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**Minutes  
Library Advisory Board  
February 4, 2008**

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**Minutes of the Library Advisory Board held on January 7:00 pm, in the Board Room of the Tempe Public Library**

**(MEMBERS) Present:**

Ira King, Chair  
Lisa Kaiser  
Lisa Gudahl  
Cyndi Newburn  
Dorothy Sisulak, Co-Chair  
Kathy Hayden  
Kirk Deem  
Jeanette Daane

**(MEMBERS) Absent:**

**City Staff Present:**

Teri Metros – Deputy Community Services Manager-Library  
Dora Chavez – Admin. Assistant II

**Guests Present:**

**Meeting convened at 7:00 pm.**

Ira King called the meeting to order.

**Agenda 1 - Consideration of Meeting Minutes, November 5, 2007 (Motion Required)**

**MOTION:** Dorothy Sisulak moved to approve the meeting minutes of January 7, 2008,

**SECOND:** Lisa Kaiser

**DECISION:** Motion passed

## **Agenda 2 - Monthly Activity Reports for October and January 7, 2008**

Teri stated there was a slight decrease in circulation and electronic database usage during December. She attributes the decrease to the school breaks. She also stated there is a drop in circulation of recorded music on CD and VHS video. The Library is not purchasing any more videos as they will soon be out of production. Increasingly, these formats are being made available as digital downloads from the Library's web site. The Library program attendance has increased in the last month.

## **Agenda 3 – Library Remodel Update**

Teri informed the Board that a "Request for Qualifications" for architects was issued in early December and eight architectural firms responded. The proposals were evaluated by Teri, Tom Canasi, and Key members of the City's Engineering Division. Based upon that evaluation, four firms were selected to make a presentation on February 11<sup>th</sup> to the group, followed by a question and answer session. It is hope that a firm will be selected and presented for City Council approval in March.

Ira King asked about the status of the Tilted Landscape art piece in front of the Library. Teri responded that the Cultural Services Division is working with the artist to repair and modify the work .

## **Agenda 4 – Friends of the Tempe Public Library Report**

The Friends generated over \$3,900.00 in book sales from the Book Corner in December.

The Friends continue to increase membership. As of today, there are 294 members.

The Friends placed signage throughout the Library to promote activities sponsored by the Friends.

The Friends continue to support Library Youth Programs. The Teen Spot opened on 1/9/08 with a generous furniture donation from IKEA.

The Friends will have their Spring Book Sale on April 12, 2008. From 9 am to 10 am, the sale is open to members only. Memberships may be purchased at the door. The sale will be open to the general public from 10 am to 2 pm.

## **Announcement of Next Meeting**

The next Board meeting will be on March 3. 2008 at the Tempe Public Library.

**The meeting adjourned at 7:45 pm.**

Library Advisory Board  
January 7, 2008

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Prepared by: Dora Chavez, Administrative Assistant II

Reviewed by: Teri Metros, Deputy Community Services Manager - Library

A handwritten signature in black ink, appearing to read "Teri Metros", written over a horizontal line.

Authorized Signature

Position/Title