



Staff Summary Report

Council Meeting Date: 09-11-2008

Agenda Item Number: _____

SUBJECT: Request approval to utilize thirteen month State of Arizona contracts with CCS Presentation Systems and Troxell Communications for the purchase of audio and video products and services used by various departments for presentations, training and events.

DOCUMENT NAME: 20080911fsts10 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (EPS060125-5 and EPS060125-13) Total amount not to exceed \$100,000.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Jerry Hart, Financial Services Manager, 480-350-8505
Michael Greene, Central Services Administrator, 480-350-8617

**LEGAL REVIEW AS
TO CONTRACT FORM
ONLY:** N/A

FISCAL NOTE: Sufficient funds have been appropriated in various City-wide cost centers.

RECOMMENDATION: Approve the utilization of the contracts.

ADDITIONAL INFO: The State of Arizona issued a solicitation and awarded contracts for audio and video products and services. The solicitation has cooperative use language which allows other municipalities and agencies to participate. Staff recommends approval to utilize the State of Arizona contracts for audio and video products, maintenance, repairs and other services on as needed basis.