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**Minutes  
Library Advisory Board  
November 5, 2007**

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**Minutes of the Library Advisory Board held on November 5, 2007, 7:00 pm, in the Board Room of the Tempe Public Library**

**(MEMBERS) Present:**

Ira King, Chair  
Lisa Kaiser  
Jeanette Daane  
Cyndi Newburn  
Dorothy Sisulak, Co-Chair  
Kathy Hayden  
Kirk Deem

**(MEMBERS) Absent:**

Lisa Gudahl

**City Staff Present:**

Teri Metros, Library Administrator  
Dora Chavez – Admin. Assistant II

**Guests Present:**

**Meeting convened at 7:00 pm.**

Ira King called the meeting to order.

**Agenda 1 – Welcome and introduction of New Board Members, Kirk Deem**

Current Board members introduced themselves to new board member Kirk Deem.

**Agenda 2 - Consideration of Meeting Minutes, October 1., 2007 (Motion Required)**

**MOTION:** Lisa Kaiser moved to approve the meeting minutes of October 1, 2007,

**SECOND:** Dorothy Sisulak

**DECISION:** Motion passed

**Agenda 3 - Monthly Activity Reports for September 2007.**

Teri mentioned the 7.4% door count increase. The stats also indicate a 1% increase in Circulation, This increase is attributed to the displays and book collection. The Greater Phoenix Digital and MyLibraryDV e-media circulation show an increase of 4.6%. Reference activity continues on a decline. A strong focus will be placed during renovation in this area, redirecting responsibilities and focusing on electronics. Attendance continues to increase in Adult programming.

**Agenda 4 – Board and Commissions Training**

Ira King, Lisa Gudahl and Jeanette Daane attended the Boards and Commission training held on October 29 from 8:00 am to 12:00. The next meeting will be held on November 28<sup>th</sup>, from 6-10 pm. Teri asked board members to contact her or Dora if they wish to attend.

**Agenda 5 – Library Remodel Update**

A series of 4 brainstorming meetings were held with staff to solicit their input. regarding the library remodel. Teri distributed a summary of those discussions to the board. An RFQ will be drafted from the summary and will be out to bid by the end of year. An architect will be on board in early 2008. Teri estimates 18 months for construction to begin.

**Agenda 6 – Tempe Connections Update**

Received a \$40,000 grant from Maricopa Models of Significant Service with National Council on Aging.

The Friends applied for a one year grant of \$92,500 from Virginia Piper Charitable Trust to pick up part of the Connections Director's salary, marketing plan and product development and stipends for fundraising, marketing and office assistance expenses.

**Agenda 7 – Friends of the Tempe Public Library Report**

President Sam Stratton continues with his commitment to increase membership. Membership fees have increased to \$25.00 per year.

The Friends had a very profitable Fall book sale which was held on October 27, 2007. A planning and mission statement development meeting was held on November 3<sup>rd</sup>.

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**Announcement of Next Meeting**

The next Board meeting will be on January, 7th, 2008 at the Tempe Public Library.

**The meeting adjourned at 8:10 pm.**

Prepared by: Dora Chavez, Administrative Assistant II

Reviewed by: Teri Metros, Deputy Community Services Manager - Library

  
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Authorized Signature  
Position/Title