

Memorandum

Public Works Department



DATE: April 17, 2008

TO: Mayor & Council

FROM: Angel Carbajal, Assistant Police Chief and Glenn Kephart, Public Works Manager (350-8880/ 350-8205)

THRU: Jeff Kulaga, Assistant City Manager (350-8844)

SUBJECT: **Graffiti Abatement and Prevention Program – IRS 4/17/08**

As requested by Mayor and Council, staff will be present at April 17th Issue Review Session to discuss current and proposed efforts to abate and prevent graffiti within the City.

City staff from multiple departments, including the Police Department, Community Outreach, Parks and Recreation, and Public Works have been working collaboratively on a systematic and strategic approach to address the recently increased graffiti activity. The specific approach is categorized into three areas of **Prevention and Enforcement; Information and Education; and Response and Removal** as shown below;

Prevention and Enforcement

- Enhance interdepartmental information sharing regarding potential graffiti locations to assist with enforcement
- Have the Police Department's School Resource Officers discuss graffiti prevention with their students- On Going
- Continue graffiti education discussions by the Police Department's Crime Prevention Unit provide Graffiti Hotline information at neighborhood meetings

Information and Education

- Communication from City Manager to all city employees encouraging employees to report graffiti - Complete
- Send out a Water Bill Mailer with Graffiti Hotline Info
- Update Graffiti Hotline to ensure the provided information is accurate and clear - done
- Create additional outreach materials for distribution to residents

Response and Removal

- Coordinate efforts with utility companies to cover graffiti on utility boxes
- Update Police Dispatch procedures to ensure graffiti calls are properly routed or dispatched - done
- Utilize volunteer program to assist with graffiti removal and cover-up
- Change ordinance to allow city staff to cover graffiti that is on property in a timely manner

Staff will continue to update the Mayor and Council as we continue to make progress on these action items.