

## Staff Summary Report

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**Council Meeting Date:** 07-22-2008

**Agenda Item Number:** 55

**SUBJECT:** Request to award a one-year contract with four, one-year renewal options to Phoenix Pumps, Inc. for maintenance, repair and purchase of non-well water pumps for the Water Utilities Department.

**DOCUMENT NAME:** 20080722fstst18     **PURCHASES (1004-01)**

**SUPPORTING DOCS:** Yes

**COMMENTS:** (IFB #08-169) Total cost for this contract shall not exceed \$250,000 during the initial contract period.

**PREPARED BY:** Ted Stallings, CPPB, Procurement Officer, 480-350-8617

**REVIEWED BY:** Michael Greene, CPM, Central Services Administrator, 480-350-8516  
Don Hawkes, Water Utilities Manager, 480-350-2660  
Miyoung Kim, Planning and Research Analyst, 480-350-8358

**LEGAL REVIEW AS  
TO CONTRACT FORM**

**ONLY:** N/A

**FISCAL NOTE:** Sufficient funds have been appropriated in cost centers 3013 and 3014.

**RECOMMENDATION:** Award the contract.

**ADDITIONAL INFO:** Invitation for Bid #08-169 was issued to establish a contract for the maintenance, repair and purchase of non-well water pumps for the Water Utilities Department. Five vendors responded to the Invitation for Bid. An evaluation committee comprised of Water Utilities Department and Procurement staff reviewed the responses. The committee's recommendation is to award a contract to Phoenix Pumps, Inc.

## Vendor's Bid Offer

It is REQUIRED that Bidder COMPLETE, SIGN and SUBMIT the original of this form to the City Procurement Office with the bid response offer. An unsigned "Vendor's Bid Offer", late bid response and/or a materially incomplete response will be considered non-responsive and rejected.

Bidder is to type or legibly write in ink all information required below.

|   |  |
|---|--|
| Bidder's Company Name                         | <u>Phoenix Pumps, Inc.</u>                                       |
| Company Mailing Address                       | <u>3552 E. Corona Ave.</u>                                       |
| Company Street Address                        | <u>Phoenix, AZ 85040</u>   |
| Bid Offeror Contact                           | <u>Brandon Vise</u> Title <u>Sales Manager</u>                   |
| Contact's Phone No.                           | <u>602.232.2994</u> E-mail Address <u>bvise@phoenixpumps.com</u> |
| <u>Bidder's Company Tax Information:</u>      |  |
| Arizona Transaction Privilege (Sales) Tax No. | <u>07-313882-X</u> or  |
| Arizona Use Tax No.                           | _____  |
| Federal I.D. No.                              | <u>86-0527975</u>  |
| City & State Where Sales Tax is Paid          | <u>Phoenix</u> , <u>AZ</u>                                       |

### THIS BID IS OFFERED BY

Authorized Bid Offeror (Type or Print in ink) Brandon Vise

Bid Offeror's Title (Type of Print in ink) Sales Manager

Date 5-27-08

### REQUIRED SIGNATURE OF AUTHORIZED BID OFFEROR (Must Sign in Ink)

By signing this Bid Offer, Bidder acknowledges acceptance of all terms and conditions contained herein and that prices offered were independently developed without consultation with any other bidder or potential bidder. Failure to sign and return this form with bid response will result in a non-responsive bid response.

  
Signature of Authorized Bid Offeror

5-27-08  
Date

Form 201-B (IFB)  
(H:/IFB 3-2002)

### Bid Questionnaire

Please note that as used in this Questionnaire, "Your" refers to Bidder's company. Please respond to all questions in an orderly manner. The answers will be used during the evaluation process.

1. What is the address of your Phoenix Metropolitan service facility from which this contract will be administered?

3552 E. Corona Ave.  
Phoenix, AZ 85040

2. List designated Contract Manager who will be responsible for managing all work provided by any resulting contract. (This individual shall be considered "Key Personnel.") Please submit resume with response.

Contract Manager Name: Brandon Vise

Phone Number: 602.232.2994

Cellular Phone Number: 602.790.3800

Fax Number: 602.232.2995

E-mail address: bvise@phoenixpumps.com

3. Does your company have the expertise and qualifications to perform the services described in this IFB?

Yes  No

4. Does your company accept all terms and conditions of this IFB?

Yes  No

5. If awarded, will your company allow other government agencies to utilize this contract?

Yes  No

6. Contractors shall submit a list qualified employees that will be assigned to this contract and demonstrate their qualifications. John Proctor, Tracy King, Benny Perez, Gabriel Ramirez,  
Jo Bartelson, Ray Gonzales, Scott Shepherd

7. Will your firm provide a work schedule and a weekly progress report in writing or e-mail to the WUD representative?

Yes  No

8. List three (3) customer references for which your firm has performed the services requested in this IFB (government and/or large business preferred).

Reference One:

Name of Firm: Hunter Contracting  
Contact Person: Ken Kawamoto  
Contract Number: N/A  
Contract Dates: \_\_\_\_\_  
Contact Person Telephone Number: 480.892.0521 Contact Person Telephone Number: 602.359.1814

Reference Two: Sanmina - SCI (Sanmina recently closed Phoenix, AZ facility. However contact moved to California location.)  
Name of Firm: \_\_\_\_\_  
Contact Person: Tom Steele  
Contract Number: #P23-RR1307  
Contract Dates: 1998-2007 Facility closed in 2007  
Contact Person Telephone Number: 602.315.3316 Contact Person Telephone Number: \_\_\_\_\_

Reference Three: Luke Air Force Base  
Name of Firm: \_\_\_\_\_  
Contact Person: Sgt. Noe Garcia  
Contract Number: N/A  
Contract Dates: N/A  
Contact Person Telephone Number: 623.856.2760 Contact Person Telephone Number: \_\_\_\_\_

9. Will your firm respond to routine service calls with 36 hours?

Yes X No \_\_\_\_\_

10. Will your firm respond to emergency service calls with 8 business hours?

Yes X No \_\_\_\_\_

11. Will your firm provide a written estimate of the repair cost within 72-hours of pulling the pump/motor for maintenance?

