Tempe

Minutes of the Community Special Events Task Force Meeting held on February 26, 2008, 1:00pm Library Board Room, 3500 S. Rural Road, Tempe, Arizona

Minutes
Community Special Events Task Force Meeting
February 26, 2008

City Staff Present: Mike McComb (FD), Sergeant Joe Schiefer (PD), Sergeant Joe Williams (PD), Commander Kim Hale (PD), Buck Rogers (PD), Allyson Roesch (PD), Shane Mueller (Parks), John Brusky (TD), Kay Savard (Tax & License), Jeff Tamulevich (Signs & Use Permits), Joe O'Connor (P&R), Laura Guerrero (RM), Edith Ross (Rio Sal), Jerry Hall (Recreation), Jared Wilson, (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Hal Khalaf (Euphoria Bistro), Tyler Leehy (Euphoria Bistro), Bryan Becker (OLMC Festival), Brandon Batt (ASU Law Journal), Amanda Breaux (ASU College of Law), Brian Belkin (Tempe CVB), Jan Holland-Malcom (AZ Event Co.), Gary Cumberland (Dragon Boat Assoc.), Scott McPherson (Copperstate 1000), Keith McClain (Copperstate 1000), Chris Wilson (DTC), Kevin Koziol (AZ Event Co.), Cecilia Robles (OLMC Festival), Carlos Jimenez (EVP Beach Volleyball), Travis Wilky (LAT TV), Dawn Page (LAT TV), Lynna Soller (COT), Doris Vance AZDBA), Patricia St. Vincent (Casey Moore's), David Arkules (Casey Moore's), Gavin Rutledge (Casey Moore's), Dustin Booth (Dos Gringos)

Meeting convened at 1:00 p.m.
Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to add ress the committee. There was no response.

I. Events for Final Review

A. There were no events for final review.

II. Events for Initial Review

A. Grand Opening at Euphoria, Saturday, March 1, 2008 (829 S. Rural Rd.)[EP]: Kay Savard made a motion to approve this event with the following stipulations and a completion of these stipulations by Wednesday, February 27, 2008 at 5pm.
   a. Landlord approval letter is received
   b. Confirmation of a liquor license for the establishment is in place

c. Fire Department approval of site plan
d. Tax and License receives the required vendor license applications and payment
e. Revised site-map is received
f. MCSO hiring for event is confirmed

Jeff Tamulevich seconded the motion. It was approved by the committee with the mentioned stipulations.

B. IKEA Safety Day, Saturday, March 8, 2008 (2110 W. IKEA Way): Buck Rogers made a motion to approve this event. It was seconded by Kay Savard. It was the consensus of the committee to approve the license.

C. St. Patrick's Day at Dos Gringos, Monday, March 17, 2008 (1001 E. 8th Street)[EP]: Jared Wilson made a request to approve this event. It was seconded by Mike McComb. It was the consensus of the committee to approve the event.

D. City of Tempe Care Fair, Thursday, March 20, 2008 (Arts Park): Joe O'Conner made a motion to approve this event. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.

E. Circle K Tempe Music Festival, Friday and Saturday, March 28 & 29, 2008 (Tempe Beach Park)[LP]: Chad Holmes made a motion to approve this event with the following stipulations.
   a. Tax and License received the required vendor license applications and payment.
   b. Updated site-maps are received.
   c. Insurance requirements are met.

   It was seconded by Mike McComb. It was the consensus of the committee to approve the event with the mentioned stipulations.

F. Festival of the Arts, Friday – Sunday, March 28 – 30, 2008 (Mill Ave. District)[LP]: Chad Holmes made a motion to approve this event with the stipulation that the liquor insurance requirement was met. It was seconded by Mike McComb. It was the consensus of the committee to approve the event the mentioned stipulation.

G. Fifth Annual Arizona Dragon Boat Festival, Saturday and Sunday, March 29 & 30, 2008 (Tempe Town Lake Marina): Kim Hale made a motion to approve this event with the following stipulations:
   a. An updated site map was received
   b. Insurance requirements were met

   It was seconded by Edith Ross. It was the consensus of the committee to approve the event with the mentioned stipulations.

H. EVP Volleyball Tour, Saturday, April 5, 2008 (Town Lake Sand Volleyball Courts): Chad Holmes made a motion to approve this event with the stipulation that a PD Off-Duty Agreement was received. It was seconded by Mike McComb. It was the consensus of the committee to approve the event with the mentioned stipulation.

I. Our Lady of Mount Carmel Parish Festival, Saturday and Sunday, April 5 & 6, 2008 (2121 S. Rural Rd.)[LP]: Jared Wilson made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.

J. Copperstate 1000, Saturday and Sunday, April 5 & 6, 2008 (Diablo Parking Lot): Jared Wilson made a motion to approve this license with the stipulation that a site-map was received and approved. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event.

K. AZ RV Show & Sale, Friday, April 25 – Sunday, May 4, 2008 (Diablo Parking Lot): Jeff Tamulevich made a motion to approve this event with the stipulation that the insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license with the mentioned stipulation.

