The building official may suspend or revoke a registration when the Registered Industrial Plant fails to comply with any of the registration responsibilities or for violation of any provision of this Chapter and the technical codes.

104.11.8 Procedure. When the building official deems that the registration shall be suspended or revoked, the procedure shall be as follows:

1. The Registered Industrial Plant shall be notified in writing by certified mail at least seven days prior to suspension or revocation.
2. Upon receipt of the notice, the Registered Industrial Plant may request a hearing. Such request shall be in writing to the building official within seven days of receipt of notice.
3. If a hearing is requested by the Registered Industrial Plant, the building official shall set a time, date and place and so notify the registrant.
4. When a hearing is conducted, the Registered Industrial Plant and other interested parties may be in attendance. Upon completion of the hearing, the building official shall take all evidence submitted under advisement and shall notify the Registered Industrial Plant of his findings in writing by certified mail.
5. If the decision rendered by the building official is adverse to the Registered Industrial Plant, the Registered Industrial Plant may appeal from such decision to the Building Code Advisory Board of Appeals in the manner provided in Section 110 of this code.

104.11.9 Work report and inspections. A report of all work done under the plant registration shall be prepared by the registered architect or engineer and submitted monthly to the building official together with any plans or working drawings for alterations to buildings or utilities covered by the code.

Plans submitted pursuant to this section may be reviewed and inspection of the work conducted by the building official or authorized representatives as set forth in this code, provided, however, that work may proceed without inspection pursuant to this section.

The Registered Industrial Plant may request a plan review or inspection of any work performed under this section without payment of additional fees

Exceptions: Plans, working drawings and work reports need not be submitted for:

1. Installation of machines, equipment and processes related to production or testing;
2. Additions, alteration and repair of electrical, plumbing or mechanical systems;
3. Partitions, rails, counters and similar space dividers not exceeding five feet nine inches in height above the floor.

Temporary power pole or pedestal	$63.00
Construction power at permanent electrical service	$634.00
Annual utility permit (sec 104.10)	$923.00
Annual maintenance permit (sec 104.8)	$185.00
Registered industrial plant annual permit fee (sec 104.11)	$949.00
Maintenance electrician & plumber exams (sec 104.9)	$63.00
Maintenance electrician & plumber renewals (sec 104.9)	$32.00

Other fees:

1. Inspections outside of normal business hours: .....$102.00 per hour
   (minimum charge - three hours & one half hour increments thereafter)
2. Reinspection fees assessed under provisions of § 108.8: ..... $102.00 per hour
3. Inspections for which no fee is specifically indicated: ..... $102.00 per hour
   (minimum charge – one hour & one half hour increments thereafter)
4. Additional plan review required for 4th and subsequent reviews, changes, additions or revisions to approved plans: ..... $126.00 per hour
   (minimum charge – one hour & one half hour increments thereafter)