

## RESIDENTIAL PERMIT PARKING PROGRAM RESIDENT INFORMATION

### **PARKING PERMITS:**

In designated residential permit parking areas, every vehicle parked on the street during posted time periods must have a valid parking permit. Each resident of the household\* within the residential permit parking area is entitled to a parking permit for their vehicle. Proof of residency and the vehicle registration are required from each resident applying for a permit. Examples of proof of residency include a rental lease, driver's license with current address, telephone/utility bill, etc.

Each household within the residential permit parking area is entitled to one free parking permit each year. Each additional permit issued is \$3.00 for the calendar year. On July 1<sup>st</sup>, the fee is pro-rated to \$1.50 for the remainder of the calendar year.

The parking permit is to be placed on the driver's side rear bumper of the vehicle. If the vehicle does not have a rear bumper, the permit should be placed in the lower driver's side corner of the rear window.

### **VISITOR'S PASS:**

Every household within the residential permit parking area is entitled to **one** visitor's pass placard to be used for short-term visitors to the residence. There is no charge for the visitor's pass. The placard is to be placed on the driver's side dashboard of the visitor's car.

If the visitor's pass is lost, damaged, or stolen, please call the Transportation Division at the number below and it will be replaced.

For long-term guests staying at the household, a temporary parking permit can be issued. You will need to provide the license plate number, make, and model of the visiting vehicle.

For multiple guests or large gatherings, please contact the Transportation Division one day in advance, if possible, with the date, time, and number of cars you expect. A written request will be made on your behalf to the Police Department for a waiver of the parking restrictions in your area for the date and time you specify.

### **CITATIONS:**

If a resident or a guest is issued a parking citation, they must contact the Tempe Municipal Court at (480) 350-8271 to request a hearing. The Transportation Division has **no authority** under any circumstances to waive a citation.

### **TRANSPORTATION DIVISION INFORMATION:**

The Transportation Division office is located at 200 E. 5<sup>th</sup> Street on the second floor of the Tempe Transportation Center. Office hours are Monday through Friday 8:00 a.m. to 5:00 p.m. The phone number is (480)350-8219. The mailing address is P. O. Box 5002, Tempe, AZ 85280.

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\* The Tempe Zoning & Development Code limits a household in a single-family-residential district to: (a) one person, or (b) a family plus two additional persons, or (c) no more than three unrelated persons. See Tempe Z & D Code Section 2-107 for maps that identify single-family-residential districts. See Sections 3-102 and 7-107 for a complete definition of permitted household occupancy in single-family-residential districts.