III. Events Pending Approval of Special Event Liquor Licenses

A. United Cerebral Palsy for Circle K Tempe Music Festival, Friday and Saturday, March 28 & 29, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this license request with the following stipulations.
   a. Tax and License received the required vendor license applications and payment.
   b. Updated site-maps are received.
   c. Insurance requirements are met.

   It was seconded by Mike McComb. It was the consensus of the committee to approve the license with the mentioned stipulations.

B. Alantara LLC for Festival of the Arts, Friday – Sunday, March 28 – 30, 2008 (7th Street/Mill Ave): Chad Holmes made a motion to approve this license request with the stipulation that the liquor license insurance requirement was met. It was seconded by Mike McComb. It was the consensus of the committee to approve the license request the mentioned stipulation.

C. Granite Creek Vineyards for Festival of the Arts, Friday – Sunday, March 28 – 30, 2008 (7th Street/Mill Ave): Chad Holmes made a motion to approve this license request with the stipulation that the liquor license insurance requirement was met. It was seconded by Mike McComb. It was the consensus of the committee to approve the license request the mentioned stipulation.

D. Jerome Winery for Festival of the Arts, Friday – Sunday, March 28 – 30, 2008 (7th Street/Mill Ave): Chad Holmes made a motion to approve this license request with the stipulation that the liquor license insurance requirement was met. It was seconded by Mike McComb. It was the consensus of the committee to approve the license request the mentioned stipulation.

E. Keeling Schaefer Vineyards for Festival of the Arts, Friday – Sunday, March 28 – 30, 2008 (7th Street/Mill Ave): Chad Holmes made a motion to approve this license request with the stipulation that the liquor license insurance requirement was met. It was seconded by Mike McComb. It was the consensus of the committee to approve the license request the mentioned stipulation.

F. Kokopelli Winery for Festival of the Arts, Friday – Sunday, March 28 – 30, 2008 (7th Street/Mill Ave): Chad Holmes made a motion to approve this license request with the stipulation that the liquor license insurance requirement was met. It was seconded by Mike McComb. It was the consensus of the committee to approve the license request the mentioned stipulation.

G. Page Springs Cellars for Festival of the Arts, Friday – Sunday, March 28 – 30, 2008 (7th Street/Mill Ave): Chad Holmes made a motion to approve this license request with the stipulation that the liquor license insurance requirement was met. It was seconded by Mike McComb. It was the consensus of the committee to approve the license request the mentioned stipulation.

H. Su Vino Winery for Festival of the Arts, Friday – Sunday, March 28 – 30, 2008 (7th Street/Mill Ave): Chad Holmes made a motion to approve this license request with the stipulation that the liquor license insurance requirement was met. It was seconded by Mike McComb. It was the consensus of the committee to approve the license request the mentioned stipulation.

I. OLMC for Parish Festival, Saturday and Sunday, April 5 & 6, 2008 (2121 S. Rural Rd.): Jared Wilson made a motion to approve this liquor license request. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license.

J. Arizona State Law Journal, Wednesday, April 16, 2008 (1300 N. College Ave.): Jared Wilson made a motion to approve this license request. It was seconded by Mike McComb. It was the consensus of the committee to approve the license.

IV. Events Pending Approval of Extension of Premises

A. Euphoria Bistro for Grand Opening, Saturday, March 1, 2008 (829 S. Rural Rd.): Kay Savard made a motion to approve this extension request with the following stipulations and a completion of these stipulations by Wednesday, Febr uary 27, 2008 at 5pm.
   a. Landlord approval letter is received
   b. Confirmation of a liquor license for the establishment is in place
   c. Fire Department approval of site plan
   d. Tax and License receives the require vendor license application and payment
   e. Revised site-map is received
   f. MCSO hiring for event is confirmed

   Jeff Tamulevich seconded the motion. It was approved by the committee with the mentioned stipulations.

B. Dos Gringos for St. Patrick's Day, Monday, March 17, 2008 (1001 E. 5th Street): Jared Wilson made a request to approve this extension request. It was seconded b y Mike McComb. It was the consensus of the committee to approve the extension.

C. Casey Moore's Oyster House, Monday, March 17, 2008 (850 S. Ash Ave.): Chad Wilson made a motion to approve this extension request. It was seconded by Joe O'Conner. It was the consensus of the committee to approve the extension.

V. Events for Post Review

A. Kajikawa Classic Softball Tournament, Feb 15 – 17: No problems reported
B. Parkinson's Walk-A-Thon on Feb 17: No problems reported
C. Spring Carnival at AZ Mills Mall, Feb 21 – 24: No problems reported
D. Brokers for Kids on Feb 22: No problem s reported
E. Empty Bowls on Feb 22 & 23: No problems reported
F. Fishing with Friends on Feb 23: Accurate information was not provided to city staff in a couple of cases. Parking tickets were issued to participants for illegal parking.
G. Ceram-a-rama on Feb 23: No problems reported
H. Paw Placement Trail Trek on Feb 23: No problems reported
I. Unity Walk on Feb 23: No problems reported
J. Sun Devil Criterium on Feb 24: No problems reported

Meeting adjourned at 2:41pm.
The Committee's next meeting is March 11, 2008 at 1:00pm.

Prepared by: Jodie Garth
Reviewed by: Michelle Konnath

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Michelle Konnath
City of Tempe
Special Event Supervisor