Tempe

CITY OF TEMPE SEASONAL EMPLOYMENT OPPORTUNITY

Parks and Recreation 3500 South Rural Road Tempe, AZ 85282 (480) 350-5200 TDD (480) 350-5050
www.tempe.gov/boating

PADDLING INSTRUCTOR

OPENING DATE: Ongoing… 2009 – 2010.

CLOSING DATE: Applications will be accepted until the needs of the city are met subject to closing without notice.

EXPERIENCE AND TRAINING: Requires extensive experience and education in subject area and some knowledge of teaching techniques. Position requires successful completion of required selection process, including successful completion of background investigation, and verification of identity and work authorization.

REPRESENTATIVE ESSENTIAL FUNCTIONS:

- Teaching a class in a designated subject area.
- Planning age-appropriate activities and ensuring they are safely conducted.
- Developing a 4-9 week lesson plan in designated area.
- Supervising participants (youth and/or adults)
- Maintaining facility; reporting problems, cleaning up, ensuring safety.
- Completing payroll time sheets; tracking student attendance,
- Setting up teaching area: lifting and carrying boats and equipment
- Attending instructor meetings.
- Requesting and accounting for supplies and equipment.

HOURLY WAGE RANGE: $11.00 - $15.00/hr

APPLICANT REQUIREMENT: Requires certification in First Aid and CPR prior to start of program. If currently certified please attach a copy of certificates to application. ACA Level I coaching certification is highly recommended. Requires completion of an on the water launch safety certification and successful completion of the General Boating Course at: www.boatus.org. It will also require viewing the ACA Basic Kayak Safety Video, which we have to loan in our Boating Office.

Download application at http://www.tempe.gov/recreation/jobs/ or Pick up applications at the Rio Salado Operations Center Return application to J. Okie O'Connor Parks and Recreation, 3500 South Rural Road Tempe, AZ 85282

Availability Requirements: According to class schedule approximately 5-10 hours per week. Assignments will be between the hours of 5-8am or 3:30-8:00pm, Monday through Friday; 6am-12pm Saturday and Sunday. Moonlight Paddles are on a different schedule as these depend on when the moon is rising.