

Tempe Fire Department Policies and Procedures Fire Maintenance Call-Out / Towing Procedure

602.04

Rev 4-24-09

PURPOSE

To define emergency and after hour call out procedures for Fire Mechanics when apparatus is out of service due to any accident or condition defined in the departments Out of Service Criteria Policy 602.06

POLICY

Fire Maintenance normal business hours are Monday through Friday from 0600-1600 hours. The mechanics share voluntary "on call" status after hours, weekends and holidays with the Senior Fire Mechanic on call in odd months and the Fire Mechanic on call in even months.

PROCEDURE

Contacting Fire Mechanic

During normal business hours, the mechanics can be reached at Fire Maintenance at 480-858-7245.

The fire mechanics can be reached out of office or after hours at the following cell phone numbers:

Senior Fire Mechanic: 480-250-5433

Fire Mechanic: 480-682-8399

If a unit is out of quarters, a request can be made through Alarm to contact the mechanics.

C2722 Shrock

C2723 Miller

In the event a mechanic cannot be reached or cannot respond, contact the FIT or Duty DC to determine if reserve apparatus is available and where located.

Repair (no reserve; mechanic unavailable or authorized)

If apparatus needs to be repaired and there is no reserve apparatus and or you receive authorization from a mechanic, contact the proper repair facilities listed below:

Freightliner

West 623-907-9900

East 480-282-4000

Frontier (Canyon State) 602-305-7477

Williams DDA 602-257-0561

Towing (mechanic unavailable or authorized)

If apparatus needs to be towed and you cannot contact; or if you receive authorization from a mechanic, use the information below to arrange for tow:

Monday – Friday between 0600 and 2300 hours, call the City Yard at 480 350-8226.

After hours, weekends or holidays contact Tempe PD. All tow companies are on a rotation

Inform PD the type including the approximate weight and length of the truck to be towed. Rule of Thumb:

Length: Pumper 32' Ladder 50'

Weight: Pumper #45,000 lbs Ladder #70,000

Unless specific instruction is provided by the mechanic, all apparatus is to be towed to the shop. If unattended, all doors and compartment are to be locked.