

REQUIREMENTS FOR SPECIAL USE PERMITS AND HAUL PERMITS

A Special Use permit to work in the City of Tempe public right-of-way and a Haul permit shall **ONLY** be issued when a valid Certificate of Insurance (ACORD) and a copy of the contractor's valid State of Arizona Contractor's license are BOTH on file with the City of Tempe Engineering Division.

For insurance requirement questions, please call 480-350-8288.

When all insurance requirements and contractor license requirements are met for a Haul permit or Special Use permit, call the Transportation Division at 480-350-8219 for review and approval.

A Special Use permit for right-of-way work may be issued over the counter, after review by the Engineering Division. A minimum of \$155.10 fee is paid at the time of issuance. See Current Engineering Fees for additional information. A Haul permit may be issued over the counter, after review by the Engineering Division. Please review the Current Engineering Fees document to determine the Haul permit costs.

When alleys require closure to accomplish the contractor's work, call Solid Waste Services at 480-350-8128 to find the times for trash pickup. All alley work shall be coordinated with Solid Waste Services.

Once a Special Use permit is issued, the contractor must notify a barricade company of the permit number and request a traffic control plan. The barricade company will submit the traffic control plans to the City of Tempe Transportation Division, 480-350-8219, for review and approval.

NOTE:

AMERICAN TRAFFIC SAFETY SERVICES ASSOCIATION (ATSSA) certification is required to set up and remove all barricades. A State of Arizona Contractor's "A" license is required to work in the City of Tempe right-of-way.