Yes X No \_\_\_\_\_

12. Does your company have a current Arizona Department of Water Resources (ADWR) drilling license (group 2 only)?

Yes \_\_\_\_\_ No X

13. Does your company (and subcontractors) have a minimum of five (5) years of prior experience in inspecting, maintaining, testing and repair of water pumps (group B).

Yes  No  If not, indicate the number of years \_\_\_\_\_.

Company Name: Phoenix Pumps, Inc.

## PRICE SHEET

| ITEM NO.                               | DESCRIPTION OF REQUIRED MATERIAL, SERVICE OR CONSTRUCTION   | QTY | UNIT | UNIT PRICE    |
|--|---|-----|------|---------------|
| <b><u>Group A – Non-Well Pumps</u></b> |   |     |      |               |
| Hourly Rates - Labor                   |   |     |      |               |
| 1.                                     | Labor Rate per Individual (Straight Time) During Normal Work hours 7:00am to 4:00pm (Monday – Friday) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc.                | 1   | Hour | \$ <u>80</u>  |
| 2.                                     | Overtime Labor Rate per Individual (Night, Weekends, City Holidays) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc.  | 1   | Hour | \$ <u>120</u> |
| 3.                                     | Shop Labor Rate per Individual (Straight Time) During Normal Work hours 7:00am to 4:00pm (Monday – Friday) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc.           | 1   | Hour | \$ <u>60</u>  |
| 4.                                     | Shop Labor Overtime Rate Per Individual (Night, Weekends, City Holidays) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc.   | 1   | Hour | \$ <u>90</u>  |
| 5.                                     | Machine Shop Labor Rate Per Individual (Straight Time) During Normal Work hours 7:00am to 4:00pm (Monday – Friday) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc.   | 1   | Hour | \$ <u>75</u>  |
| 6.                                     | Machine Shop Over Time Labor Rate Per Individual (Night, Weekends, City Holidays) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc.                                    | 1   | Hour | \$ <u>112</u> |
| 7.                                     | Welder On-Site Labor Rate Per Individual (Straight Time) During Normal Work hours 7:00am to 4:00pm (Monday – Friday) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc. | 1   | Hour | \$ <u>80</u>  |
| 8.                                     | Welder On-Site Over Time Labor Rate Per Individual (Night, Weekends, City Holidays) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc.                                  | 1   | Hour | \$ <u>120</u> |
| 9.                                     | Welder Shop Labor Rate Per Individual (Straight Time) During Normal Work hours 7:00am to 4:00pm (Monday – Friday) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc.    | 1   | Hour | \$ <u>75</u>  |

Company Name: Phoenix Pumps, Inc.

**PRICE SHEET**

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|----------|---|-----|------|------------|
|----------|---|-----|------|------------|

**Group A – Non-Well Pumps - Continued**

|     |   |   |      |               |
|-----|---|---|------|---------------|
| 10. | Welder Shop Over Time Labor Rate Per Individual (Night, Weekends, City Holidays) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc. | 1 | Hour | \$ <u>112</u> |
|-----|---|---|------|---------------|

|     |  |   |      |              |
|-----|--|---|------|--------------|
| 11. | Electrician Labor Rate Per Individual (Straight Time) During Normal Work hours 7:00am to 4:00pm (Monday – Friday) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc. | 1 | Hour | \$ <u>80</u> |
|-----|--|---|------|--------------|

|     |   |   |      |               |
|-----|---|---|------|---------------|
| 12. | Electrician Over Time Labor Rate Per Individual (Night, Weekends, City Holidays) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc. | 1 | Hour | \$ <u>110</u> |
|-----|---|---|------|---------------|

|     |  |   |      |               |
|-----|--|---|------|---------------|
| 13. | Semi-Truck and 1 Driver Labor Rate Per Individual (Straight Time) During Normal Work hours 7:00am to 4:00pm (Monday – Friday) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc. | 1 | Hour | \$ <u>125</u> |
|-----|--|---|------|---------------|

|     |   |   |      |               |
|-----|---|---|------|---------------|
| 14. | Semi-Truck and 1 Driver Over Time Labor Rate Per Individual (Night, Weekends, City Holidays) – Rate all inclusive of personnel, shop supplies, travel, mobilization, fuel, etc. | 1 | Hour | \$ <u>175</u> |
|-----|---|---|------|---------------|

|     |   |   |      |               |
|-----|---|---|------|---------------|
| 15. | <u>Rotary Crane:</u>                                  |   |      |               |
|     | One 1 individual and 5 ton crane. Minimum four hours  | 1 | Hour | \$ <u>120</u> |
|     | One 1 individual and 8 ton crane. Minimum four hours  | 1 | Hour | \$ <u>130</u> |
|     | One 1 individual and 10 ton crane. Minimum four hours | 1 | Hour | \$ <u>140</u> |
|     | Two person and 40 ton crane. Minimum four hours       | 1 | Hour | \$ <u>200</u> |

Group A Total \$ 2004.00

**Material and outside service/labor furnished will be billed at invoice cost multiplied by: (Contractor to complete) 1.25**