



**MINUTES
Judicial Advisory Board
February 19, 2008**

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Minutes of the Judicial Advisory Board held on February 19, 2007, 4:30 pm at the Jury Deliberation Room, Tempe Municipal Court, Tempe, Arizona.

(MEMBERS) Present:

**Mark Aceto
Judy Aldrich
Thomas Klobas
Margaret Stockton
Brad Tebow**

City Staff Present:

**Jacque Frusetta
Mark Stodola**

Meeting convened at 4:30 pm.

Judy Aldrich called the meeting to order and gave brief opening remarks about the purpose of the meeting. The meeting is to consider the recommendation for the reappointment of Presiding Judge Louraine Arkfeld.

Agenda Item 1 – Consideration of Meeting Minutes: November 15, 2007

Judy Aldrich asked members to review the minutes and submit a motion.

Thomas Klobas made a motion to approve the minutes of November 15, 2007. Margaret Stockton seconded the motion. The minutes of November 15, 2007 were approved.

Agenda Item 2 – Board Review of Judicial Performance Materials for Judge
Board members received a self evaluation letter from Judge Arkfeld, a summary of the surveys presented to those involved in court functions as well as several letters supporting her reappointment. The overall rating of the surveys was superior with three marking a category as satisfactory. Board members commented positively on Judge Arkfeld's accomplishments with Mental Health Court and with regards to serving as the judge for Homeless Court for the Cities of Phoenix, Glendale and Tempe.

Agenda Item 3 – Discussion re: future new judge recruitment process
Mark Stodola presented a Judicial Appointment Timeline for future use for new judge recruitment process. There will be a vacancy created when Judge O'Hair-Schattenberg's term expires on January 2, 2009.

A packet of judicial applications from surrounding cities and towns were compiled for review by the Judicial Advisory Board. The board will review the applications and suggest ideas for compiling a new judicial application for Tempe Municipal Court.

Board members requested a copy of the existing judicial job description. The City of Tempe no longer has a copy of the job description for City Court Judge. We have a draft of the City of Tempe job announcement which we will review along with job descriptions from surrounding cities and towns in order to draft a job description. The draft will be submitted to Judge Arkfeld to edit. Job description will be complete by April 2008.

Agenda Item 4 - Closing of Board Meeting to Hold Public Hearing
Judy Aldrich adjourned the Board Meeting at 5:00 pm.

Agenda Item 5 – Public Hearing
The Public Hearing convened in Courtroom 4 at 5:03 pm with Judge Arkfeld present..

Eight members of the public appeared before the Board to give testimony concerning the judicial performance of Judge Arkfeld. All testimony was positive and all speakers strongly recommended the reappointment of Judge Arkfeld.

Agenda Item 6 –Closing of the Public Hearing
The Public Hearing was closed at 6:00 pm.

Agenda Item 7 - Discussion of Recommendation to the City Council re: Reappointment of Judge Louraine Arkfeld
There was a general discussion from all Board members concerning the positive written and oral comments which were received during the reappointment

process hearings. Board members were in agreement that the City of Tempe is fortunate to have such an outstanding presiding judge.

Brad Tebow moved that the Judicial Advisory Board recommend that the Tempe City Council reappointment Presiding Judge Louraine Arkfeld to a four year term. Thomas Klobas gave a second to the motion. The motion was approved unanimously.

Agenda Item 8 – Future Agenda Items

Tuesday, April 8, 2008 at 3:30 pm will be the next scheduled meeting for a working session on forms for the future judicial recruitment process.

Meeting adjourned at 6:03 pm.

**Prepared by: Jacque Frusetta
Reviewed by: Mark Stodola**



Judy Aldrich
Chairperson, Judicial Advisory Board
Tempe Municipal Court

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