



Staff Summary Report

Council Meeting Date: 01-10-2008

Agenda Item Number: _____

SUBJECT: Request approval to utilize a State of Arizona Contract with Brown Evans Distributing Company for vehicle lubricants.

DOCUMENT NAME: 20080110fsta14 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (Contract SCC070001-1-A1) Total cost of this contract shall not exceed \$70,000.

PREPARED BY: Tony Allen, Procurement Officer, 480-350-8548

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 2363/3262-6342.

RECOMMENDATION: Approve the utilization of the contract.

ADDITIONAL INFO: The State of Arizona issued a solicitation for vehicle lubricants and awarded a contract to Brown Evans Distributing Company. The solicitation contains cooperative language which allows other municipalities and agencies to participate in the contract. The Fleet Division of the Public Works Department and Fire Maintenance will utilize this contract. Staff recommends the utilization of this contract for vehicle lubricants that meet Tempe requirements and are offered at a competitive price.